

# OPEN MEETING MINUTES

July 26, 2023

Location: 9200 Basil Court, Suite 400, Largo, Maryland 20774

6:44 p.m. – 8:52 p.m.

## **Board Members Present:**

**In-person:** Chair Kelvin Davall, Vice Chair Carlo Sanchez, Keenon James, Lafayette Melton, Earl O’Neal, Sheila Bryant

**Virtual:** Daniel A. Jones

**Staff Present:** L. Denise Hall, Program Administrator and Ashley Ritter, Administrative Aide (Virtually)

**Consultant Present:** Marva Jo Camp, Esq., Legal Counsel

**Board Members Absent:** Tamika Springs, Marsha Ridley, Daniel Vergamini, and Andrea Coleman

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## **CALL TO ORDER**

Chair Davall called the meeting to order at 6:44 p.m. Roll Call was taken.

## **APPROVAL OF MINUTES**

Minutes from the April 26, 2023; May 10, 2023; June 14, 2023; and July 12, 2023 were discussed and approved.

The April 26, 2023 minutes were approved with 7 Ayes and 0 Nays vote.

The May 10, 2023 minutes were discussed and an amendment was purposed to clarify language regarding the discussion on quarterly reports. A motion to accept the amended language was made by Sheila Bryant and seconded by Lafayette Melton. The minutes were approved, as modified, with 7 Ayes and 0 Nays votes.

The June 14, 2023 minutes were approved with a 7 Ayes and 0 Nays vote.

The July 12, 2023 minutes were approved with 7 Ayes and 0 Nays vote.

Prior to the vote, Mr. Keenon James advised that while the minutes from the July 12, 2023 noted discussion of minutes, footage regarding this discussion was missing from the video recording of the meeting posted online. Staff indicated that they would review the video and contact OIT regarding the missing footage.

## **OLD BUSINESS**

### **Action Items**

Legal Counsel, Marva Jo Camp reviewed a list of *Action Items* from prior meetings and indicated that a running list would be reviewed at each meeting. For each pending item, a status was discussed, a due date was assigned, and follow-up was requested.

**Disciplinary Matrix**

The Chair suggested that the Subcommittee assigned to review the Disciplinary Matrix review the ACC cases with discipline imposed to get perspective on how the Matrix is applied.

**Community Outreach**

PAB activities regarding Community Outreach were discussed.

**Strategic Plan: Final Session**

Legal Counsel Marva Jo Camp completed the final review session for drafting the PAB’s Strategic Plan. Attorney Camp will finalize the document and provide the body with copy. The Plan items below were assigned to staff for immediate action:

- Develop and launch a form on the PAB’s webpage for citizens to provide comments and feedback regarding the PAB and police accountability.
- Create QR code link to direct citizens to the feedback form.
- Add a *Public Comment* section to the beginning of the Meeting Agenda. Citizens must register in advance to make comments. The Board discussed limiting comments to five (5) speakers per meeting and two (2) minutes per speaker.

**AHB Appointees**

The Chair advised the Board that two citizens had been appointed to the AHB, based on votes from the Board. Denise Hall was advised to send their names and votes to the Chair.

**Upcoming Outreach**

Sheila Bryant and Chair Davall (tentative) will attend to the District III Coffee Circle event on Friday, July 28, 2023.

**NEW BUSINESS**

None

**ANNOUNCEMENTS**

None

**ADJOURNMENT**

The Chair called for a motion to adjourn the meeting. The motion was made by Carlo Sanchez and seconded by Lafayette Melton. The motion passed by a unanimous vote. Vote: Ayes – 7 Nays – 0 Abstained – 0.

The meeting was adjourned at 8:52 p.m.

**NEXT MEETING**

The next PAB meeting will be held on Wednesday, August 9, 2023.

Meeting Recordings are available on PAB website: [YouTube - Police Accountability Board Playlist](#)