

ADMINISTRATIVE VOTING SESSION

June 10, 2020

1. **t/a Mexico Lindo**, see letter dated May 27, 2020 regarding a request to allow for outside dining.
2. **t/a Lamberts Seafood**, see email dated May 23, 2020 regarding a request to build a second bar at the establishment.
3. **t/a Succotash**, see email dated May 28, 2020 regarding a request to extend the permitted area outside for serving alcoholic beverages to allow for additional outdoor seating.
4. **t/a On the Border Mexican Café Grill and Cantina**, see surrender of license date stamped May 22, 2020 as a request to officially expire the Alcoholic Beverage License.
5. **t/a Hyattsville Fine Wine and Spirits**, see letter dated May 29, 2020 regarding a Quarterly update on the business and the surrounding community.
6. Monthly Reconciliation Report
 - a. April 2020
 - b. May 2020
7. Licensees that accepted the Offer Letter
 - a. **t/a Toll Oak Creek Golf Course**
8. Review Previously Presented Standard Operating Procedures
 - a. **Advertisement**
 - b. **Delivery Permit**
 - c. **Effectuation of Licenses**
 - d. **Entertainment Inspections**
 - e. **Maryland Public Information Act (MPIA) Requests**
 - f. **Postings**
 - g. **Violations**
9. Present Proposed Standard Operating Procedures
 - a. **Fine Collection**
 - b. **Growler Permit Application**
 - c. **Protest of the renewal of an Alcoholic Beverage License**
 - d. **Public Hearing**
 - e. **Renewal of Alcoholic Beverage License**
 - f. **Social Media**
 - g. **Transfer Application**

10. Minutes:

- a. Administrative Voting Session – May 6, 2020
- b. Administrative Voting Session – May 26, 2020

11. Scheduled Meetings:

- a. June 23, 2020 @ 10:00 a.m.
- b. July 1, 2020 @ 7:00 p.m.
- c. July 8, 2020 @ 7:00 p.m.
- d. July 28, 2020 @ 10:00 a.m.