



# GRANT PROGRAMS FISCAL YEAR 2017

## INTRODUCTION

This section of the budget document summarizes the County's approved appropriation authority for grant programs for FY 2017. The appropriation authority provided in this section represents each agency's grant renewal and development plans for the upcoming fiscal year. Many of these grants support the agency's core responsibilities and are representative of agency efforts to provide expanded and/or increased services to Prince George's County citizens and residents. Total program spending reflects the anticipated expenditure level and programmatic operations of the agency.

In FY 2017, the anticipated grant awards total \$206.5 million, and are largely attributable to funding requests to federal and State grantors.

Human service agencies continue to administer the majority of the grants awarded to the County. County cash resources supplementing outside grant sources total \$3.1 million. These funds are included in the administering agency's General Fund appropriation and are required as a condition of award acceptance. The FY 2017 total program spending level of \$209.7 million reflects all sources (e.g., federal, State or foundation dollars, and the County cash match). In-kind contributions are not included in the total program spending.

The following pages reflect the consolidated summary of County anticipated grant awards and associated cash match obligations for FY 2017. Moreover, a detailed listing is included of the various fund sources and total projected grant spending for each program.

PROGRAM NAME	PROGRAM DATES	FEDERAL CASH	STATE CASH	OTHER CASH	TOTAL OUTSIDE SOURCES	COUNTY CASH	TOTAL PROGRAM SPENDING*
<b>GENERAL GOVERNMENT</b>							
<b>OFFICE OF COMMUNITY RELATIONS</b>							
EEOC Worksharing Agreement	10/01-9/30	\$ 70,000	\$ -	\$ -	\$ 70,000	\$ -	\$ 70,000
Comprehensive Services for Victims of All Forms of Human Trafficking	10/01-9/30	\$ 607,700	\$ -	\$ -	\$ 607,700	\$ -	\$ 607,700
<b>OFFICE OF COMMUNITY RELATIONS FY 2017 Total</b>		<b>\$ 677,700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 677,700</b>	<b>\$ -</b>	<b>\$ 677,700</b>
<b>OFFICE OF CENTRAL SERVICES</b>							
Energy Star and Green Leasing Program	TBD	\$ -	\$ -	\$ 2,200,000	\$ 2,200,000	\$ -	\$ 2,200,000
Green Sustainability Fund	TBD	\$ -	\$ -	\$ 6,000,000	\$ 6,000,000	\$ -	\$ 6,000,000
Sustainable Energy Workforce	TBD	\$ -	\$ -	\$ 310,000	\$ 310,000	\$ -	\$ 310,000
Transforming Neighborhoods Initiative (TNI) Clean Energy Program	TBD	\$ -	\$ -	\$ 2,200,000	\$ 2,200,000	\$ -	\$ 2,200,000
<b>OFFICE OF CENTRAL SERVICES FY 2017 Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,710,000</b>	<b>\$ 10,710,000</b>	<b>\$ -</b>	<b>\$ 10,710,000</b>
<b>COURTS</b>							
<b>CIRCUIT COURT</b>							
Cooperative Reimbursement Agreement	10/01-9/30	\$ -	\$ 449,500	\$ -	\$ 449,500	\$ 272,900	\$ 722,400
Courthouse Security Grant	07/01-4/30	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ 250,000
Family Division Legislative Initiative Grant	07/01-6/30	\$ -	\$ 2,333,100	\$ -	\$ 2,333,100	\$ -	\$ 2,333,100
Problem Solving Courts Grant: Adult/Juvenile Drug Courts/Re-Entry Court	07/01-6/30	\$ -	\$ 304,200	\$ -	\$ 304,200	\$ -	\$ 304,200
<b>CIRCUIT COURT FY 2017 Total</b>		<b>\$ -</b>	<b>\$ 3,336,800</b>	<b>\$ -</b>	<b>\$ 3,336,800</b>	<b>\$ 272,900</b>	<b>\$ 3,609,700</b>
<b>PUBLIC SAFETY</b>							
<b>OFFICE OF THE STATE'S ATTORNEY</b>							
Bilingual Victim Advocacy Grant (VOCA)	10/01-9/30	\$ -	\$ 108,400	\$ -	\$ 108,400	\$ -	\$ 108,400
Paralegal Support-GVRG	07/01-6/30	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 40,000
Prince George's Strategic Investigation (PGSI) Unit	07/01-6/30	\$ -	\$ 1,272,900	\$ -	\$ 1,272,900	\$ -	\$ 1,272,900
Stop the Violence Against Women-VAWA (Prosecution)	10/01-9/30	\$ -	\$ 95,000	\$ -	\$ 95,000	\$ -	\$ 95,000
Vehicle Theft Prevention Program	07/01-6/30	\$ -	\$ 90,000	\$ -	\$ 90,000	\$ -	\$ 90,000
Victim Witness Coordinator (MVOC)	07/01-6/30	\$ -	\$ 35,000	\$ -	\$ 35,000	\$ -	\$ 35,000
<b>OFFICE OF THE STATE'S ATTORNEY FY 2017 Total</b>		<b>\$ -</b>	<b>\$ 1,641,300</b>	<b>\$ -</b>	<b>\$ 1,641,300</b>	<b>\$ -</b>	<b>\$ 1,641,300</b>
<b>POLICE DEPARTMENT</b>							
Anti-Gang Initiative	10/01-6/30	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
Badges for Baseball	07/01-6/30	\$ -	\$ 7,500	\$ -	\$ 7,500	\$ -	\$ 7,500
Commercial Vehicle Inspection Program	10/01-9/30	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000
Crime Prevention/Holiday Shopping Foot Patrols	07/01-6/30	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
Maryland Cease Fire Council - Gun Violence Reduction Grant	07/01-6/30	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000
NJ Forensic Casework DNA Backlog Reduction	10/01-9/30	\$ 260,000	\$ -	\$ -	\$ 260,000	\$ -	\$ 260,000
Paul Coverdell Forensic Sciences Improvement Grant-GOCCP	10/01-9/30	\$ 51,400	\$ -	\$ -	\$ 51,400	\$ -	\$ 51,400
School Bus Safety Initiative	08/31-06/30	\$ -	\$ 14,000	\$ -	\$ 14,000	\$ -	\$ 14,000
SOCEM Initiative	07/01-6/30	\$ -	\$ 94,000	\$ -	\$ 94,000	\$ -	\$ 94,000
Traffic Safety Program	10/01-9/30	\$ 284,000	\$ -	\$ -	\$ 284,000	\$ -	\$ 284,000
Urban Areas Security Initiative	09/01-05/31	\$ 45,000	\$ -	\$ -	\$ 45,000	\$ -	\$ 45,000
USDHS-FEMA Port Security Grant Program	10/01-9/30	\$ 165,500	\$ -	\$ -	\$ 165,500	\$ 30,000	\$ 195,500
Vehicle Theft Prevention	07/01-6/30	\$ -	\$ 330,000	\$ -	\$ 330,000	\$ -	\$ 330,000
Violent Crime Control & Prevention	07/01-6/30	\$ -	\$ 2,292,500	\$ -	\$ 2,292,500	\$ -	\$ 2,292,500
<b>POLICE DEPARTMENT FY 2017 Total</b>		<b>\$ 905,900</b>	<b>\$ 2,793,000</b>	<b>\$ -</b>	<b>\$ 3,698,900</b>	<b>\$ 30,000</b>	<b>\$ 3,728,900</b>

PROGRAM NAME	PROGRAM DATES	FEDERAL CASH	STATE CASH	OTHER CASH	TOTAL OUTSIDE SOURCES	COUNTY CASH	TOTAL PROGRAM SPENDING*
<b>FIRE/EMS DEPARTMENT</b>							
Assistance to Firefighters Grant (AFG)	10/01-9/30	\$ 1,460,000	\$ -	\$ -	\$ 1,460,000	\$ 146,000	\$ 1,606,000
DNR Waterway Grant	07/01-6/30	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ 100,000
HCESMA-UASI Programs	10/01-9/30	\$ 1,338,800	\$ -	\$ -	\$ 1,338,800	\$ -	\$ 1,338,800
MIEMSS Matching Equipment Grant	07/01-6/30	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	\$ 40,000
MIEMSS Training Reimbursement/ALS	07/01-6/30	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000
(State 508 Fund)	07/01-6/30	\$ -	\$ 1,700,500	\$ -	\$ 1,700,500	\$ -	\$ 1,700,500
Staffing for Adequate Fire and Emergency Response	10/01-9/30	\$ 3,683,400	\$ -	\$ -	\$ 3,683,400	\$ -	\$ 3,683,400
UASI-Biowatch	10/01-9/30	\$ 1,914,900	\$ -	\$ -	\$ 1,914,900	\$ -	\$ 1,914,900
<b>FIRE/EMS FY 2017 Total</b>		<b>\$ 8,397,100</b>	<b>\$ 1,790,500</b>	<b>\$ -</b>	<b>\$ 10,187,600</b>	<b>\$ 216,000</b>	<b>\$ 10,403,600</b>
<b>OFFICE OF THE SHERIFF</b>							
Child Support Enforcement (Cooperative Reimbursement	10/01-9/30	\$ 2,788,200	\$ -	\$ -	\$ 2,788,200	\$ 948,000	\$ 3,736,200
Domestic Violence Processing Unit Program (DVPU)		\$ -	\$ 285,500	\$ -	\$ 285,500	\$ -	\$ 285,500
Gun Violence Reduction Program (GVRG)	07/01-06/30	\$ -	\$ 557,200	\$ -	\$ 557,200	\$ -	\$ 557,200
Juvenile Transportation Services	07/01-6/30	\$ -	\$ 44,000	\$ -	\$ 44,000	\$ -	\$ 44,000
<b>OFFICE OF THE SHERIFF FY 2017 Total</b>		<b>\$ 2,788,200</b>	<b>\$ 886,700</b>	<b>\$ -</b>	<b>\$ 3,674,900</b>	<b>\$ 948,000</b>	<b>\$ 4,622,900</b>
<b>DEPARTMENT OF CORRECTIONS</b>							
Edward Byrne Memorial Justice Assistance Grant-Local Solicitation	10/01-09/30	\$ 319,200	\$ -	\$ -	\$ 319,200	\$ -	\$ 319,200
<b>DEPARTMENT OF CORRECTIONS FY 2017 Total</b>		<b>\$ 319,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 319,200</b>	<b>\$ -</b>	<b>\$ 319,200</b>
<b>OFFICE OF HOMELAND SECURITY</b>							
Emergency Management Performance Grant (EMPG)	07/01-6/30	\$ -	\$ 303,500	\$ -	\$ 303,500	\$ -	\$ 303,500
State Homeland Security Grant (MEMA)	07/01-6/30	\$ -	\$ 384,600	\$ -	\$ 384,600	\$ -	\$ 384,600
UASI-CAD and RMS Equipment	09/01-05/31	\$ 460,000	\$ -	\$ -	\$ 460,000	\$ -	\$ 460,000
UASI-Exercise and Training Officer	09/01-05/31	\$ 126,600	\$ -	\$ -	\$ 126,600	\$ -	\$ 126,600
UASI-National Incident Management Systems: NIMS Compliance	09/01-05/31	\$ 126,600	\$ -	\$ -	\$ 126,600	\$ -	\$ 126,600
UASI-Radio Communications Encryption (MD 5%)	09/01-05/31	\$ 410,000	\$ -	\$ -	\$ 410,000	\$ -	\$ 410,000
UASI-Radio Communications Network Fiber Interoperability (MD 5%)	09/01-05/31	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
UASI-Radios Portable	09/01-05/31	\$ 90,000	\$ -	\$ -	\$ 90,000	\$ -	\$ 90,000
UASI-Regional Planner	09/01-05/31	\$ 356,100	\$ -	\$ -	\$ 356,100	\$ -	\$ 356,100
UASI-Volunteer and Citizen Corp	09/01-05/31	\$ 241,500	\$ -	\$ -	\$ 241,500	\$ -	\$ 241,500
<b>OFFICE OF HOMELAND SECURITY FY 2017 Total</b>		<b>\$ 2,310,800</b>	<b>\$ 688,100</b>	<b>\$ -</b>	<b>\$ 2,998,900</b>	<b>\$ -</b>	<b>\$ 2,998,900</b>
<b>ENVIRONMENT</b>							
<b>DEPARTMENT OF THE ENVIRONMENT</b>							
National Fish and Wildlife Foundation		\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 309,000	\$ 509,000
Spay-A-Day Keeps the Litter Away	07/01-06/30	\$ -	\$ 48,000	\$ -	\$ 48,000	\$ -	\$ 48,000
<b>DEPARTMENT OF THE ENVIRONMENT FY 2017 Total</b>		<b>\$ -</b>	<b>\$ 48,000</b>	<b>\$ 200,000</b>	<b>\$ 248,000</b>	<b>\$ 309,000</b>	<b>\$ 557,000</b>

PROGRAM NAME	PROGRAM DATES	FEDERAL CASH	STATE CASH	OTHER CASH	TOTAL OUTSIDE SOURCES	COUNTY CASH	TOTAL PROGRAM SPENDING*
<b>HUMAN SERVICES</b>							
<b>DEPARTMENT OF FAMILY SERVICES</b>							
<b><u>Aging Services Division</u></b>							
Community Options Waiver	07/01-6/30	\$ 504,900	\$ 504,900	\$ -	\$ 1,009,800	\$ -	\$ 1,009,800
Foster Grandparent Program	01/01-12/31	\$ 241,100	\$ -	\$ -	\$ 241,100	\$ 58,100	\$ 299,200
Maryland Access Point (MAP)	07/01-06/30	\$ -	\$ 160,000	\$ -	\$ 160,000	\$ -	\$ 160,000
Money Follows the Person (MFP)	07/01-6/30	\$ 254,500	\$ -	\$ -	\$ 254,500	\$ -	\$ 254,500
Nutrition Services Incentive Program (NSIP)	07/01-6/30	\$ 34,000	\$ -	\$ -	\$ 34,000	\$ -	\$ 34,000
Ombudsman Initiative	07/01-6/30	\$ -	\$ 115,900	\$ -	\$ 115,900	\$ -	\$ 115,900
Retired and Senior Volunteer Program (RSVP)	07/01-6/30	\$ 66,600	\$ -	\$ -	\$ 66,600	\$ 29,300	\$ 95,900
Senior Assisted Housing	07/01-6/30	\$ -	\$ 626,100	\$ -	\$ 626,100	\$ 16,600	\$ 642,700
Senior Care	07/01-06/30	\$ -	\$ 792,600	\$ -	\$ 792,600	\$ -	\$ 792,600
Senior Center Operating Funds	07/01-06/30	\$ -	\$ 79,000	\$ -	\$ 79,000	\$ -	\$ 79,000
Senior Health Insurance Program	04/01-03/31	\$ 53,800	\$ -	\$ -	\$ 53,800	\$ -	\$ 53,800
Senior Information and Assistance	07/01-6/30	\$ -	\$ 62,700	\$ -	\$ 62,700	\$ -	\$ 62,700
Senior Medicare Patrol	07/01-6/30	\$ 11,500	\$ -	\$ -	\$ 11,500	\$ -	\$ 11,500
Senior Training and Employment	07/01-6/30	\$ 527,400	\$ -	\$ -	\$ 527,400	\$ 36,400	\$ 563,800
State Guardianship	07/01-6/30	\$ -	\$ 59,100	\$ -	\$ 59,100	\$ 3,300	\$ 62,400
Title III-B: Area Agency on Aging	10/01-9/30	\$ 659,500	\$ -	\$ -	\$ 659,500	\$ 171,300	\$ 830,800
Title III-C-1: Nutrition for the Elderly Congregate Meals	10/01-9/30	\$ 795,000	\$ 120,000	\$ 168,400	\$ 1,081,400	\$ 400	\$ 1,081,800
Title III-C-2: Nutrition for the Elderly Home Delivered	10/01-9/30	\$ 500,500	\$ 60,000	\$ 8,400	\$ 568,900	\$ 36,900	\$ 605,800
Title III-D: Senior Health Promotion	10/01-9/30	\$ 27,900	\$ -	\$ -	\$ 27,900	\$ 2,300	\$ 30,200
Title III-E: Caregiving	10/01-9/30	\$ 259,700	\$ -	\$ -	\$ 259,700	\$ -	\$ 259,700
Veterans Directed Home and Community Based Services	09/01-08/31	\$ 34,100	\$ 0	\$ -	\$ 34,100	\$ -	\$ 34,100
Vulnerable Elderly	07/01-6/30	\$ -	\$ 56,400	\$ -	\$ 56,400	\$ 29,600	\$ 86,000
<b>Aging Services Division Total</b>		<b>\$ 3,970,300</b>	<b>\$ 2,636,700</b>	<b>\$ 174,800</b>	<b>\$ 6,781,800</b>	<b>\$ 384,200</b>	<b>\$ 7,166,000</b>
<b><u>Children, Youth and Families Division</u></b>							
Administration-Community Partnership Agreement	07/01-6/30	\$ -	\$ 494,700	\$ -	\$ 494,700	\$ -	\$ 494,700
Afterschool Program	07/01-6/30	\$ -	\$ 317,600	\$ -	\$ 317,600	\$ -	\$ 317,600
Children In Need of Supervision (CINS) Pilot	07/01-6/30	\$ -	\$ 276,200	\$ -	\$ 276,200	\$ -	\$ 276,200
Child Homelessness	07/01-6/30	\$ -	\$ 368,800	\$ -	\$ 368,800	\$ -	\$ 368,800
Childhood Hunger	07/01-6/30	\$ -	\$ 256,300	\$ -	\$ 256,300	\$ -	\$ 256,300
Choice Program fka Truancy Prevention Initiative	07/01-6/30	\$ -	\$ 112,400	\$ -	\$ 112,400	\$ -	\$ 112,400
Disproportionate Minority Contact (DMC)	07/01-6/30	\$ -	\$ 77,500	\$ -	\$ 77,500	\$ -	\$ 77,500
Gang Prevention	07/01-6/30	\$ -	\$ 70,000	\$ -	\$ 70,000	\$ -	\$ 70,000
Healthy Families (MSDE)	07/01-6/30	\$ -	\$ 180,900	\$ -	\$ 180,900	\$ -	\$ 180,900
Home Visiting-Expansion	07/01-6/30	\$ -	\$ 218,100	\$ -	\$ 218,100	\$ -	\$ 218,100
Home Visiting-PILOT (DHMH)	07/01-6/30	\$ -	\$ 282,000	\$ -	\$ 282,000	\$ -	\$ 282,000
Kinship Care	07/01-6/30	\$ -	\$ 99,900	\$ -	\$ 99,900	\$ -	\$ 99,900
Local Access Mechanism (LAM)	07/01-6/30	\$ -	\$ 110,300	\$ -	\$ 110,300	\$ -	\$ 110,300
Multi-Systemic Therapy-DJS	07/01-6/30	\$ -	\$ 687,100	\$ -	\$ 687,100	\$ -	\$ 687,100
Multi-Systemic Therapy-GOC	07/01-6/30	\$ -	\$ 167,700	\$ -	\$ 167,700	\$ -	\$ 167,700
Teen Court	07/01-6/30	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ 60,000
Youth Service Bureaus	07/01-6/30	\$ -	\$ 291,900	\$ -	\$ 291,900	\$ -	\$ 291,900
<b>Children, Youth and Families Division Total</b>		<b>\$ -</b>	<b>\$ 4,071,400</b>	<b>\$ -</b>	<b>\$ 4,071,400</b>	<b>\$ -</b>	<b>\$ 4,071,400</b>
<b><u>Domestic Violence and Human Trafficking Division</u></b>							
Human Trafficking Intervention	07/01-6/30	\$ -	\$ 107,200	\$ -	\$ 107,200	\$ -	\$ 107,200
Legal Services for Crime Victims	07/01-6/30	\$ -	\$ 35,000	\$ -	\$ 35,000	\$ -	\$ 35,000
<b>Domestic Violence and Human Trafficking Division Total</b>		<b>\$ -</b>	<b>\$ 142,200</b>	<b>\$ -</b>	<b>\$ 142,200</b>	<b>\$ -</b>	<b>\$ 142,200</b>
<b>DEPARTMENT OF FAMILY SERVICES</b>							
<b>FY 2017 Total</b>		<b>\$ 3,970,300</b>	<b>\$ 6,850,300</b>	<b>\$ 174,800</b>	<b>\$ 10,995,400</b>	<b>\$ 384,200</b>	<b>\$ 11,379,600</b>

PROGRAM NAME	PROGRAM DATES	FEDERAL CASH	STATE CASH	OTHER CASH	TOTAL OUTSIDE SOURCES	COUNTY CASH	TOTAL PROGRAM SPENDING*
<b>HEALTH DEPARTMENT</b>							
<u>Division of Behavioral Health Services</u>							
Addictions Treatment Grant	07/01-6/30	\$ 2,551,500	\$ 2,663,800	\$ -	\$ 5,215,300	\$ -	\$ 5,215,300
Core Services Administrative Grant	07/01-6/30	\$ -	\$ 790,100	\$ -	\$ 790,100	\$ -	\$ 790,100
Ambulatory Funding	07/01-6/30	\$ -	\$ 2,149,100	\$ -	\$ 2,149,100	\$ -	\$ 2,149,100
Continuum of Care	07/01-6/30	\$ 569,200	\$ -	\$ -	\$ 569,200	\$ -	\$ 569,200
Crownsville Project	07/01-6/30	\$ -	\$ 74,300	\$ -	\$ 74,300	\$ -	\$ 74,300
Drama Club/Anger Management Program	07/01-6/30	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000
Drug Court Services	07/01-6/30	\$ -	\$ 130,600	\$ -	\$ 130,600	\$ -	\$ 130,600
Federal Block Grant	07/01-6/30	\$ 1,338,300	\$ -	\$ -	\$ 1,338,300	\$ -	\$ 1,338,300
HIDTA Grant	01/01-09/30	\$ 136,000	\$ -	\$ -	\$ 136,000	\$ -	\$ 136,000
House Bill 7-Integration of Child Welfare Funds	07/01-6/30	\$ -	\$ 71,000	\$ -	\$ 71,000	\$ -	\$ 71,000
Integration of Sexual Health in Recovery	07/01-6/30	\$ -	\$ 216,500	\$ -	\$ 216,500	\$ -	\$ 216,500
Mental Health Services Grant	07/01-6/30	\$ -	\$ 1,758,400	\$ -	\$ 1,758,400	\$ -	\$ 1,758,400
OASIS Youth Program	07/01-6/30	\$ -	\$ 64,300	\$ 37,500	\$ 101,800	\$ 111,400	\$ 213,200
Operation Safe Kids	07/01-6/30	\$ -	\$ 350,000	\$ -	\$ 350,000	\$ -	\$ 350,000
PATH Program	07/01-6/30	\$ 106,700	\$ -	\$ -	\$ 106,700	\$ -	\$ 106,700
Prevention Services	07/01-6/30	\$ 505,800	\$ -	\$ -	\$ 505,800	\$ -	\$ 505,800
Project Launch	07/01-6/30	\$ -	\$ 672,500	\$ -	\$ 672,500	\$ -	\$ 672,500
Project Safety Net	07/01-6/30	\$ -	\$ 1,214,600	\$ -	\$ 1,214,600	\$ -	\$ 1,214,600
Recovery Support Services	07/01-6/30	\$ -	\$ 847,500	\$ -	\$ 847,500	\$ -	\$ 847,500
Senate Bill 512 Children In Need of Assistance	07/01-6/30	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ 60,000
Substance Abuse Treatment Outcomes (STOP)	07/01-6/30	\$ -	\$ 643,700	\$ -	\$ 643,700	\$ 105,000	\$ 748,700
Temporary Cash Assistance	07/01-6/30	\$ -	\$ 455,900	\$ -	\$ 455,900	\$ -	\$ 455,900
Tobacco Enforcement Initiative	07/01-6/30	\$ -	\$ 200,000	\$ 13,100	\$ 213,100	\$ -	\$ 213,100
Tobacco Implementation Project	07/01-6/30	\$ -	\$ 293,400	\$ -	\$ 293,400	\$ -	\$ 293,400
Wrap-Around Prince George's (System of Care) Implementation	07/1-6/30	\$ 998,800	\$ -	\$ -	\$ 998,800	\$ -	\$ 998,800
<b>Division of Behavioral Health Total</b>		<b>\$ 5,207,500</b>	<b>\$ 12,685,700</b>	<b>\$ 50,600</b>	<b>\$ 17,943,800</b>	<b>\$ 216,400</b>	<b>\$ 18,160,200</b>
<u>Division of Environmental Health and Disease Control</u>							
Bay Restoration (Septic) Fund	07/01-6/30	\$ -	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ 300,000
Cities Readiness Initiatives (CRI)	07/01-6/30	\$ 155,600	\$ -	\$ -	\$ 155,600	\$ -	\$ 155,600
Hepatitis B Prevention	07/01-6/30	\$ 68,500	\$ -	\$ -	\$ 68,500	\$ -	\$ 68,500
Lead Paint Poisoning Program	07/01-6/30	\$ 57,300	\$ -	\$ -	\$ 57,300	\$ -	\$ 57,300
Public Health Emergency Preparedness (PHEP)	07/01-6/30	\$ 517,100	\$ -	\$ -	\$ 517,100	\$ -	\$ 517,100
<b>Division of Environmental Health and Disease Control Total</b>		<b>\$ 798,500</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ 1,098,500</b>	<b>\$ -</b>	<b>\$ 1,098,500</b>
<u>Division of Family Health</u>							
AIDS Case Management	07/01-6/30	\$ 2,245,500	\$ -	\$ -	\$ 2,245,500	\$ -	\$ 2,245,500
Babies Born Healthy	07/01-6/30	\$ -	\$ 129,500	\$ -	\$ 129,500	\$ -	\$ 129,500
Dental Sealant-D Driver Van	07/01-6/30	\$ -	\$ 210,000	\$ -	\$ 210,000	\$ -	\$ 210,000
Expanding Access to Dental Care		\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
Healthy Teens/Young Adults	07/01-6/30	\$ -	\$ 559,500	\$ -	\$ 559,500	\$ -	\$ 559,500
High Risk Infant	07/01-6/30	\$ 117,600	\$ -	\$ -	\$ 117,600	\$ -	\$ 117,600
HIV Prevention Integration	07/01-6/30	\$ 1,660,800	\$ -	\$ -	\$ 1,660,800	\$ -	\$ 1,660,800
Immunization Action Grant	07/01-6/30	\$ 284,900	\$ -	\$ -	\$ 284,900	\$ -	\$ 284,900

PROGRAM NAME	PROGRAM DATES	FEDERAL CASH	STATE CASH	OTHER CASH	TOTAL OUTSIDE SOURCES	COUNTY CASH	TOTAL PROGRAM SPENDING*
Oral Disease and Injury Prevention	07/01-6/30	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000
Oral Health Clinical Care	07/01-6/30	\$ -	\$ 42,000	\$ -	\$ 42,000	\$ -	\$ 42,000
Partnership for Care	07/01-6/30	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000
Personal Responsibility Education	07/01-6/30	\$ -	\$ 85,000	\$ -	\$ 85,000	\$ -	\$ 85,000
Reproductive Health	07/01-6/30	\$ 172,600	\$ 266,800	\$ 75,000	\$ 514,400	\$ -	\$ 514,400
Ryan White Title I/Part A & MAI	03/01-2/28	\$ 2,410,800	\$ -	\$ -	\$ 2,410,800	\$ -	\$ 2,410,800
School Based Wellness Center (BOE)	07/01-6/30	\$ -	\$ -	\$ 850,000	\$ 850,000	\$ -	\$ 850,000
School Based Wellness Center (MSDE)	07/01-6/30	\$ -	\$ 405,900	\$ -	\$ 405,900	\$ -	\$ 405,900
STD Caseworker	07/01-6/30	\$ 975,800	\$ -	\$ -	\$ 975,800	\$ -	\$ 975,800
Surveillance and Quality Improvement	07/01-6/30	\$ 142,600	\$ -	\$ -	\$ 142,600	\$ -	\$ 142,600
TB Control Cooperative Agreement	07/01-6/30	\$ 377,600	\$ -	\$ -	\$ 377,600	\$ -	\$ 377,600
TB Refugee	07/01-6/30	\$ 763,200	\$ -	\$ -	\$ 763,200	\$ -	\$ 763,200
Women, Infants & Children (WIC)	07/01-6/30	\$ 2,422,700	\$ -	\$ -	\$ 2,422,700	\$ -	\$ 2,422,700
WIC Breast Feeding Peer Counseling	07/01-6/30	\$ 245,100	\$ -	\$ -	\$ 245,100	\$ -	\$ 245,100
<b>Division of Family Health Total</b>		<b>\$ 12,209,200</b>	<b>\$ 1,698,700</b>	<b>\$ 925,000</b>	<b>\$ 14,832,900</b>	<b>\$ -</b>	<b>\$ 14,832,900</b>
<b><u>Division of Health and Wellness</u></b>							
Administrative Care Coordination Grant-Expansion	07/01-6/30	\$ -	\$ 126,000	\$ -	\$ 126,000	\$ -	\$ 126,000
Administrative Care Coordination Grant-Ombudsman	07/01-6/30	\$ 577,500	\$ 577,500	\$ -	\$ 1,155,000	\$ -	\$ 1,155,000
General Medical Assistance Transportation	07/01-6/30	\$ 2,623,800	\$ 2,623,800	\$ -	\$ 5,247,600	\$ -	\$ 5,247,600
Geriatric Evaluation and Review Services (STEPS/AERS)	07/01-6/30	\$ -	\$ 10,400	\$ 691,400	\$ 701,800	\$ -	\$ 701,800
KIDZ Healthy Revolution	07/01-6/30	\$ -	\$ -	\$ 240,000	\$ 240,000	\$ -	\$ 240,000
MCHP Eligibility Determination-PWC	07/01-6/30	\$ 2,017,900	\$ -	\$ -	\$ 2,017,900	\$ -	\$ 2,017,900
Partnership For Expanded Access to Health Services	07/01-6/30	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
<b>Division of Health and Wellness Total</b>		<b>\$ 5,719,200</b>	<b>\$ 3,337,700</b>	<b>\$ 931,400</b>	<b>\$ 9,988,300</b>	<b>\$ -</b>	<b>\$ 9,988,300</b>
<b><u>Office of the Health Officer</u></b>							
CMS Grant		\$ 1,000,000	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
Health Enterprise Zones	01/01-12/31	\$ -	\$ 1,100,000	\$ -	\$ 1,100,000	\$ -	\$ 1,100,000
Medicare and Medicaid Services Health Care Innovations & Minority AIDS Initiative)	03/31-02/28	\$ 900,000	\$ -	\$ -	\$ 900,000	\$ -	\$ 900,000
		\$ 7,929,700	\$ -	\$ -	\$ 7,929,700	\$ -	\$ 7,929,700
<b>Health Officer Total</b>		<b>\$ 9,829,700</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ 10,929,700</b>	<b>\$ -</b>	<b>\$ 10,929,700</b>
<b>HEALTH DEPARTMENT FY 2017 Total</b>		<b>\$ 33,764,100</b>	<b>\$ 19,122,100</b>	<b>\$ 1,907,000</b>	<b>\$ 54,793,200</b>	<b>\$ 216,400</b>	<b>\$ 55,009,600</b>
<b>DEPARTMENT OF SOCIAL SERVICES</b>							
<b><u>Family Investment Division</u></b>							
Affordable Care Act-Connector Program	07/01-6/30	\$ 1,602,600	\$ -	\$ -	\$ 1,602,600	\$ -	\$ 1,602,600
Family Investment Administration (FIA) Temporary Administrative Support	07/01-6/30	\$ -	\$ 400,200	\$ -	\$ 400,200	\$ -	\$ 400,200
Food Stamp Employment and Training/Able Bodied	10/01-9/30	\$ 239,300	\$ -	\$ -	\$ 239,300	\$ -	\$ 239,300
Foster Youth Employment	07/01-6/30	\$ -	\$ 75,000	\$ -	\$ 75,000	\$ -	\$ 75,000
Welfare Reform-Work Opportunities	07/01-6/30	\$ 5,610,200	\$ -	\$ -	\$ 5,610,200	\$ -	\$ 5,610,200
<b>Family Investment Division Total</b>		<b>\$ 7,452,100</b>	<b>\$ 475,200</b>	<b>\$ -</b>	<b>\$ 7,927,300</b>	<b>\$ -</b>	<b>\$ 7,927,300</b>

PROGRAM NAME	PROGRAM DATES	FEDERAL CASH	STATE CASH	OTHER CASH	TOTAL OUTSIDE SOURCES	COUNTY CASH	TOTAL PROGRAM SPENDING*
<b><u>Community Services Division</u></b>							
Child and Adult Food Care Program	10/01-9/30	\$ 65,000	\$ -	\$ -	\$ 65,000	\$ -	\$ 65,000
Continuum of Care (Coc) Planning Project-1	10/01-9/30	\$ 63,200	\$ -	\$ -	\$ 63,200	\$ -	\$ 63,200
Emergency and Transitional Housing Services	07/01-6/30	\$ -	\$ 166,100	\$ -	\$ 166,100	\$ -	\$ 166,100
Emergency Food and Shelter (FEMA)		\$ 214,600	\$ -	\$ -	\$ 214,600	\$ -	\$ 214,600
Maryland Emergency Food Program	07/01-6/30	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000
Office of Home Energy Programs (MEAP & EUSP)	07/01-6/30	\$ 1,195,800	\$ -	\$ -	\$ 1,195,800	\$ -	\$ 1,195,800
Permanent Housing Program for People with Disabilities	06/12-5/13	\$ 651,800	\$ -	\$ -	\$ 651,800	\$ -	\$ 651,800
Point-In-Time Innovation Fund		\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000
Service Linked Housing	07/01-6/30	\$ -	\$ 100,300	\$ -	\$ 100,300	\$ -	\$ 100,300
Success Rapid Rehousing	07/01-6/30	\$ 190,000	\$ -	\$ -	\$ 190,000	\$ -	\$ 190,000
Summer Food Program	10/01-9/30	\$ 721,900	\$ -	\$ -	\$ 721,900	\$ -	\$ 721,900
TNI @ School Project/Community Resource Advocates (CRA) Project	07/01-06/30	\$ -	\$ -	\$ 2,465,700	\$ 2,465,700	\$ 747,000	\$ 3,212,700
Transitional Center for Men	10/01-9/30	\$ 118,500	\$ -	\$ -	\$ 118,500	\$ -	\$ 118,500
Transitional Housing Program	08/12-7/13	\$ 1,372,200	\$ -	\$ -	\$ 1,372,200	\$ -	\$ 1,372,200
UHY Project	08/12-7/13	\$ -	\$ 129,800	\$ -	\$ 129,800	\$ -	\$ 129,800
Women's Services	07/01-6/30	\$ -	\$ 143,100	\$ -	\$ 143,100	\$ -	\$ 143,100
<b>Community Services Division Total</b>		<b>\$ 4,593,000</b>	<b>\$ 574,300</b>	<b>\$ 2,465,700</b>	<b>\$ 7,633,000</b>	<b>\$ 747,000</b>	<b>\$ 8,380,000</b>
<b><u>Child, Adult and Family Services Division</u></b>							
Anti-Trafficking Project	10/01-9/30	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000
Child Advocacy Support Services	10/01-9/30	\$ -	\$ 13,000	\$ -	\$ 13,000	\$ -	\$ 13,000
Interagency Family Preservation	07/01-6/30	\$ -	\$ 1,065,000	\$ -	\$ 1,065,000	\$ -	\$ 1,065,000
<b>Child and Adult Welfare Division Total</b>		<b>\$ -</b>	<b>\$ 1,108,000</b>	<b>\$ -</b>	<b>\$ 1,108,000</b>	<b>\$ -</b>	<b>\$ 1,108,000</b>
<b>DEPARTMENT OF SOCIAL SERVICES FY 2017 Total</b>		<b>\$ 12,045,100</b>	<b>\$ 2,157,500</b>	<b>\$ 2,465,700</b>	<b>\$ 16,668,300</b>	<b>\$ 747,000</b>	<b>\$ 17,415,300</b>
<b><u>INFRASTRUCTURE AND DEVELOPMENT</u></b>							
<b>DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION</b>							
Ladders of Opportunity Discretionary Grant	07/01-06/30	\$ 271,000	\$ -	\$ -	\$ 271,000	\$ -	\$ 271,000
Local Bus Capital Grant	07/01-06/30	\$ 400,000	\$ 100,000	\$ -	\$ 500,000	\$ -	\$ 500,000
Rideshare Program	07/01-06/30	\$ -	\$ 269,100	\$ -	\$ 269,100	\$ -	\$ 269,100
Statewide Specialized Transportation Assistance Program (SSTAP)	07/01-06/30	\$ -	\$ 332,800	\$ -	\$ 332,800	\$ 17,100	\$ 349,900
<b>DEPARTMENT OF PUBLIC WORKS &amp; TRANSPORTATION FY 2017 Total</b>		<b>\$ 671,000</b>	<b>\$ 701,900</b>	<b>\$ -</b>	<b>\$ 1,372,900</b>	<b>\$ 17,100</b>	<b>\$ 1,390,000</b>
<b>HOUSING AND COMMUNITY DEVELOPMENT</b>							
<b><u>Community Planning and Development Division</u></b>							
*Community Development Block Grant (CDBG) Entitlement	10/01-9/30	\$ 4,211,400	\$ -	\$ -	\$ 4,211,400	\$ -	\$ 4,211,400
CDBG Single Family Rehabilitation Loan Program	10/01-9/30	\$ 204,900	\$ -	\$ -	\$ 204,900	\$ -	\$ 204,900
Emergency Solutions Grant (ESG)	10/01-9/30	\$ 387,700	\$ -	\$ -	\$ 387,700	\$ -	\$ 387,700
Housing Opportunities for Persons with AIDS (HOPWA)	10/01-9/30	\$ 2,014,100	\$ -	\$ -	\$ 2,014,100	\$ -	\$ 2,014,100
<b>Community Planning and Development Division Total</b>		<b>\$ 6,818,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,818,100</b>	<b>\$ -</b>	<b>\$ 6,818,100</b>



PROGRAM NAME	PROGRAM DATES	FEDERAL CASH	STATE CASH	OTHER CASH	TOTAL OUTSIDE SOURCES	COUNTY CASH	TOTAL PROGRAM SPENDING*
<b><u>Housing Development Division</u></b>							
Home Investment Partnership (HOME)	10/01-9/30	\$ 347,300	\$ -	\$ -	\$ 347,300	\$ -	\$ 347,300
HOME: Homeowner Rehabilitation Loan Program	10/01-9/30	\$ 1,060,800	\$ -	\$ -	\$ 1,060,800	\$ -	\$ 1,060,800
My HOME Hombuyer Activities	10/01-9/30	\$ 146,800	\$ -	\$ -	\$ 146,800	\$ -	\$ 146,800
<b>Housing Development Division Total</b>		<b>\$ 1,554,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,554,900</b>	<b>\$ -</b>	<b>\$ 1,554,900</b>
<b><u>Redevelopment Division</u></b>							
CDBG: My HOME Homeownership Assistance Program	10/01-9/30	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ -	\$ 250,000
<b>Redevelopment Division Total</b>		<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 250,000</b>
<b>HOUSING AND COMMUNITY DEVELOPMENT FY 2017 Total</b>		<b>\$ 8,623,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,623,000</b>	<b>\$ -</b>	<b>\$ 8,623,000</b>
<i>*CDBG Grant consists of the CDBG Block Grant, Single Family Rehabilitation and My HOME</i>							
<b>DHCD/Housing Authority</b>							
<b><u>Housing Assistance Division</u></b>							
Conventional Public Housing	10/01-9/30	\$ 1,330,600	\$ -	\$ 1,680,900	\$ 3,011,500	\$ -	\$ 3,011,500
Coral Gardens	10/01-9/30	\$ -	\$ -	\$ 96,600	\$ 96,600	\$ -	\$ 96,600
Homeownership - Marcy Avenue	10/01-9/30	\$ -	\$ -	\$ 13,300	\$ 13,300	\$ -	\$ 13,300
Public Housing Modernization/Capital Fund	10/01-9/30	\$ 24,800	\$ -	\$ -	\$ 24,800	\$ -	\$ 24,800
<b>Housing Assistance Division Total</b>		<b>\$ 1,355,400</b>	<b>\$ -</b>	<b>\$ 1,790,800</b>	<b>\$ 3,146,200</b>	<b>\$ -</b>	<b>\$ 3,146,200</b>
<b><u>Rental Assistance Division</u></b>							
Bond Program	07/01-06/30	\$ -	\$ -	\$ 271,300	\$ 271,300	\$ -	\$ 271,300
Section 8 Housing Choice Voucher (HCV)	07/01-06/30	\$ 66,202,200	\$ -	\$ -	\$ 66,202,200	\$ -	\$ 66,202,200
Section 8 Moderate Rehabilitation	10/01-9/30	\$ 1,955,800	\$ -	\$ -	\$ 1,955,800	\$ -	\$ 1,955,800
<b>Rental Assistance Division Total</b>		<b>\$ 68,158,000</b>	<b>\$ -</b>	<b>\$ 271,300</b>	<b>\$ 68,429,300</b>	<b>\$ -</b>	<b>\$ 68,429,300</b>
<b>DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT/HOUSING AUTHORITY FY 2017 Total</b>		<b>\$ 78,136,400</b>	<b>\$ -</b>	<b>\$ 2,062,100</b>	<b>\$ 80,198,500</b>	<b>\$ -</b>	<b>\$ 80,198,500</b>
<b><u>NON-DEPARTMENTAL</u></b>							
Private Partnership Initiative		\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ 1,000,000
Unanticipated Grant Awards/Interim Appropriations		\$ -	\$ -	\$ 4,000,000	\$ 4,000,000	\$ -	\$ 4,000,000
<b>NON-DEPARTMENTAL FY 2017 Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ -</b>	<b>\$ 5,000,000</b>
<b>TOTAL FY 2017 GRANTS</b>		<b>\$ 143,985,800</b>	<b>\$ 40,016,200</b>	<b>\$ 22,519,600</b>	<b>\$ 206,521,600</b>	<b>\$ 3,140,600</b>	<b>\$ 209,662,200</b>

\*Total Program Spending represents the total of County Cash and Total Outside Sources

## CONSOLIDATED GRANT EXPENDITURES

PROGRAM NAME	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2016 ESTIMATED	FY 2017 APPROVED	\$ CHANGE FY16-FY17	% CHANGE FY16-FY17
<b><u>GENERAL GOVERNMENT</u></b>						
OFFICE OF COMMUNITY RELATIONS TOTALS	\$ 105,090	\$ 145,200	\$ 90,000	\$ 677,700	\$ 532,500	366.7%
OFFICE OF CENTRAL SERVICES TOTALS	\$ -	\$ -	\$ -	\$ 10,710,000	\$ 10,710,000	100.0%
<b><u>COURTS</u></b>						
CIRCUIT COURT TOTALS	\$ 2,495,950	\$ 2,730,800	\$ 2,761,100	\$ 3,609,700	\$ 878,900	32.2%
<b><u>PUBLIC SAFETY</u></b>						
OFFICE OF THE STATE'S ATTORNEY TOTALS	\$ 1,833,118	\$ 2,196,900	\$ 1,868,400	\$ 1,641,300	\$ (555,600)	-25.3%
POLICE DEPARTMENT TOTALS	\$ 4,858,414	\$ 4,193,400	\$ 3,738,200	\$ 3,728,900	\$ (464,500)	-11.1%
FIRE/EMS DEPARTMENT TOTALS	\$ 3,584,181	\$ 7,199,200	\$ 3,544,000	\$ 10,403,600	\$ 3,204,400	44.5%
OFFICE OF THE SHERIFF TOTALS	\$ 1,366,652	\$ 5,336,100	\$ 4,043,800	\$ 4,622,900	\$ (713,200)	-13.4%
DEPARTMENT OF CORRECTIONS TOTALS	\$ 127,193	\$ 643,000	\$ 643,000	\$ 319,200	\$ (323,800)	-50.4%
OFFICE OF HOMELAND SECURITY TOTALS	\$ 3,136,814	\$ 2,990,100	\$ 3,016,500	\$ 2,998,900	\$ 8,800	0.3%
<b><u>ENVIRONMENT</u></b>						
DEPARTMENT OF THE ENVIRONMENT TOTALS	\$ 265,650	\$ 1,000,700	\$ 51,000	\$ 557,000	\$ (443,700)	-44.3%
<b><u>HUMAN SERVICES</u></b>						
DEPARTMENT OF FAMILY SERVICES TOTALS	\$ 9,807,254	\$ 10,432,000	\$ 10,432,000	\$ 11,379,600	\$ 947,600	9.1%
HEALTH DEPARTMENT TOTALS	\$ 49,753,616	\$ 54,801,400	\$ 52,885,800	\$ 55,009,600	\$ 208,200	0.4%
DEPARTMENT OF SOCIAL SERVICES TOTALS	\$ 12,505,269	\$ 18,080,200	\$ 16,186,100	\$ 17,415,300	\$ (664,900)	-3.7%
<b><u>INFRASTRUCTURE AND DEVELOPMENT</u></b>						
DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION TOTALS	\$ 336,735	\$ 890,000	\$ 468,900	\$ 1,390,000	\$ 500,000	56.2%
DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT TOTALS <sup>1</sup>	\$ 84,944,321	\$ 88,257,200	\$ 80,513,900	\$ 80,198,500	\$ (8,058,700)	-9.1%
NON-DEPARTMENTAL TOTAL		\$ 5,000,000	\$ -	\$ 5,000,000	\$ -	0.0%
<b>TOTAL GRANTS<sup>2</sup></b>	<b>\$ 175,120,257</b>	<b>\$ 203,896,200</b>	<b>\$ 180,242,700</b>	<b>\$ 209,662,200</b>	<b>\$ 5,766,000</b>	<b>2.8%</b>
<p>1-Department of Housing and Development totals include anticipated grant revenues to be administered by the Housing Authority</p> <p>2-Total Grants reflect sum of County Cash and Total External federal, State and Other Sources.</p>						

# INDUSTRIAL DEVELOPMENT AUTHORITY

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## MISSION AND SERVICES

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The Industrial Development Authority of Prince George's County (IDA) is a public building authority through which the County can provide physical facilities on a timely and cost effective basis. The County enters into long-term leases with the IDA. Joint lease agreements between IDA, the State or other governmental entities are formed in order to meet its continuing space needs.

The Authority was established pursuant to the Maryland Economic Development Revenue Bond Act and operates on a non-profit basis. It issues tax exempt bonds to finance public building projects approved by the County Executive and the County Council. These borrowings are secured by leases with participating public entities. The Authority now serves as a concurrent financing structure with the Prince George's County Revenue Authority. Both authorities share the same Board of Directors.

Through a cooperative agreement with the State, the IDA completed development of the expanded Prince George's Justice Center Complex. This facility, which opened in 1992, provides space for the Circuit Court and other criminal justice programs in Upper Marlboro. The Authority also provided financing for the State's District Court facility in Hyattsville, which became operational in 1996. The IDA issued \$22.1 million of subordinate lease revenue bonds in August 2003 to finance the construction and equipping of an expansion of the original Upper Marlboro Justice Center. The four-story expansion is approximately 90,000 square feet and is inter-connected to the Marbury Wing. The expansion space is leased to the County for use as a courthouse and multi-service center. In December 2009, the IDA issued \$23.9 million of taxable lease revenue bonds for the Upper Marlboro Courthouse Duvall Wing Restoration project. The bonds financed the costs of the reconstruction, rehabilitation and repair of the building. The Duvall Wing consists of a five-story building that comprises a total of 151,000 square feet.

## FY 2017 BUDGET SUMMARY

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INDUSTRIAL DEVELOPMENT AUTHORITY	
	<u>FY 2017 APPROVED</u>
Justice Center and Expansion Debt Service	5,841,100
Duvall Wing Property Lease Payment	2,035,800
<b>Total - Debt Service</b>	<b>\$ 7,876,900</b>
County Contribution for Bond Administrative Expenses	37,700
<b>TOTAL - INDUSTRIAL DEVELOPMENT AUTHORITY</b>	<b>\$ 7,914,600</b>

## **INDUSTRIAL DEVELOPMENT AUTHORITY**

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In FY 2017, the County provides \$7.9 million for debt service payments and \$37,700 for bond-related administrative expenses associated with the management of the IDA. This includes payments for the Prince George's County Justice Center and expansion and Upper Marlboro Courthouse Duvall Wing Restoration project.

The County has entered into a lease with the State to recover costs associated with maintenance and operations of the space occupied by State offices. This reimbursement totals \$2.5 million annually and is shown as a recovery in the section entitled Expenditure Recoveries – Leases/Utilities, included in the Non-Departmental section of this document.

## THE WASHINGTON SUBURBAN TRANSIT COMMISSION

The Washington Suburban Transit Commission (WSTC) is a bi-county agency that provides planning and oversight for mass transit services in Montgomery and Prince George's counties. The seven-member commission is composed of two representatives from each county, two members appointed by the Governor of Maryland and the Maryland Secretary of Transportation, or a designee.

The WSTC has the legal authority to levy a property tax in each county to support mass transit services, as well as associated debt service and administrative costs. For Prince George's County, this tax levy, combined with State and Federal aid, fares and other revenues, funds a variety of regional transit services, local bus service and para-transit service. Para-transit service includes the County's special services for senior and disabled citizens. The Washington Metropolitan Area Transit Authority (WMATA) provides the regional rail and bus services. The Prince George's County Department of Public Works and Transportation and private companies provide local bus and para-transit services. Mass transit is capital intensive. Therefore, debt service costs also make up a substantial share of WSTC - related costs.

The WSTC tax rate for FY 2017 will remain at \$0.026 per \$100 of assessed value for real property and \$0.065 per \$100 of assessed value for personal property.

# REVENUE AUTHORITY

## MISSION AND SERVICES

**Mission** - The Revenue Authority serves as a real estate development and development finance agency, an operator of programs and facilities, and a manager of programs and facilities in partnership with other County agencies.

**Core Services** -

- Real estate development and public-private financing opportunities
- Parking operations
- Administration of records and finances related to Automated Speed Enforcement and Red Light programs

**Strategic Focus in FY 2017** -

The Authority's top priorities in FY 2017 are:

- Acquire, develop and invest in real estate projects to enhance the County's overall economic vitality, increase property tax revenue for the County and create adequate return on investment for the Authority to invest in future projects.
- Enhance the efficiency, effectiveness and scope of parking operations.
- Provide vigilant and proficient management of automated enforcement programs in partnership with the Prince George's Police Department.

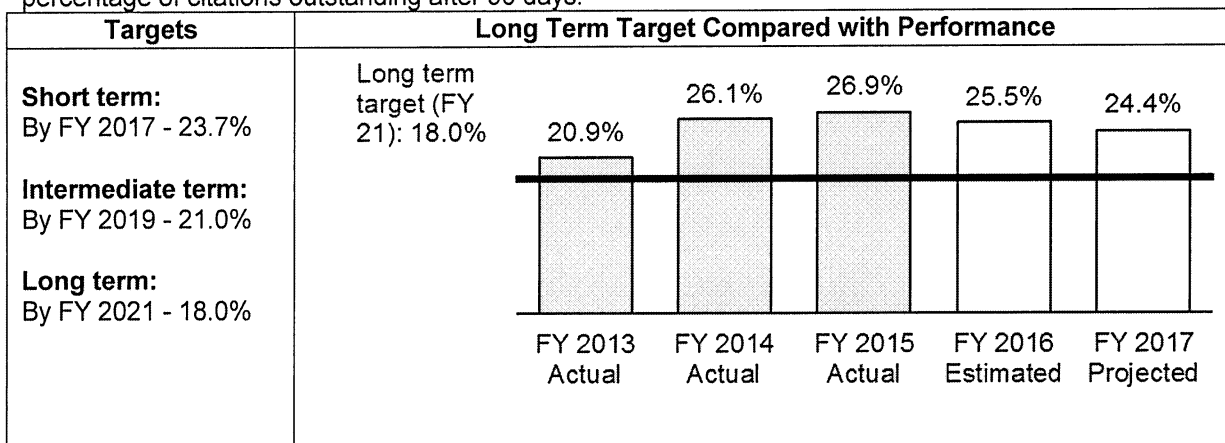
## FY 2017 BUDGET SUMMARY

The FY 2017 approved budget for the Revenue Authority is \$34,609,400, an increase of \$1,636,600 or 5% over the FY 2016 approved budget. The increase is primarily due to anticipated investments in economic development projects in the County. In FY 2017, the contribution to the County decreases by \$2.5 million resulting in no contribution for the fiscal year.

## SERVICE DELIVERY PLAN AND PERFORMANCE

**GOAL 1** - Increase the efficiency of parking operations to improve the quality of life for residents and workers

**Objective 1.1** - Increase scope, efficiency and effectiveness of parking operations by decreasing the percentage of citations outstanding after 90 days.



**Trend and Analysis** - The Authority continues to see an increasing demand for parking meters and parking facilities within the County. The Authority currently oversees over 5,800 parking spaces at multiple locations. The projected totals by FY 2021 are expected to be above 10,332 parking spaces. The Authority will

# REVENUE AUTHORITY

enhance its parking enforcement customer service by providing training for its enforcement officers and providing the officers with the latest technology for issuing citations with real time data. The Authority expects demands for parking enforcement to increase in the Landover and National Harbor areas.

## Performance Measures -

Measure Name	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimated	FY 2017 Projected
<b>Resources (input)</b>					
Parking enforcement staff (full-time)	11	12	12	13	13
Parking enforcement staff (on-call/part-time)	18	18	18	19	19
Total parking enforcement staff	29	30	30	32	32
<b>Workload, Demand and Production (output)</b>					
Number of parking fines issued	87,775	98,341	103,372	107,758	109,913
<b>Efficiency</b>					
Number of paid parking fines	50,327	53,807	57,939	64,256	68,056
Number voided	3,267	3,250	3,370	2,904	3,500
<b>Quality</b>					
Issued fine potential revenue	\$9,449,421	\$10,849,693	\$11,144,424	\$12,655,700	\$12,782,300
Collected fine revenue	\$2,851,438	\$3,578,430	\$3,729,903	\$4,618,500	\$5,063,500
Percentage of citations voided or acquitted in court	3.70%	3.3%	3.3%	2.7%	3.2%
<b>Impact (outcome)</b>					
Percentage of fines paid	57%	55%	56%	60%	62%
Percentage of \$ fines collected	30.2%	33.0%	33.5%	36.5%	39.6%
Number of citations outstanding after 90 days	17,629	24,772	26,949	26,737	26,000
Percentage of citations outstanding after 90 days	20.9%	26.1%	26.9%	25.5%	24.4%

FY 2013 and FY 2014 data has been restated.

## Strategies to Accomplish the Objective -

- **Strategy 1.1.1** - Explore construction of additional parking facilities in priority areas
- **Strategy 1.1.2** - Invest in automation and green technology to reduce operations expenses
- **Strategy 1.1.3** - Train enforcement officers on community engagement best practices

# REVENUE AUTHORITY

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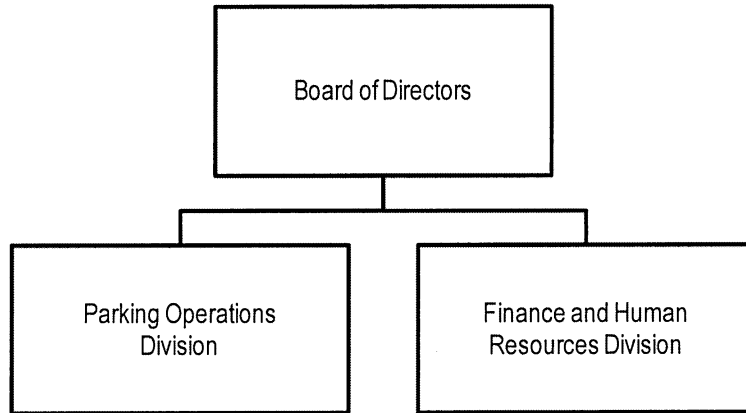
## FY 2016 KEY ACCOMPLISHMENTS

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- Retained and Trained Parking Enforcement Officers
- Improved collection efforts for parking citations

## ORGANIZATION CHART

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# REVENUE AUTHORITY

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## FY 2017 APPROVED BUDGET

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### REVENUE

Facilities Operating Income	\$	17,068,700
Enforcement (ASE and other programs)		13,100,000
Interest Income		140,700
Use of Fund Balance		4,300,000
<b>TOTAL REVENUE</b>	<b>\$</b>	<b>34,609,400</b>

### EXPENDITURE

#### Operating Expenses

Facilities Operating Expenses	\$	10,512,800
Reserve for Maintenance and Special Projects		6,980,000
<b><i>SUBTOTAL - OPERATING EXPENSES</i></b>	<b>\$</b>	<b>17,492,800</b>

#### Administrative Expenses

Compensation and Benefits	\$	4,191,200
Operating Supplies and Expenses		7,216,300
Capital Outlay		-
<b><i>SUBTOTAL - ADMINISTRATIVE EXPENSES</i></b>	<b>\$</b>	<b>11,407,500</b>

#### Other Expenses

Manage Program Funds to County	\$	5,709,100
<b><i>SUBTOTAL - OTHER EXPENSES</i></b>	<b>\$</b>	<b>5,709,100</b>
<b>TOTAL EXPENDITURE</b>	<b>\$</b>	<b>34,609,400</b>

# REDEVELOPMENT AUTHORITY

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## MISSION AND SERVICES

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**Mission** - The Redevelopment Authority (RDA) will operate with a specific focus on infill development and the preservation of workforce/affordable housing near transit centers, on mixed-income, and mixed-use and mixed-tenure projects in targeted communities.

**Core Services** -

- Neighborhood stabilization
- Infill development
- Mixed-income housing

**Strategic Focus in FY 2017** -

The Authority's top priorities in FY 2017 are:

- Redevelop multiple infill sites
- Increase homeownership opportunities for existing and potential County residents in Transit Oriented Development (TOD) and TNI areas
- Advance and promote green building and sustainable development practices

## FY 2017 BUDGET SUMMARY

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The FY 2017 approved budget for the Redevelopment Authority is \$615,700, a decrease of \$154,800 or 20.1% under the FY 2016 approved budget.

**Budgetary Changes** -

<b>FY 2016 APPROVED BUDGET</b>	<b>\$770,500</b>
Increase in contracts for legal and auditing services	\$4,000
Increase in training budget to enhance the ability of staff to support the Authority's operational demands	\$3,000
Decrease in administrative contractual services	(\$10,500)
Decrease in administrative supplies/expenses	(\$20,100)
Decrease in My HOME Homeownership Assistance Program Grant	(\$131,200)
<b>FY 2017 APPROVED BUDGET</b>	<b>\$615,700</b>

## SERVICE DELIVERY PLAN AND PERFORMANCE

**Goal 1** - Develop mixed-income, mixed-use and mixed-tenure communities to improve the County's tax base.

**Objective 1.1** - Accelerate the completion of infill projects in support of developing more mixed-income, mixed-use and mixed-tenure communities.

Targets	Long Term Target Compared with Performance												
<p><b>Short term:</b> By FY 2017 - 2</p> <p><b>Intermediate term:</b> By FY 2019 - 3</p> <p><b>Long term:</b> By FY 2021 - 6</p>	<p>Long term target (FY 21): 6</p> <table border="1"> <thead> <tr> <th>Fiscal Year</th> <th>Performance</th> </tr> </thead> <tbody> <tr> <td>FY 2013 Actual</td> <td>0</td> </tr> <tr> <td>FY 2014 Actual</td> <td>0</td> </tr> <tr> <td>FY 2015 Actual</td> <td>0</td> </tr> <tr> <td>FY 2016 Estimated</td> <td>2</td> </tr> <tr> <td>FY 2017 Projected</td> <td>2</td> </tr> </tbody> </table>	Fiscal Year	Performance	FY 2013 Actual	0	FY 2014 Actual	0	FY 2015 Actual	0	FY 2016 Estimated	2	FY 2017 Projected	2
Fiscal Year	Performance												
FY 2013 Actual	0												
FY 2014 Actual	0												
FY 2015 Actual	0												
FY 2016 Estimated	2												
FY 2017 Projected	2												

### Trend and Analysis -

The RDA's plan is to complete various mixed use projects in Mount Rainier (2), Suitland (1), Brentwood (2) and Glenarden (1) which will result in over 500 new housing units and 24,000 square feet of commercial/retail development. For FY 2017, the RDA does not anticipate acquiring any commercial or retail space for infill development.

**Performance Measures -**

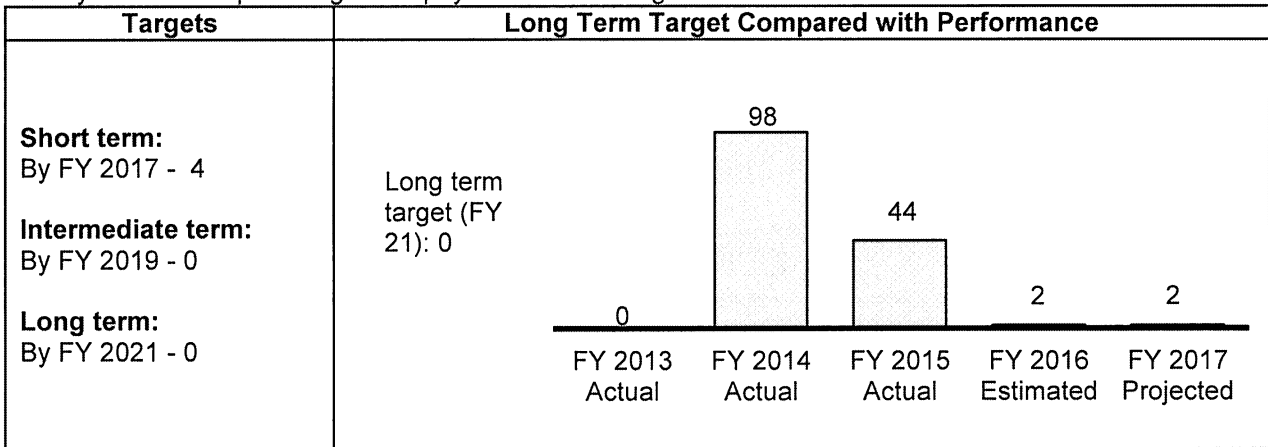
Measure Name	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimated	FY 2017 Projected
<b>Resources (input)</b>					
Number of RDA employees	8	8	8	8	8
Number of RDA project managers	2	3	3	3	3
Total State funds received	\$0	\$0	\$475,000	\$463,000	\$500,000
Total local funds received (County PAYGO)	\$2,000,000	\$1,300,00	\$800,000	\$1,375,000	\$3,650,000
Number of properties held in inventory	13	5	7	7	3
<b>Workload, Demand and Production (output)</b>					
Number of RDA buildings demolished	0	1	1	2	0
Number of multi-family units acquired by the RDA for redevelopment	0	0	0	0	0
Square footage of commercial and retail space acquired for redevelopment	66,528	0	0	0	0
<b>Quality</b>					
Average number of years to complete a multi-family or commercial project from acquisition to completion	6	6	6	6	6
<b>Impact (outcome)</b>					
Number of new infill projects providing mixed, use, mixed tenure and mixed income projects	1	0	0	1	0
Number of infill projects completed	0	0	0	2	2

**Strategies to Accomplish the Objective -**

- **Strategy 1.1.1** - Execute development agreements with selected developers
- **Strategy 1.1.2** - Ensure that public financing is secured and leveraged with private financing for all projects
- **Strategy 1.1.3** - Obtain required zoning and regulatory approvals for all development plans

**Goal 2 - Develop and preserve workforce and affordable housing near transit centers in order to stabilize communities.**

**Objective 2.1 - Increase opportunities for first-time homeownership by acquiring and developing single-family homes and providing down payment and closing cost assistance.**



**Trend and Analysis -**

The RDA assists local non-profit developers in acquiring and rehabilitating abandoned single family homes into homeownership opportunities for income eligible buyers. The projected decrease is due to the fact that the federal and State grants for this activity have been exhausted. Since no new funding is anticipated, all program income will either be spent or returned per the program guidelines by 2018.

**Performance Measures -**

Measure Name	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimated	FY 2017 Projected
<b>Resources (input)</b>					
Number of RDA employees	8	8	8	8	8
Number of RDA project managers	2	3	3	3	3
Total State funds received	\$0	\$0	\$475,000	\$463,000	\$500,000
Total local funds received (County PAYGO)	\$2,000,000	\$1,300,000	\$800,000	\$1,375,000	\$3,650,000
<b>Workload, Demand and Production (output)</b>					
Number of foreclosed, abandoned single-family homes acquired and rehabilitated (NSP funded)	10	8	11	6	2
<b>Efficiency</b>					
Average number of single-family projects completed per employee	1.50	1.00	1.00	1.00	0.25
<b>Quality</b>					
Number of foreclosed, abandoned single-family homes Countywide (State report)	10,588	9,000		8,500	8,500
<b>Impact (outcome)</b>					
Number of new first-time homeowners	0	98	44	2	2

**Strategies to Accomplish the Objective -**

- **Strategy 2.1.1** - Support the effort of local and non-profit developers to acquire and rehabilitate abandoned, single family and multifamily properties in targeted communities countywide

**FY 2016 KEY ACCOMPLISHMENTS**

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- Completed the Net Zero Energy Home in Mount Rainier.
- Began construction on the redevelopment of the 3300 block of Rhode Island Avenue in Mount Rainier and 3807 Rhode Island Avenue in Brentwood.
- Completed the entitlement process for 4100 Rhode Island Avenue in Brentwood and the Suitland Manor project.
- Released three development requests for proposals for Suitland Manor.
- Released request for qualifications for developers for the Glenn Dale Hospital redevelopment.

**Redevelopment Authority of Prince George's County  
FY 2017 Approved Budget**

	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2016 ESTIMATED	FY 2017 APPROVED	CHANGE FY16 - FY17
<b>Beginning Fund Balance</b>	\$ 537,616	\$ 439,716	\$ 270,196	\$ 173,696	-60.5%
<b>Revenue</b>					
County Grant	\$ 153,400	\$ 229,100	\$ 229,100	\$ 233,700	2.0%
Community Development Block Grant (CDBG) - My HOME Homeownership Assistance Program					
Operating Support	-	444,900	313,700	313,700	-29.5%
Prior Year Federal Grants	1,110,194	-	-	-	0.0%
Appropriated Fund Balance	-	96,500	96,500	68,300	-29.2%
Align to FY15 Audit Statement	589,605	-	-	-	0.0%
<b>Total Revenue</b>	<b>\$ 1,853,199</b>	<b>\$ 770,500</b>	<b>\$ 639,300</b>	<b>\$ 615,700</b>	<b>-20.1%</b>
<b>Expenses</b>					
<b>Board Expenses</b>					
Board Member Stipend	\$ 24,200	\$ 31,900	\$ 31,900	\$ 31,900	0.0%
Board Meeting Expenses	845	2,800	2,800	2,800	0.0%
Board Member Development	-	-	-	-	0.0%
<b>Total Board Expenses</b>	<b>\$ 25,045</b>	<b>\$ 34,700</b>	<b>\$ 34,700</b>	<b>\$ 34,700</b>	<b>0.0%</b>
<b>Operating Expenses</b>					
Professional Services - Admin	\$ 87,402	\$ 100,000	\$ 100,000	\$ 104,000	4.0%
Staff Training	2,522	-	-	3,000	0.0%
Supplies/Expenses - Admin	7,750	50,100	50,100	30,000	-40.1%
Contractual Services - Admin	99,906	140,800	140,800	130,300	-7.5%
Administrative Staff and Operating Expenses - My HOME Homeownership Assistance Program/Other	963,264	444,900	313,700	313,700	-29.5%
Capital Outlay	62	-	-	-	0.0%
Other Operating Expenses	143,967	-	-	-	0.0%
Align to FY15 Audit Statement	790,701	-	-	-	0.0%
<b>Total Operating Expenses</b>	<b>\$ 2,095,574</b>	<b>\$ 735,800</b>	<b>\$ 604,600</b>	<b>\$ 581,000</b>	<b>-21.0%</b>
<b>Total Expenses</b>	<b>\$ 2,120,619</b>	<b>\$ 770,500</b>	<b>\$ 639,300</b>	<b>\$ 615,700</b>	<b>-20.1%</b>
<b>Ending Fund Balance</b>	<b>\$ 270,196</b>	<b>\$ 343,216</b>	<b>\$ 173,696</b>	<b>\$ 105,396</b>	<b>-69.3%</b>

# ECONOMIC DEVELOPMENT CORPORATION

## MISSION AND SERVICES

**Mission** - The Economic Development Corporation (EDC) markets and promotes the County to businesses, and provides services that support business development, high-quality job creation, and expansion of the County's commercial tax base.

**Core Services** -

- Marketing and promoting the County as a regional and global business location, providing business intelligence, and assisting in site selection
- Provide business services, technical assistance, financing, networking and partnering opportunities
- Preparing the County workforce for existing and emerging jobs
- Organize international seminars/networking events and business missions
- Nurture start-ups and international firms in the Technology Assistance Center with enhanced business services

**Strategic Focus in FY 2017** -

The corporation's top priorities in FY 2017 are:

- Align EDC's marketing and promotion activities with the new branding campaign
- Expand marketing and promotion efforts, including Economic Development Incentive (EDI) Fund marketing
- Bring in foreign direct investment (FDI), help generate exports and promote the Foreign Trade Zone (FTZ 63) through our strong engagements with Africa Trade Office/Africa, Brazil, China, Europe and India

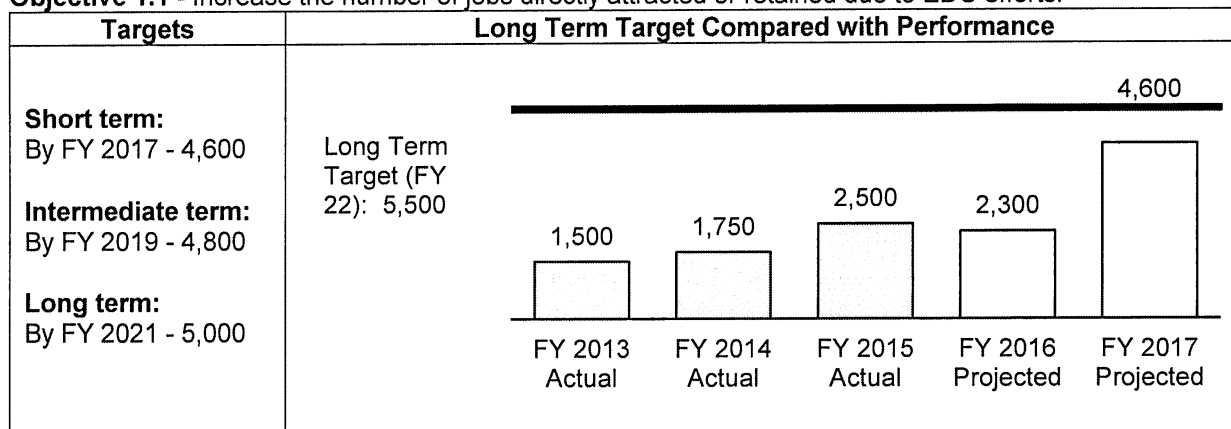
## FY 2017 BUDGET SUMMARY

The FY 2017 approved budget for the Economic Development Corporation is \$9,631,700, a decrease of \$441,200 or 4.4% under the FY 2016 approved budget. The organization's grant from the County totals \$3,237,700, an increase of \$377,500 or 13.2% over the FY 2016 County grant.

## SERVICE DELIVERY PLAN AND PERFORMANCE

**GOAL 1** - To provide marketing, relationship management, technical assistance and incentives to attract, retain and expand businesses in Prince George's County.

**Objective 1.1** - Increase the number of jobs directly attracted or retained due to EDC efforts.



**Trend and Analysis** -

EDC has adopted an enhanced and more focused business development strategy. In particular, EDC is visiting the County's top employers through the "We Care" campaign. In the first half of FY 2016, EDC's



# ECONOMIC DEVELOPMENT CORPORATION

team has visited over 300 companies. These companies plan to add over 5,000 jobs in the next 12 months. Through this program, EDC also identified workforce and capital/financing needs of the companies. Similarly, EDC has implemented a new attraction strategy termed "Operation 535," which targets companies outside the State whose leases are expiring in the next 48 months. Already, this strategy has resulted in the attraction of 23 new businesses, with several more to come from distribution centers and HUB-zones. EDC expects that its new strategy will result in the creation and retention of a large number of jobs in FY 2017 and beyond. Finally, EDC expects that the opening of MGM Resort towards the end of 2016 (FY 2017) will add a significant number of new jobs. Projected FY 2017 numbers account for these additional new jobs.

## Performance Measures -

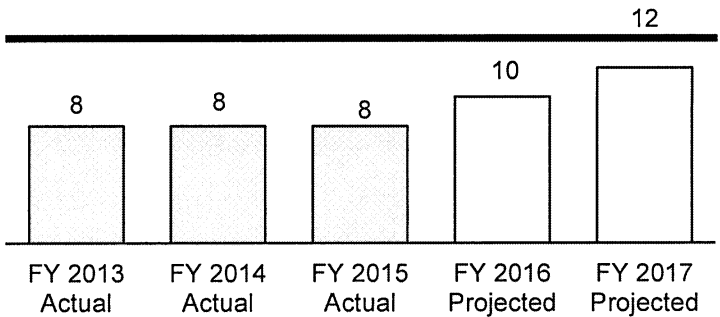
Measure Name	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Projected	FY 2017 Projected
<b>Resources (input)</b>					
Number of business development specialists	7	7	7	7	7
<b>Workload, Demand and Production (output)</b>					
Number of business-site evaluation visits	770	750	950	1,071	1,296
Number of marketing events and presentations	87	177	210	240	260
<b>Efficiency</b>					
Average number of business evaluation visits per assigned business development specialist	110	107	136	153	185
Weekly visitation rate per business development specialist	2.2	2.1	2.7	3.1	3.7
<b>Quality</b>					
Number of business attraction, retention, and expansion leads	1,120	1,100	1,250	1,415	1,500
Number of prospects	224	220	250	283	300
Number of hard prospects	45	44	50	85	60
Number of deals	14	20	22	43	30
<b>Impact (outcome)</b>					
Number of jobs created and/or retained as a result of business attraction, retention, and expansion deals	1,500	1,750	2,500	2,300	4,600

## Strategies to Accomplish Objective -

- **Strategy 1.1.1** - Develop a marketing plan with detailed demographics of target audiences for upscale retail and hospitality, information technology, life sciences, manufacturing, warehousing and distribution
- **Strategy 1.1.2** - Conduct site visits, needs assessments, and program referrals for 1,100 County businesses (approximately 7% of all local companies)
- **Strategy 1.1.3** - Implement the branding campaign, in partnership with the County Executive's Office and the Conference and Visitors Bureau, by focusing on the "expand" portion of the campaign to position the County as the location of choice for businesses to grow and expand
- **Strategy 1.1.4** - Provide industry and location intelligence, site selection assistance, technical assistance, permit assistance, financial and tax incentives to attract, retain and grow businesses
- **Strategy 1.1.5** - Network and promote the County aggressively at local, regional and national trade shows and industry conferences, with a special focus on real estate, biotechnology-pharmaceutical and information technology sector events
- **Strategy 1.1.6** - Network and promote the County at international events and investment conferences

# ECONOMIC DEVELOPMENT CORPORATION

**Objective 1.2 - Increase the number of EDI Fund Awards.**

Targets	Long Term Target Compared with Performance																						
<p><b>Short term:</b> By FY 2017 - 12</p> <p><b>Intermediate term:</b> By FY 2019 - 13</p> <p><b>Long term:</b> By FY 2021 - 14</p>	<p>Long Term Target (FY 21): 12</p>  <table border="1" data-bbox="738 331 1453 646"> <caption>Performance Data</caption> <thead> <tr> <th>Fiscal Year</th> <th>Actual/Projected</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>FY 2013</td> <td>Actual</td> <td>8</td> </tr> <tr> <td>FY 2014</td> <td>Actual</td> <td>8</td> </tr> <tr> <td>FY 2015</td> <td>Actual</td> <td>8</td> </tr> <tr> <td>FY 2016</td> <td>Projected</td> <td>10</td> </tr> <tr> <td>FY 2017</td> <td>Projected</td> <td>12</td> </tr> </tbody> </table>					Fiscal Year	Actual/Projected	Value	FY 2013	Actual	8	FY 2014	Actual	8	FY 2015	Actual	8	FY 2016	Projected	10	FY 2017	Projected	12
Fiscal Year	Actual/Projected	Value																					
FY 2013	Actual	8																					
FY 2014	Actual	8																					
FY 2015	Actual	8																					
FY 2016	Projected	10																					
FY 2017	Projected	12																					

**Trend and Analysis -**

EDC is marketing the EDI Fund and targeting companies that need capital for growth or attraction into the County. EDC expects this strategy will result in more qualified applicants and a higher number of Fund awards.

# ECONOMIC DEVELOPMENT CORPORATION

## Performance Measures -

Measure Name	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Projected	FY 2017 Projected
<b>Resources (input)</b>					
Number of business development specialists	7	7	7	7	7
Number of business development specialists responsible for managing the EDI Fund application intake process	1	1	1	1	1
<b>Workload, Demand and Production (output)</b>					
Number of business-site evaluation visits	770	750	950	1,065	1,296
Number of marketing events and presentations	87	177	210	240	260
<b>Efficiency</b>					
Average number of business evaluation visits per assigned business development specialist	110	107	136	153	185
Weekly visitation rate per business development specialist	2.2	2.1	2.7	3.1	3.7
<b>Quality</b>					
New EDI Fund leads from marketing events and presentations	82	71	62	60	70
Number of EDI Fund applications sent to FSC for further processing	14	6	7	10	12
Number of non-EDI Fund applications sent to FSC for further processing		26	39	25	30
Number of EDI Fund awards	8	8	8	10	12
Number of EDIF Fund-related jobs attracted, created or retained	1,427	503	2,152	2,200	1,500
<b>Impact (outcome)</b>					
Number of new candidates who complete EDI Fund application process	24	12	21	15	18
Percentage of new candidates who complete EDI Fund application process	29%	17%	34%	25%	26%

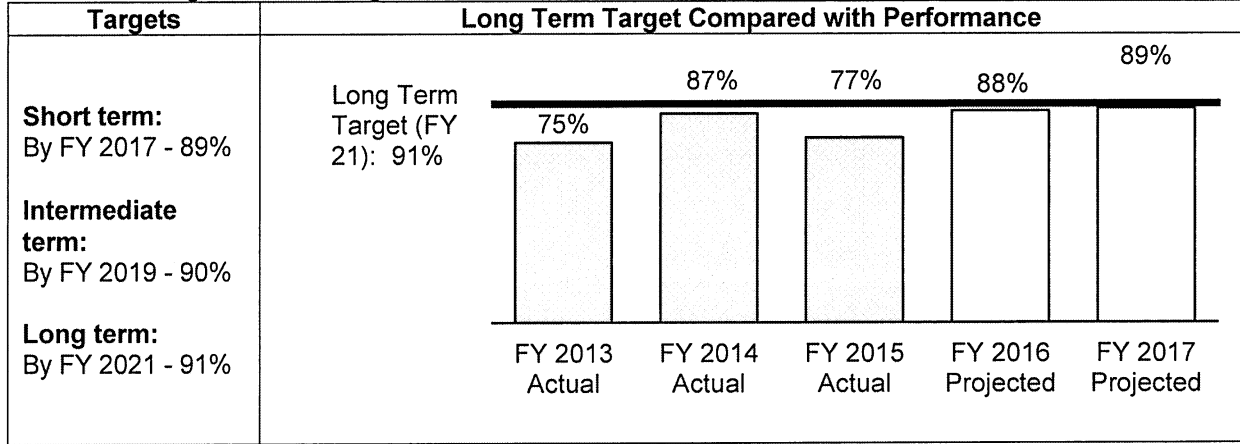
## Strategies to Accomplish Objective -

- **Strategy 1.2.1** - Deploy all business development services – irrespective of industry sector – for business visits and site evaluation visits and prepare weekly reports
- **Strategy 1.2.2** - Organize "developer" forums at least twice per year, and invite leading builders and developers to these forums
- **Strategy 1.2.3** - Organize "Thirsty for Business" Thursdays in various parts of the County and invite local area businesses to network
- **Strategy 1.2.4** - Partner with the County Executive's Office to promote and implement a part of the branding campaign, especially the "expand" part of the program
- **Strategy 1.2.5** - Participate in national and international business and investment conferences
- **Strategy 1.2.6** - Organize, and participate in, international business events, such as SelectUSA, Africa Business Gala, International Business Day, Foreign Trade Zone, etc.

# ECONOMIC DEVELOPMENT CORPORATION

**GOAL 2** - To provide workforce development services to businesses and County residents that are seeking employment as well as enhancement of their skills/training.

**Objective 2.1** - Increase the retention rate of low-income adults placed into employment after receiving intensive training services through Workforce Innovation and Opportunity Act programs.



**Trend and Analysis -**

Workforce Services Division staff has developed a more robust retention program including an increase in post-employment contact with customers and businesses. This strategy will result in ensuring low-income adults have the support they need to remain employed.

**Performance Measures -**

Measure Name	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Projected	FY 2017 Projected
<b>Resources (input)</b>					
Number of career consultants	12	10	12	12	10
<b>Workload, Demand and Production (output)</b>					
Number of One-Stop Career Center visitors	36,500	45,432	40,810	47,000	40,000
Number of Workforce Innovation and Opportunity Act intensive and training program participants	1,039	830	872	904	850
<b>Efficiency</b>					
Average number of Workforce Innovation and Opportunity Act program participants per career consultant	86	83	73	86	85
<b>Impact (outcome)</b>					
Percentage of low-income adults placed into employment after receiving Workforce Innovation and Opportunity Act intensive and training program services	75%	87%	77%	88%	89%

**Strategies to Accomplish Objective -**

- **Strategy 2.1.1** - Develop training programs for existing workers in high-growth fields, including cyber security, healthcare and construction technology
- **Strategy 2.1.2** - Promote the One-Stop career centers in the TNI areas
- **Strategy 2.1.3** - Expand marketing of workforce development services to local/regional businesses

# ECONOMIC DEVELOPMENT CORPORATION

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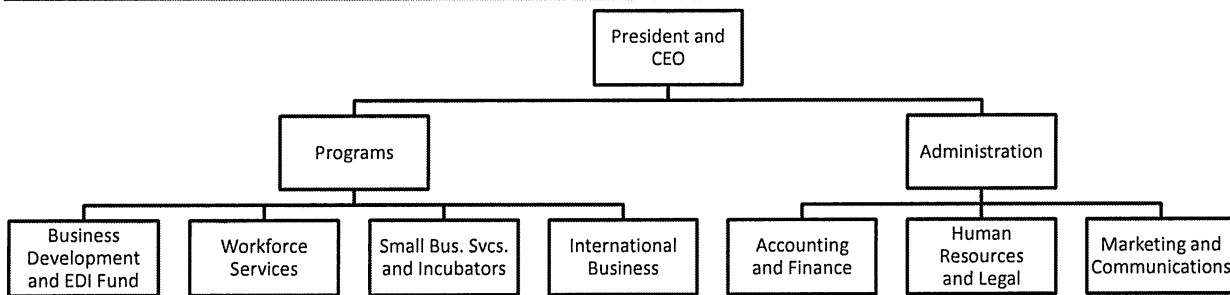
## FY 2016 KEY ACCOMPLISHMENTS

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- Over 25 businesses decided to relocate and or expand into Prince George's County
- Launched "WeCare," a market wide concentrated effort on the retention of our largest 500 employers in the county
- Led an international trade mission to China
- Provided workforce development training and placement assistance to over 18,000 County job seekers
- Provided One Stop Career Service to over 35,000 job seekers in the County

## ORGANIZATION CHART

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**ECONOMIC DEVELOPMENT  
CORPORATION**

**FY 2017 OPERATING BUDGET**

REVENUES					
	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2016 ESTIMATED	FY 2017 APPROVED	CHANGE FY16 - FY17
Total County Grant	\$ 2,974,200	\$ 2,860,200	\$ 2,860,200	\$ 3,237,700	13.2%
WIA (Workforce Services) State Grants & Other Income	4,881,210	7,000,000	5,500,000	6,000,000	-14.3%
Enterprise Zone Grant	65,000	65,000	65,000	65,000	0.0%
Small Business Services Revenue	1,595	1,000	500	500	-50.0%
Incubator Revenue	52,758	82,600	50,000	65,000	-21.3%
Event/Sponsorship Revenue	291,715	-	60,000	75,000	100.0%
Fundraising Revenue	29,694	40,600	145,000	175,000	331.0%
EDI Fund Processing Fees	37,680	20,000	10,000	10,000	-50.0%
Miscellaneous Income	5,556	3,500	9,000	3,500	0.0%
<b>TOTAL</b>	<b>\$ 8,339,409</b>	<b>\$ 10,072,900</b>	<b>\$ 8,699,700</b>	<b>\$ 9,631,700</b>	<b>-4.4%</b>
EXPENDITURES					
	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2016 ESTIMATED	FY 2017 APPROVED	CHANGE FY16 - FY17
Compensation	\$ 1,871,447	\$ 1,969,100	\$ 1,890,700	\$ 2,165,100	10.0%
Fringe Benefits	537,124	630,400	605,000	713,200	13.1%
Operating	6,402,929	7,473,400	6,204,000	6,753,400	-9.6%
<b>TOTAL</b>	<b>\$ 8,811,500</b>	<b>\$ 10,072,900</b>	<b>\$ 8,699,700</b>	<b>\$ 9,631,700</b>	<b>-4.4%</b>

# FINANCIAL SERVICES CORPORATION

## MISSION AND SERVICES

**Mission** - Financial Services Corporation (FSC First) is a non-profit organization whose mission is to provide small and minority-owned businesses access to creative, flexible and innovative financing solutions for their operations; including direct loans, accounts receivable financing and contract financing (e.g., commercial real estate and equipment loans).

**Core Services** -

- Provide financing solutions to businesses located in or interested in moving to Prince George's County

**Strategic Focus in FY 2017** -

The corporation's top priorities in FY 2017 are:

- Increase the number of jobs created and/or supported by increasing outreach efforts that promote the financial solutions offered by FSC First
- Achieve various funding targets:
  - \$1.57 million in new Small Business Administration (SBA) 504 Real Estate, Small Business Growth Fund (SBA Community Advantage) and Microenterprise loans
  - \$7 million in new Economic Development Incentive (EDI) Fund loans that are available to businesses that retain or add jobs in targeted communities in the County

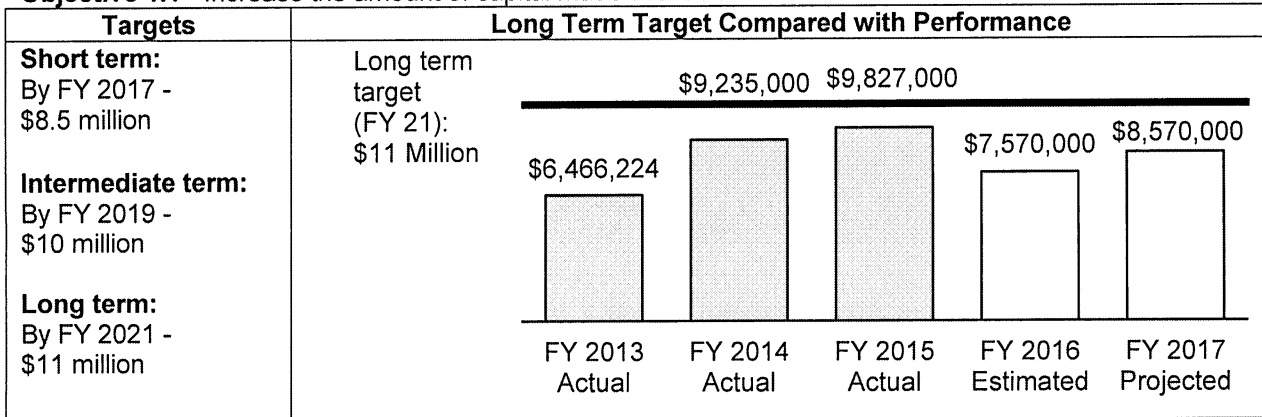
## FY 2017 BUDGET SUMMARY

The FY 2017 approved budget for the Financial Services Corporation is \$1,337,200, a decrease of \$1,300 or 0.1% under the FY 2016 approved budget. The organization's grant from the County totals \$860,000, an increase of \$120,200 or 16.2% over the FY 2016 County grant.

## SERVICE DELIVERY PLAN AND PERFORMANCE

**GOAL 1** - To strengthen the County's thriving economy by providing small and minority-owned businesses with access to creative, flexible and innovative financing solutions for their operations.

**Objective 1.1** - Increase the amount of capital made available to businesses.



# FINANCIAL SERVICES CORPORATION

## Trend and Analysis -

The outlook to increase the number of businesses counseled remains a priority initiative for FSC First as it continues to serve business owners and new entrepreneurs in the County seeking sources of capital from core and sub-core lending products. From FY 2014 to FY 2015, FSC First achieved, a 6% increase in loan amount approvals and commitments, 191% increase in loans closed and funded, and over a 1,000% increase in total project amounts related to EDI Fund projects. FSC First also set a new record in over five years for loan closings in FY 2015 in the amount of \$12.8 million, but anticipates that this trend will level off between \$7 and \$9 million in FY 2016 and FY 2017.

## Performance Measures -

Measure Name	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimated	FY 2017 Projected
<b>Resources (input)</b>					
Loan administration staff	4	4	4	3	4
Number of core lending programs	5	5	5	2	2
Number of sub-core lending programs	5	6	6	4	6
<b>Workload, Demand and Production (output)</b>					
Number of businesses counseled/serviced	135	94	107	104	104
Number of applications (intake) - All	119	117	94	94	94
Number of applications (intake) - EDIF	72	71	75	75	73
Number of applications pre-qualified - All	74	37	50	50	50
Number of applications pre-qualified - EDIF	29	16	20	22	22
Number of applications underwritten - All	38	29	17	29	29
Number of applications underwritten by FSC - EDIF	14	8	8	10	10
Number of applications approved - All	24	30	18	24	24
Number of applications approved - EDIF only	9	8	8	8	8
Approved - All	\$6,856,224	\$9,235,000	\$9,827,000	\$7,570,000	\$9,163,345
Approved - EDIF only	\$5,865,000	\$7,420,000	\$7,095,000	\$6,000,000	\$6,595,000
Amount of new commitments - All	\$6,466,224	\$9,235,000	\$9,827,000	\$7,570,000	\$8,570,000
Amount of new commitments - EDIF only	\$5,865,000	\$7,420,000	\$7,095,000	\$6,000,000	\$7,000,000
Approved and unfunded Loans - All	\$8,507,500	\$13,592,500	\$6,610,000	\$6,000,000	\$7,904,200
Approved and unfunded Loans - EDIF only	\$3,765,000	\$7,425,000	\$5,900,000	\$5,000,000	\$5,522,500
Total project costs supported - EDIF only	\$17,333,196	\$18,984,350	\$448,370,232	\$161,562,593	\$161,562,593
<b>Efficiency</b>					
Number of approved loans per loan administration staff	2	6	5	6	6
Loans closed and funded	\$5,022,224	\$4,400,000	\$12,824,500	\$9,000,000	\$6,808,355
Total portfolio revenues	\$404,661	\$435,915	\$415,316	\$403,496	\$403,496
<b>Quality</b>					
Number of funded loans	9	9	19	20	13
Number of funded loans - EDIF only	4	4	9	10	7
Current ratio of loan portfolio that is less than 45 days delinquent	99.5%	85%	99%	85%	85%
<b>Impact (outcome)</b>					
Number of jobs created and/or supported	829	687	816	777	800
Number of jobs created and/or supported - EDIF only	635	619	767	674	675
Percentage of loans funded of those approved (closing ratio)	38%	41%	33%	40%	40%

## Strategies to Accomplish the Objective -

- **Strategy 1.1.1** - Increase business development and marketing efforts focusing on programs which result in increased revenue .
- **Strategy 1.1.2** - Collaborate with the members of the Business Resource Coalition (Economic Development Corporation, Office of Central Services' Supplier Development and Diversity Division, MBE Compliance Manager for Prince George's County, Maryland's Women Business Center, Bowie Business Innovation Center, Meridian Management Group), the Entrepreneurial Development Center at



# FINANCIAL SERVICES CORPORATION

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Prince George's Community College, local chambers of commerce and other business organizations to increase awareness of FSC First's programs and services.

- **Strategy 1.1.3** - Continue to address financial literacy challenges of loan applicants by providing technical assistance.
- **Strategy 1.1.4** - Maintain a diverse and quality loan portfolio by pro-actively monitoring clients files for compliance via automated loan management system and conducting quarterly site-visits.

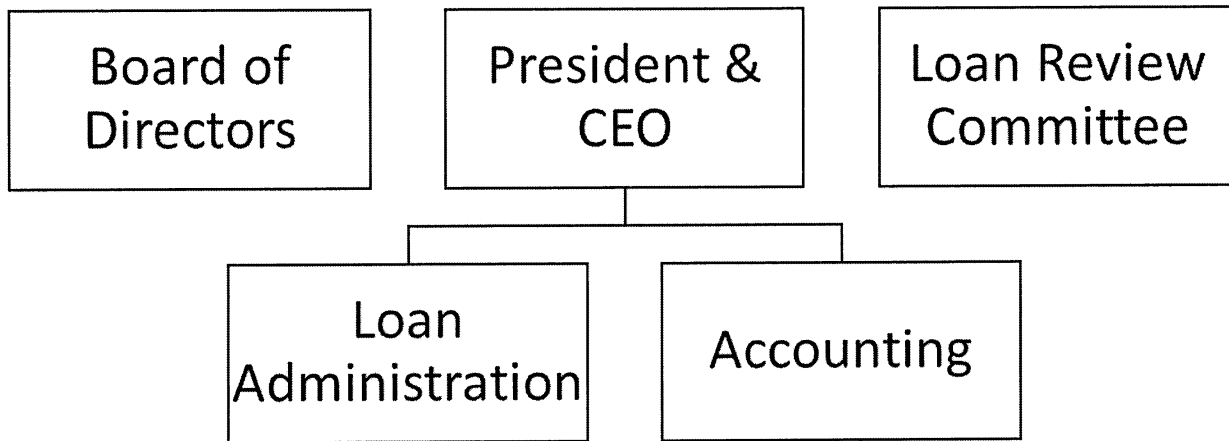
## FY 2016 KEY ACCOMPLISHMENTS

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- Serviced and counseled 104 businesses.
- Approved 24 loan applications.
- Committed \$7,570,000 in new loan.
- Funded and closed \$9,000,000 loans.
- Created and retained 777 jobs.

## ORGANIZATION CHART

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**FINANCIAL SERVICES  
CORPORATION**

**FY 2017 OPERATING BUDGET**

REVENUES					
	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2016 ESTIMATED	FY 2017 APPROVED	CHANGE FY16 - FY17
County Grant	\$ 879,300	\$ 739,800	\$ 739,800	\$ 860,000	16.2%
Net Loan Program Income	202,317	201,200	201,200	264,000	31.2%
EDI Fund Loan Processing Fees	87,844	46,100	50,000	90,000	95.2%
Bank & Investment Interest	-	2,000	-	-	-100.0%
Recovery of Bad Debt	-	5,000	-	-	-100.0%
Administrative Services	-	3,000	-	-	-100.0%
Net Fundraising Revenue	37,822	308,400	7,500	20,000	-93.5%
Management/Service Fees	77,436	30,000	35,600	90,200	200.7%
Other Income	23,943	3,000	17,300	13,000	333.3%
<b>TOTAL</b>	<b>\$ 1,308,662</b>	<b>\$ 1,338,500</b>	<b>\$ 1,051,400</b>	<b>\$ 1,337,200</b>	<b>-0.1%</b>
EXPENDITURES					
	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2016 ESTIMATED	FY 2017 APPROVED	CHANGE FY16 - FY17
Compensation	\$ 820,815	\$ 843,600	\$ 629,800	\$ 809,500	-4.0%
Fringe Benefits	229,866	243,500	246,200	242,900	-0.2%
Operating	146,163	251,400	175,400	284,800	13.3%
<b>TOTAL</b>	<b>\$ 1,196,844</b>	<b>\$ 1,338,500</b>	<b>\$ 1,051,400</b>	<b>\$ 1,337,200</b>	<b>-0.1%</b>

# CONFERENCE AND VISITORS BUREAU

## MISSION AND SERVICES

**Mission** - The Conference and Visitors Bureau (CVB) enhances Prince George's County's economy through tourism - positioning and promoting the County, through a public/private partnership, as a destination for individual leisure travelers, group tours, meetings and conferences, reunions and sporting and special events.

**Core Services** -

- Promote Prince George's County as a visitor destination through electronic marketing, advertising, public relations and direct sales in cooperation with the private sector
- Serve as Prince George's County's official visitor, travel and tourism information ambassador

**Strategic Focus in FY 2017** -

The bureau's top priorities in FY 2017 are:

- Increase the County hotel occupancy rate through increasing advertising placement, sports and electronic marketing, social media use and direct sales efforts to key markets using the branding study recommendations
- Continue to implement strategies and recommendations from the branding study in all advertising and publications

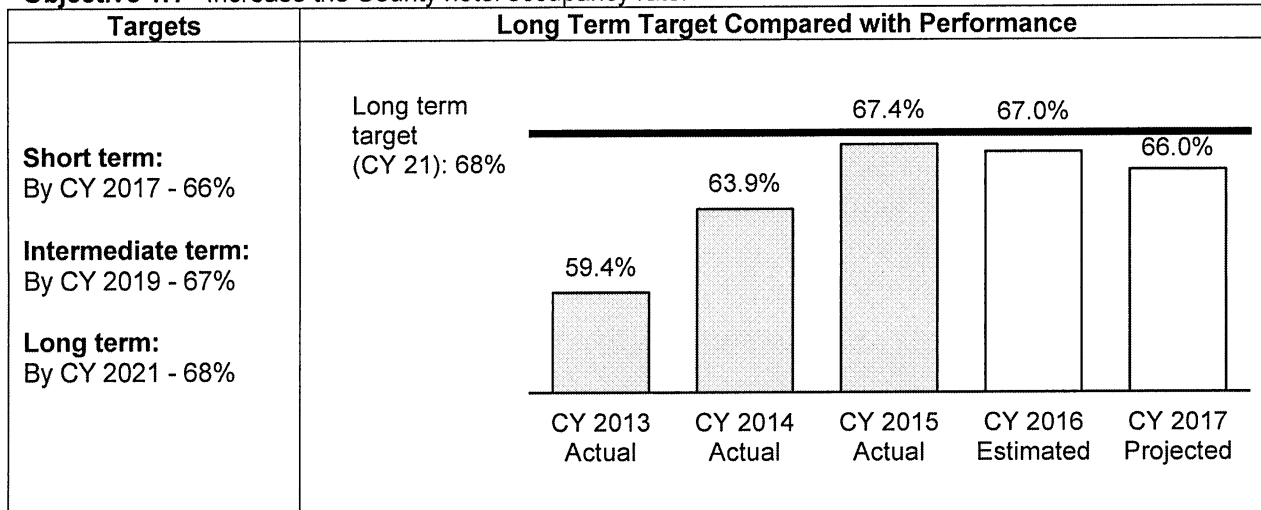
## FY 2017 BUDGET SUMMARY

The FY 2017 approved budget for the Conference and Visitors Bureau is \$903,200, an increase of \$19,300 or 2.2% over the FY 2016 approved budget. The bureau's County grant is \$743,200, an increase of \$14,300 or 2.0% over the FY 2016 approved budget.

## SERVICE DELIVERY PLAN AND PERFORMANCE

**GOAL 1** - Expand Prince George's County's tourism economy.

**Objective 1.1** - Increase the County hotel occupancy rate.



**Trend and Analysis** -

The County's hotel occupancy has increased to 67.4% through 2015 and room revenue increased 7.2% compared to the same point the previous year. The total number of visitors to the County increased 5.9% in 2014 to a total of 6.53 million. In FY 2015, tourism sales tax revenues (as tracked by the Office of the Comptroller) increased 6.5% over FY 2014, to \$56.8 million. Prince George's trails only Montgomery (\$71.7 million) and Anne Arundel (\$63.3 million) among all Maryland jurisdictions.

# CONFERENCE AND VISITORS BUREAU

## Performance Measures -

Measure Name	CY 2013 Actual	CY 2014 Actual	CY 2015 Actual	CY 2016 Estimated	CY 2017 Projected
<b>Resources (input)</b>					
Number of full-time staff	4	4	4	4	4
Number of part-time staff	1	1	1	1	1
<b>Workload, Demand and Production (output)</b>					
Overnight visitors	2,930,000	3,134,000	3,290,000	3,388,700	3,558,400
Day visitors	3,230,000	3,391,800	3,561,390	3,668,200	3,851,600
Total visitors to Prince George's County	6,160,000	6,525,800	6,852,090	7,056,900	7,410,000
<b>Quality</b>					
Unique Web site visits (FY data)	385,447	369,271	712,082	720,000	750,000
<b>Quality</b>					
Tourism direct employment	20,623	21,188	21,500	23,500	24,000
Gross County hotel tax collections (in millions)	\$20.31	\$20.81	\$25.00	\$29.10	\$30.00
Gross County admission and amusement tax collections (in millions, FY data)	\$13.4	\$12.4	\$13.9	\$14.5	\$15.0
<b>Impact (outcome)</b>					
Hotel occupancy rate	59.4%	63.9%	67.4%	67.0%	66.0%

CY 2013 and CY 2014 County hotel occupancy rate actuals have been updated.

## Strategies to Accomplish the Objective -

- **Strategy 1.1.1** - Increase advertising placement, sports and electronic marketing, social media use and direct sales efforts to key markets using branding study recommendations
- **Strategy 1.1.2.** - Seek the adoption of the new County brand by municipalities, businesses, organizations and attractions
- **Strategy 1.1.3** - Work closely with private sector partners such as National Harbor and Six Flags America, along with public sector partners such as the University of Maryland, to create and support specific events and initiatives

## FY 2016 KEY ACCOMPLISHMENTS

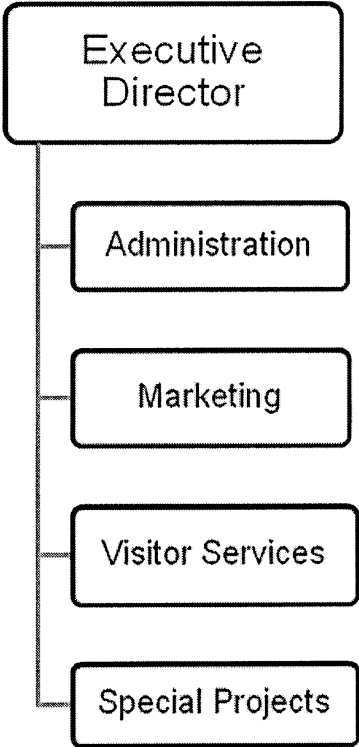
- Continuing improvements to the County's destination marketing website ([www.visitprincegeorges.com](http://www.visitprincegeorges.com)) resulted in an increase of unique visitors from 385,447 in FY 2014 to 712,082 in FY 2015.
- Hotel occupancy increased to 67.4% through 2015 (up 5.4 percentage points from the previous period), while average daily rate increased to \$126.16 (up 2.2%). Both of these measurements exceeded national, regional and State benchmarks for the period.
- Published the Official Prince George's County Visitor's Guide and Calendar of Events as the primary tourism publications for the County; private sector business advertising has allowed for increased distribution.
- Selected again as a 2015 Readers Choice Award Winner in *Sports Events* magazine; the designation is based on hundreds of votes from sports events planners, tournament directors and event owners.

**CONFERENCE AND VISITORS BUREAU**

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**ORGANIZATION CHART**

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# CONFERENCE AND VISITORS BUREAU

## FY 2017 OPERATING BUDGET

REVENUES					
	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2016 ESTIMATED	FY 2017 APPROVED	CHANGE FY16 - FY17
County Grant	\$ 758,000	\$ 728,900	\$ 728,900	\$ 743,200	2.0%
Cooperative Marketing & Promotions	-	20,000	75,000	75,000	275.0%
State of MD Grant Funds	138,042	100,000	172,000	50,000	-50.0%
Memberships Dues/Sponsorships/Fundraising	33,904	35,000	35,000	35,000	0.0%
<b>TOTAL</b>	<b>\$ 929,946</b>	<b>\$ 883,900</b>	<b>\$ 1,010,900</b>	<b>\$ 903,200</b>	<b>2.2%</b>
EXPENDITURES					
	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2016 ESTIMATED	FY 2017 APPROVED	CHANGE FY16 - FY17
Compensation	\$ 398,379	\$ 385,500	\$ 390,000	\$ 395,700	2.6%
Fringe Benefits	156,820	157,300	158,000	161,400	2.6%
Operating	250,429	341,100	462,900	346,100	1.5%
<b>TOTAL</b>	<b>\$ 805,628</b>	<b>\$ 883,900</b>	<b>\$ 1,010,900</b>	<b>\$ 903,200</b>	<b>2.2%</b>

# TABLE OF STRATEGIC LINKAGE

Agency	Agency Goals	Cross-Agency Organizational Goals							
		TE	EE	SN	QH	HS	CE	HG	
Ethics	GOAL 1 - To provide comprehensive intake, processing, investigation, management and adjudication of allegations of waste, fraud, abuse and illegal acts in County government.								2,5
Ethics	GOAL 2 - To promote disclosure of the outside business and monetary interests of County government employees/officials and real-time notice of lobbying activity directed towards County government.								3,4
Circuit Court	GOAL 1 - To provide legal forums to all those brought before the County in order to ensure fair, just and timely resolution of legal disputes.			1,2,4		1,3,4			2
Orphans Court	GOAL 1 - To monitor the property of a deceased resident of the County in order to carry out the wishes of the decedent and to ensure distribution to the beneficiaries.								2
Orphans Court	GOAL 2 - To provide protection of children's assets until they are legally adults (18 years of age) in order to ensure proper monetary distribution for their short-term and long-term needs.								2
State's Attorney	Non-participating agency								
Personnel Board	GOAL 1 - To provide oversight of the County's classified system for merit employees in order to effectively mitigate violations of their rights.								2
Finance	GOAL 1 - To ensure optimal revenue collection, financial, and investment services are provided to County stakeholders in order to effectively obtain the funds to support County services.								2
Finance	GOAL 2 - To provide management/advisory services and training to County agencies in order to minimize the County's risk exposure.								2,3
Finance	GOAL 3 - To provide funds disbursement operations to County agencies in order to pay County obligations.								2,3,5
Finance	GOAL 4 - To provide debt management services to ensure that County Government has access to low-cost borrowing for long-term investments in infrastructure, facilities, equipment and technology.								2

## LEGEND: Cross-Agency Organizational Goals

<b>Thriving Economy (TE)</b> 1-Expand Commercial Base 2-Create Jobs 3-Revitalize Communities 4-Promote Transit-Oriented Development 5-Provide Diverse Housing Options	<b>Excellent Education (EE)</b> 1-High Student Achievement 2-Effective Teaching 3-Safe and Supportive Schools 4-Provide Information Resources	<b>Safe Neighborhoods (SN)</b> 1-Reduce Violent Crimes 2-Reduce Property Crimes 3-Reduce Emergency Response Time 4-Reduce Recidivism 5-Reduce Non-Crime Injury and Death	<b>Quality Healthcare (QH)</b> 1-Improve Access to Care 2-Reduce Infant Mortality 3-Reduce Chronic Diseases 4-Reduce STDs/HIV/AIDS 5-Reduce Mental Health Problems/Addictions
<b>Effective Human Services (HS)</b> 1-Improve Access to Services 2-Reduce At-Risk Youth/Child Abuse and Neglect 3-Reduce Domestic Violence 4-Improve Family Preservation 5-Protect Disabled/Aging Population	<b>Clean and Sustainable Environment (CE)</b> 1-Provide a Clean Environment 2-Meet Federal and State Mandates	<b>High Performance Government Operations (HG)</b> 1-Develop Workforce 2-Increase Operational Efficiency and Effectiveness 3-Improve Information Management and Processes 4-Facilitate Effective Communications 5-Increase Customer Satisfaction	

Agency	Agency Goals	Cross-Agency Organizational Goals						
		TE	EE	SN	QH	HS	CE	HG
Citizen Complaint Oversight Panel	GOAL 1 - To provide evaluation and monitoring of Police Department misconduct investigations for County residents and visitors in order to ensure the investigations of misconduct complaints are thorough, impartial and resolved appropriately.							2, 5
Community Relations	GOAL 1 - To provide constituent services to residents and businesses in order to resolve complaints, questions and community concerns.	3				1		2,3 4,5
Community Relations	GOAL 2 - To provide mediation services to County residents and businesses in order to facilitate resolution of community disputes and civil rights discrimination complaints.					2,4		2,5
Community Relations	GOAL 3 - To provide community outreach to individuals, businesses, constituency groups, and non-profit service providers in order to communicate information about County programs and services to the public.							4,5
Management and Budget	GOAL 1 - To provide sound financial planning and monitoring of agency operations and expenditures in order to improve the fiscal health of County Government.							2,3
Management and Budget	GOAL 2 - To provide analysis of agency operations and services in order to improve the effectiveness and efficiency of service delivery.							1,2,3 4,5
License Commissioners	GOAL 1 - Increase licensee compliance with alcoholic beverage laws and regulations.	1		1,5				
License Commissioners	GOAL 2 - Improve administration of the application review and hearing process.			1,5				5
Law	GOAL 1 - To provide legal representation and advice to the County Executive, the County Council, and County agencies in order to reduce the County's exposure to legal liability.							2
Human Resources	GOAL 1 - To ensure agencies have a diverse, highly qualified, healthy, and productive workforce to effectively deliver services.							1,2,5
Human Resources	GOAL 2 - To provide human capital management services and policy guidance to County agencies in order to ensure an effective workforce.							1,2,5

**LEGEND: Cross-Agency Organizational Goals**

<b>Thriving Economy (TE)</b> 1-Expand Commercial Base 2-Create Jobs 3-Revitalize Communities 4-Promote Transit-Oriented Development 5-Provide Diverse Housing Options	<b>Excellent Education (EE)</b> 1-High Student Achievement 2-Effective Teaching 3-Safe and Supportive Schools 4-Provide Information Resources	<b>Safe Neighborhoods (SN)</b> 1-Reduce Violent Crimes 2-Reduce Property Crimes 3-Reduce Emergency Response Time 4-Reduce Recidivism 5-Reduce Non-Crime Injury and Death	<b>Quality Healthcare (QH)</b> 1-Improve Access to Care 2-Reduce Infant Mortality 3-Reduce Chronic Diseases 4-Reduce STDs/HIV/AIDS 5-Reduce Mental Health Problems/Addictions
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Agency	Agency Goals	Cross-Agency Organizational Goals							
		TE	EE	SN	QH	HS	CE	HG	
Human Resources	GOAL 3 - To review and administer the retiree pension and benefit programs with a strategic focus on identifying reforms to improve the sustainability of the pension benefits for employees.								2,5
Information Technology	GOAL 1 - Reduce costs and eliminate inefficiencies through IT solutions.	1,2							1,2,3 4,5
Information Technology	GOAL 2 - Provide excellent IT support and maintenance.	1,2							1,2,3 4,5
Elections	GOAL 1 - To provide election services to citizens to ensure all eligible citizens have an opportunity to vote in a primary or general election.								2,4,5
Soil Conservation	GOAL 1 - To provide urban land grading and erosion and sediment control planning services to the County's citizens and residents in order to protect the County's water quality and adverse impacts associated with sediment pollution.	1,3,4						1,2	2,3
Soil Conservation	GOAL 2 - To provide agricultural assistance services to the County's citizens and residents in order to protect the County's water quality.							1,2	2,3 4,5
Soil Conservation	GOAL 3 - To provide rural land preservation assistance services to citizens and residents in order to protect agricultural land in the County.							1,2	2,3 4,5
Central Services	GOAL 1 - To provide assistance to County-based and minority businesses in order to increase supplier diversity, build capacity and foster economic development.	1,2							
Central Services	GOAL 2 - To provide facilities management services at County-owned facilities to all users in order to achieve safe well-maintained facilities and support daily operations.								2,3,5
Central Services	GOAL 3 - To provide fleet management services to County agencies and municipalities in order to support the County's transportation needs.			3					2,3,5
Central Services	GOAL 4 - To provide inventory management to all County agencies in order to account for all County assets.								2,3,5
Central Services	GOAL 5 - To provide reproduction and mail services to County agencies and citizens in order to support the County's primary operating needs.								2,3 4,5

**LEGEND: Cross-Agency Organizational Goals**

<b>Thriving Economy (TE)</b> 1-Expand Commercial Base 2-Create Jobs 3-Revitalize Communities 4-Promote Transit-Oriented Development 5-Provide Diverse Housing Options	<b>Excellent Education (EE)</b> 1-High Student Achievement 2-Effective Teaching 3-Safe and Supportive Schools 4-Provide Information Resources	<b>Safe Neighborhoods (SN)</b> 1-Reduce Violent Crimes 2-Reduce Property Crimes 3-Reduce Emergency Response Time 4-Reduce Recidivism 5-Reduce Non-Crime Injury and Death	<b>Quality Healthcare (QH)</b> 1-Improve Access to Care 2-Reduce Infant Mortality 3-Reduce Chronic Diseases 4-Reduce STDs/HIV/AIDS 5-Reduce Mental Health Problems/Addictions
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Agency	Agency Goals	Cross-Agency Organizational Goals							
		TE	EE	SN	QH	HS	CE	HG	
Central Services	GOAL 6 - To provide real property management to the County in order to ensure efficient and effective use of office space and land.								2,3,5
Family Services	GOAL 1 - To provide information, referral and assistance services to County residents in order to improve access to quality services.	3	1,4	4	1,5	1,2,3 4,5			
Family Services	GOAL 2 - To provide intervention services for at-risk youth in order to facilitate child and family well-being.	3	1,3,4	1,2,4	1,5	1,2,4			
Family Services	GOAL 3 - To provide home-based and community-based services to older adults in order to enable them to improve their well-being.	3		5	1,5	1,4,5			
Family Services	GOAL 4 - To provide support and shelter services to victims of domestic abuse and reduce domestic violence encounters to facilitate child and family well-being.	3	1	1	1,5	1,2, 3,4			
Police	GOAL 1 - To provide uniform patrol services to the County's residents, visitors, and businesses in order to mitigate crime.	1,3	3			1,2 3,4			
Police	GOAL 2 - To provide emergency police response services to the County's residents, visitors, and businesses in order to improve response times and mitigate crime.	1,3	3			1,2 3,4			2
Police	GOAL 3 - To provide investigative services to the County's residents, visitors and businesses in order to improve case closures and mitigate crime.	1,3	3			1,2,3 4,5			
Police	GOAL 4 - To provide traffic enforcement services to patrons, business owners, and residents of Prince George's County in order to protect the quality of life.	1,3,4				5			
Fire/ Emergency Medical Services	GOAL 1 - To provide emergency medical services to County residents and visitors in order to reduce deaths and injuries from medical emergencies and traumatic event.							1	
Fire/ Emergency Medical Services	GOAL 2 - To provide fire suppression services to County residents and visitors in order to reduce death, injury and property losses from fire emergencies.	1,3				3,5		1	
Fire/ Emergency Medical Services	GOAL 3 - Provide special operations services, including technical and confined space rescue, marine and swift water rescue, hazardous materials and bomb squad response to reduce death and injury due to incidents requiring special response resources.	1,3				3,5		1	

**LEGEND: Cross-Agency Organizational Goals**

<b>Thriving Economy (TE)</b> 1-Expand Commercial Base 2-Crete Jobs 3-Revitalize Communities 4-Promote Transit-Oriented Development 5-Provide Diverse Housing Options	<b>Excellent Education (EE)</b> 1-High Student Achievement 2-Effective Teaching 3-Safe and Supportive Schools 4-Provide Information Resources	<b>Safe Neighborhoods (SN)</b> 1-Reduce Violent Crimes 2-Reduce Property Crimes 3-Reduce Emergency Response Time 4-Reduce Recidivism 5-Reduce Non-Crime Injury and Death	<b>Quality Healthcare (QH)</b> 1-Improve Access to Care 2-Reduce Infant Mortality 3-Reduce Chronic Diseases 4-Reduce STDs/HIV/AIDS 5-Reduce Mental Health Problems/Addictions
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Agency	Agency Goals	Cross-Agency Organizational Goals						
		TE	EE	SN	QH	HS	CE	HG
Fire/Emergency Medical Services	GOAL 4 - Provide fire inspection, fire investigation and community affairs services to County residents and visitors in order to minimize fire deaths, injuries, and property damage.	1,3		3,5		1		
Environment	GOAL 1 - To provide water quality improvement and flood control to all residents and businesses of the County in order to protect structures and persons from flooding and to improve water quality conditions.	1,3					1,2	2,3,5
Environment	GOAL 2 - To enhance management of waste as a valued commodity while further improving collections, recycling, diversion and customer service through resource recovery.	1,3					1,2	2,3,5
Environment	GOAL 3 - To provide animal management and adoption services to County residents and citizens to ensure the safety and welfare of animals in the County.							2,3,5
Sheriff	GOAL 1 - To provide service of criminal and civil process in a safe, timely, and efficient manner.	3		1,2,4				
Sheriff	GOAL 2 - To provide service to victims of domestic violence in a safe, timely and efficient manner.		1	1,2,3,5		1,3,4		
Sheriff	GOAL 3 - To provide security services to the courts in order to ensure public safety during the legal process.							2
Corrections	Goal 1 - To maximize the number of participants in rehabilitative programs in the Prince George's County Correctional Center.		1,2	4		1,4		
Homeland Security	GOAL 1 - To reduce 9-1-1 emergency call dispatch times.	3		3,5				2,4
Homeland Security	GOAL 2 - To enhance emergency and disaster preparedness throughout the County.	3		3		1		2,4,5
Public Works and Transportation	GOAL 1 - To provide roadway and rights-of-way infrastructure improvements and maintenance services for the safe movement of pedestrians and motorists on County roadways.	1,3,4	3	5	3	5	1,2	2,3,5
Public Works and Transportation	GOAL 2 - To provide litter removal services to the traveling public in order to ensure the roadways are aesthetically pleasing.	3,4					1,2	5

**LEGEND: Cross-Agency Organizational Goals**

<b>Thriving Economy (TE)</b> 1-Expand Commercial Base 2-Create Jobs 3-Revitalize Communities 4-Promote Transit-Oriented Development 5-Provide Diverse Housing Options	<b>Excellent Education (EE)</b> 1-High Student Achievement 2-Effective Teaching 3-Safe and Supportive Schools 4-Provide Information Resources	<b>Safe Neighborhoods (SN)</b> 1-Reduce Violent Crimes 2-Reduce Property Crimes 3-Reduce Emergency Response Time 4-Reduce Recidivism 5-Reduce Non-Crime Injury and Death	<b>Quality Healthcare (QH)</b> 1-Improve Access to Care 2-Reduce Infant Mortality 3-Reduce Chronic Diseases 4-Reduce STDs/HIV/AIDS 5-Reduce Mental Health Problems/Addictions
<b>Effective Human Services (HS)</b> 1-Improve Access to Services 2-Reduce At-Risk Youth/Child Abuse and Neglect 3-Reduce Domestic Violence 4-Improve Family Preservation 5-Protect Disabled/Aging Population	<b>Clean and Sustainable Environment (CE)</b> 1-Provide a Clean Environment 2-Meet Federal and State Mandates	<b>High Performance Government Operations (HG)</b> 1-Develop Workforce 2-Increase Operational Efficiency and Effectiveness 3-Improve Information Management and Processes 4-Facilitate Effective Communications 5-Increase Customer Satisfaction	

Agency	Agency Goals	Cross-Agency Organizational Goals						
		TE	EE	SN	QH	HS	CE	HG
Public Works and Transportation	GOAL 3 - To provide safe, efficient and accessible public transit services to all users to enhance quality of life.	1,3 4,5			1	1	1	5
Public Works and Transportation	GOAL 4 - To provide stormwater management services to residents and businesses in order to protect property from flooding damage.	3					1,2	
Permitting, Inspections, and Enforcement	GOAL 1 - To provide for site, road and building sustainability services for new construction and alteration of residential and commercial buildings.	1,3,4		1,3,5			1,2	2,3,5
Permitting, Inspections, and Enforcement	GOAL 2 - To provide for sustainability of existing residential and commercial properties through inspection and enforcement to ensure properties in the County comply with established regulations.	1,3,5		1,2,5			1,2	2,3,5
Permitting, Inspections, and Enforcement	GOAL 3- To provide for the timely issuance of licenses in compliance with the County Code.	1,3		1,2,5			1,2	2,3,5
Health	GOAL 1 - To ensure access to healthcare resources for County residents.			5	1,2,3 4,5	1,5		
Health	GOAL 2 - To prevent and reduce chronic disease, including obesity, among County residents.			5	1,3			
Health	GOAL 3 - To improve reproductive health care in order to reduce infant mortality and enhance birth outcomes for women in Prince George's County.			5	1,2,4	1,2,4		
Health	GOAL 4 - To prevent and control sexually transmitted disease and infections in order to enhance the health of all the County's residents, workers and visitors.			5	1,4			
Health	GOAL 5 - To ensure that Prince George's County's physical environment is safe in order to enhance the health of all of its residents, workers and visitors.	1,2		5			1,2	5
Health	GOAL 6 - To ensure that County residents have access to mental health and substance abuse treatment.			1,2 4,5	1,5	1		
Library	GOAL 1 - To provide information resource services to the County's citizens, residents, and visitors in order to effectively meet their educational, cultural and recreational needs.	1,3	1,2,4		1	1		1

**LEGEND: Cross-Agency Organizational Goals**

<b>Thriving Economy (TE)</b> 1-Expand Commercial Base 2-Create Jobs 3-Revitalize Communities 4-Promote Transit-Oriented Development 5-Provide Diverse Housing Options	<b>Excellent Education (EE)</b> 1-High Student Achievement 2-Effective Teaching 3-Safe and Supportive Schools 4-Provide Information Resources	<b>Safe Neighborhoods (SN)</b> 1-Reduce Violent Crimes 2-Reduce Property Crimes 3-Reduce Emergency Response Time 4-Reduce Recidivism 5-Reduce Non-Crime Injury and Death	<b>Quality Healthcare (QH)</b> 1-Improve Access to Care 2-Reduce Infant Mortality 3-Reduce Chronic Diseases 4-Reduce STDs/HIV/AIDS 5-Reduce Mental Health Problems/Addictions
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Agency	Agency Goals	Cross-Agency Organizational Goals						
		TE	EE	SN	QH	HS	CE	HG
Library	GOAL 2 - To increase early childhood (birth to age five) literacy participation.		1,2,4					
Library	GOAL 3 - To provide public access to the Internet.	2	1,2,4		1	1		
Community College	GOAL 1 - To enhance pathways that guide students to achieve their academic, career and personal goals.	1,3	1,2 3,4	1,2 4,5				1,2 4,5
Community College	GOAL 2 - To cultivate a welcoming and responsive learning environment.	1,3	1,2 3,4	1,2 4,5	5	2		1,2 4,5
Community College	GOAL3 - To foster partnerships to respond to a diverse and evolving community and workforce.	1,2,3	1,2 3,4	1,2 4,5				1,2,3 4,5
Public Schools	GOAL1 - All students can reach high academic standards.	3	1,2 3,4	1,2 4,5	1	1,2		1
Public Schools	GOAL2 - Access to educational opportunities enhances student success.	3	1,2 3,4	1,2 4,5	1	1,2		1
Housing	GOAL 1 - To assist low and moderate income senior citizens, individuals and families in the County in acquiring rental housing.	1,2,3 4,5				5		
Housing	GOAL 2 - To provide new homeownership assistance to and preserve existing owner-occupied units for County residents with low to moderate incomes in order to stabilize communities and promote homeownership.	3,5				5		
Housing	GOAL 3 - To provide foreclosure prevention services to County residents to reduce the occurrence and lessen the consequences of foreclosures in the County.	3,5		2				
Housing	GOAL 4 - To provide assistance in the areas of affordable housing, public services, public facilities/public infrastructure improvements and employment opportunities for County residents.	1,2,3 4,5		5	1	1,2 3,5	1,2	
Social Services	GOAL 1 - To provide intervention services to abused, neglected, or impoverished children, adults and families in order to ensure safety in their living environment.		1,3	1,5	1,2	1,2,3 4,5		
Social Services	GOAL 2 - Stabilize families and individuals in need through increased access to services.	1,2,3	1,3	4,5	1,2,3 4,5	1,2 4,5		

**LEGEND: Cross-Agency Organizational Goals**

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Agency	Agency Goals	Cross-Agency Organizational Goals						
		TE	EE	SN	QH	HS	CE	HG
Social Services	GOAL 3 - To assist individuals, adults and families in need to achieve and maintain permanence in the community through increased access to services.		1	5	1,2	1,2 4,5		
Economic Development Corporation	GOAL 1 - To provide marketing, relationship management, technical assistance, and incentives to attract, retain and expand businesses in Prince George's County.	1,2,4						
Economic Development Corporation	GOAL 2 - To provide workforce development services to businesses and County residents that are seeking employment as well as enhancement of their skills/training.	3		4		1		
Financial Services Corporation	GOAL 1 - To strengthen the County's thriving economy by providing small and minority-owned businesses with access to creative, flexible and innovative financing solutions for their operations.	1,2						
Conference and Visitors Bureau	GOAL 1 - Expand Prince George's County's tourism economy.	1,2						
Revenue Authority	GOAL 1 - To provide parking enforcement services to patrons, business owners and residents of Prince George's County.	1,3,4						2,5
Redevelopment Authority	GOAL 1 - Develop mixed-income, mixed-use and mixed-tenure communities to improve the County's tax base.	1,2,3 4,5					2	
Redevelopment Authority	GOAL 2 - Develop and preserve workforce and affordable housing near transit centers in order to stabilize communities.	3,4,5					2	

**LEGEND: Cross-Agency Organizational Goals**

<b>Thriving Economy (TE)</b> 1-Expand Commercial Base 2-Create Jobs 3-Revitalize Communities 4-Promote Transit-Oriented Development 5-Provide Diverse Housing Options	<b>Excellent Education (EE)</b> 1-High Student Achievement 2-Effective Teaching 3-Safe and Supportive Schools 4-Provide Information Resources	<b>Safe Neighborhoods (SN)</b> 1-Reduce Violent Crimes 2-Reduce Property Crimes 3-Reduce Emergency Response Time 4-Reduce Recidivism 5-Reduce Non-Crime Injury and Death	<b>Quality Healthcare (QH)</b> 1-Improve Access to Care 2-Reduce Infant Mortality 3-Reduce Chronic Diseases 4-Reduce STDs/HIV/AIDS 5-Reduce Mental Health Problems/Addictions
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## The Transforming Neighborhoods Initiative Inventory Catalogue

### Overview -

The Transforming Neighborhoods Initiative (TNI) is an effort by the County to focus on uplifting six neighborhoods in the County that face significant economic, health, public safety, and educational challenges. Through this initiative, the County will improve the quality of life in those neighborhoods, while identifying ways to improve service delivery throughout the County for all residents.

### Goal -

To achieve the County Executive's Vision of a Thriving Economy, Great Schools, Safe Neighborhoods, and High Quality Healthcare by targeting cross-governmental resources to neighborhoods that have significant needs.

### Objective -

The objective is to improve key indicators in the targeted areas. These indicators include violent crime, property crime, 3rd grade and 5th grade reading and math scores, school absentee rates, foreclosure rates, concentrations of Section 8 housing, income levels, pedestrian deaths/injuries, and residents on public assistance. At different times, and perhaps in different locations, some indicators may be more important than others. These indicators will impact the major indicator of neighborhood health -- property values -- which will be tracked over time. (Note: these indicators are not inclusive, but are those that are available at the Census Block Level). Indicators will be added as the data becomes available at the Census Block Level.

The six areas of the County that have been identified for Transforming Neighborhoods Initiative (TNI):

East Riverdale / Bladensburg

Glassmanor / Oxon Hill

Hillcrest Heights / Marlow Heights

Kentland / Palmer Park

Langley Park

Suitland / Coral Hills

### Methodology -

To help track the County Government's impact on the selected TNI communities, CountyStat worked with every County department and agency to develop a complete catalogue of services and programs. CountyStat then reviewed each program and determined if they had a direct impact, indirect impact, or no impact on four critical TNI focus areas: Economic Development, Education, Public Safety, and Health.

Services and programs impacting one of the four critical TNI focus areas were selected to be included in the TNI Inventory Services Catalogue. TNI team leaders have the ability to select services from this catalogue to deploy with in their TNI communities. It should be noted that every TNI Inventory Service Catalogue item has the ability to provide service delivery data at the Census Block Level, which is critical to tracking inputs, outputs, and alignment with key indicator fluctuations over the duration of the initiative.

CountyStat, in partnership with the Office of Information Technology, is currently working with County agencies to identify inventory items that can provide required information directly into the County's data warehouse. This will allow team leaders and decision makers greater insight in service demand for inventory items.

## Transforming Neighborhoods Initiative Inventory Catalogue

Department	Service Name	Service Description	Data Warehouse Status	Economic Development	Education	Public Safety	Health
CEX	Community Events (principal)	Public meetings, events and activities that are attended by the County Executive.	R	I	I	I	I
CEX	Community Events (staff/surrogate)	Public meetings, events and activities that are attended by a representative of the County Executive.	R	I	I	I	I
CEX	Letters	Official written responses to requests for information or the delivery of County Government services and infrastructure.	R	I	I	I	I
CEX	Certificates	Recognition of an individual's or entity's contribution to advancing the goals of the administration.		N	N	N	N
CEX	Proclamations	Acknowledgement of an individual or entity's superlative achievement on behalf of the residents of Prince George's County.		N	N	N	N
CEX	Community Partnership Grants	Funding, collaborative programming and in-kind technical assistance for projects that will improve quality of life in Prince George's County.		D	D	D	D
Finance	Tax Billing	Real and personal property tax bills.	R	D	N	N	N
Finance	Tax Credit Administration	Administer various State and County tax credit programs.		D	N	N	N
OCR	Discrimination Investigation	Investigate allegations of discrimination (housing, workplace, etc.).		N	I	I	I
OCR	Outreach: Community Events	Attend community events/HOA and other community meetings.	R	N	N	I	N
OCR	Outreach: External Communication	Use social media, newsletter, email, text alerts and other methods of communication to get information into the community about programs and services.		I	I	I	I
OCR	Community Mediations	Community mediation assists and empowers individuals and organizations to engage, transform and resolve conflicts through the use of collaborative, constructive processes.		N	N	I	I
OCR	Conflict Management Workshops	In this workshop students learn that there can be many issues involved in a conflict that are not always obvious. The workshop helps students discover different layers of conflict and apply them to their own lives.		N	D	D	N
OHRM	Summer Youth Enrichment Program (SYEP)	Workforce Development.	R	D	I	N	N
OHRM	Volunteer Internship Program	Workforce Development.		D	I	N	N
OHRM	Job Fairs	Workforce Development.		D	N	N	N
OIT	Science, Technology, Engineering And Math (STEM) Prince George's	Program that partners with school system and higher education institutions to eliminate STEM Achievement gap.		N	D	N	N
OIT	Cable Television Commission	Monthly meetings with residents to discuss technical issues with Verizon and Comcast.		I	N	N	N
OCS	Minority Business Enterprise (MBE) Outreach/Education	Conducts seminars and educational training for MBE and County-based vendors. We arrange for speakers and schedule events.	R	D	N	N	N
OCS	MBE Certification	Register and certify MBE firms that have been certified by approved certifying agencies.	R	I	N	N	N
OCS	Identification of all county-owned tax foreclosures	The Land Acquisition and Real Property Division acquires, oversees and manages all of the County-owned property and disposes of real property that is no longer needed by the County.	R	I	N	N	N



## Transforming Neighborhoods Initiative Inventory Catalogue

Department	Service Name	Service Description	Data Warehouse Status	Economic Development	Education	Public Safety	Health
OCS	Assist with dissemination of pamphlets about County Government services & mailing services	Prepares large mailings, such as jury notices and tax bills for delivery by the US Post Office. Also delivers all US mail and interoffice mail to County facilities.		I	I	I	I
Family Services	Melwood Horticultural Training Center, Inc.: Supportive Employment Program	Supportive employment program services to individuals with disabilities.		I	I	N	D
Family Services	Crisis Response System (CRS)	Provides crisis mental health services to Prince George's County residents.		N	I	I	D
Family Services	Domestic Violence Program	Links individuals and families with additional ancillary services and supports		N	I	D	N
Family Services	Mobile Crisis and Stabilization Services (MCSS)	Services include: psychiatric/psychological evaluation and treatment, clinical assessments, medication management/monitoring, interactive therapies, behavioral management and support with daily living skills		N	I	I	D
Family Services	Assertive Community Treatment (ACT) Program	A mobile, evidence-based practice of integrated psychiatric, substance abuse and somatic treatment provided by transdisciplinary teams in the community.		N	I	I	D
Family Services	Early Childhood Mental Health Consultation services	Expands existing early Childhood Mental Health Consultation services to Prince George's County Head Start and Public Schools (Pre-K through third grade).		N	D	I	D
Family Services	Homeless Outreach w/ Treatment Services	Homeless outreach services to homeless, mentally ill individuals.		N	N	I	D
Family Services	Projects and Assistance to Transitioning from Homelessness	Assists chronically homeless individuals with mental illness to locate and secure housing.		N	N	I	D
Family Services	Transitional Age Youth	Provides housing, psychiatric rehabilitation services and other supports to help youth ages 16-23 live independently in the community.		N	D	I	D
Family Services	Evidence-based chronic disease self-management	This program helps people with chronic illness, as it gives them the skills to coordinate all the things needed to manage their health, as well as to help them keep an active lifestyle.		I	I	N	D
Family Services	Family Caregivers Program	Provides assistance to caregivers; which may include family, friends and members of the community, with access to support groups, problem solving, education and respite care.		I	I	N	D
Family Services	Senior Health Insurance Program	Provides free health insurance counseling and assistance to persons 55 years and older. Trained volunteer counselors provide information about Medicare, Medicaid, Medigap, Long-Term Care Insurance, Health Maintenance Organizations (HMOs), claims appeals, and physician and hospital bills.		N	N	N	D
Family Services	Afterschool Program	The afterschool programs provide enrichment programs that promote positive youth development in a structured, supervised setting. Program activities include academic enrichment in reading, math, arts, education and a variety of sports activities.		N	D	I	I
Family Services	Healthy Families Prince George's Program	Provides supportive services include prenatal support, intensive home visiting and mentoring services.		N	D	I	D

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## Transforming Neighborhoods Initiative Inventory Catalogue

Department	Service Name	Service Description	Data Warehouse Status	Economic Development	Education	Public Safety	Health
Family Services	Truancy Prevention Program	The initiative is a prevention and intervention model of intensive case management designed along with a strategic plan to address the middle school aged children exhibiting a pattern of truant behavior.		N	D	I	I
Family Services	Community Crisis Services, Inc.	Provides information and referral services to children and families to identify and connect to care coordination and resources in the community.		N	I	I	D
Police	Police Response To Calls For Service	Respond to 9-1-1 calls for service.	W	N	N	D	N
Police	School Resource Officers	School security and liaison services.	R	N	I	D	N
Police	Traffic Enforcement	Enforcement of traffic laws via officers and automated agents.	R	N	N	D	N
Police	Community Oriented Policing (Community Assessment, Traditional/Non-Traditional Methods)	Police-led problem solving.	R	N	N	D	N
Police	Robbery Suppression Teams	Focused investigation of robberies.	R	N	N	D	N
Police	Special Assignment Teams	Focused investigation/enforcement of emerging issues.	R	N	N	D	N
Police	Gang Unit	Investigate gang/ organized criminal activity.	R	N	N	D	N
Police	Crime Statistical Reporting	Provides crime data.	R	N	N	D	N
Police	Contact And Coordination Of Community Issues	Outreach to various community groups.	R	N	N	I	N
Police	Narcotics Enforcement	Focused investigation of illegal drug-related crimes.	R	N	N	D	N
Fire/EMS	911 Response	Provides emergency response to 911 calls received by Public Safety Communications for fire, Emergency Medical Services and specialty calls.	W	N	N	D	D
Fire/EMS	Proactive Residential Information Distribution Effort (P.R.I.D.E), Home Inspections & Smoke Alarm/Co Detectors	Provides general fire safety inspections for residents of the County to include smoke alarms and carbon monoxide alarm inspections/replacements. These may be internally initiated, at the request of a citizen, or as a result of a significant incident.	R	N	N	D	N
Fire/EMS	Multi-Family Dwelling Inspections	Fire Stations annually inspect multi-family dwellings (buildings containing three or more living units). Note: An inspection fee is assessed for this service and is a requirement for licensing.	R	I	N	I	N
Fire/EMS	Night Club Inspections/Joint Agency Group	A task force of County employees charged with ensuring that activities at nightclubs in the County remain safe. The task force leverages the enforcement capabilities of various agencies.	R	I	N	I	N
DoE	Issue Citations	Issue citations for violations of Subtitle 3 Animal Control Ordinance.	R	N	N	D	I
DoE	Field Operations	Cruelty investigations; pick up stray, abandoned, injured, vicious and neglected animals, and carcasses; general patrols; pick up animals running at large to include livestock; evictions; investigate illegal breeds; Commission for Animal Control impoundments. Assist County police with search warrants.		N	N	D	N
DoE	Residential Waste	Solid waste disposal	R	D	N	I	D
DoE	Commercial Waste	Solid waste disposal	R	D	N	I	D
DoE	Community Cleanups - Comprehensive	Homeowners association and/or civic associations	R	I	N	N	I

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## Transforming Neighborhoods Initiative Inventory Catalogue

Department	Service Name	Service Description	Data Warehouse Status	Economic Development	Education	Public Safety	Health
DoE	Chesapeake Bay Protection	Storm drain stenciling	R	I	N	N	N
DoE	ReLeaf Grant Administration	Administer grant program through which County may provide landscape funding to community organizations for planting projects in public places.		I	N	N	N
DoE	Beautification Committee Participation	Partners with DPW&T on planting, care and protection of roadside and shade trees.	R	I	N	N	N
DoE	Arbor Day	Annually sponsors a tree planting at a County elementary school to promote understanding and appreciation of the natural environment and impart planting and care skills among students.	R	N	I	N	I
Sheriff	Sworn Service Of Domestic Related Court Order	Sheriff's deputies serve warrants and domestic related court orders in Prince George's County.	R	N	N	D	N
Sheriff	Special Victims Assistants	The Office of the Sheriff provides direct response to emergency 9-1-1 calls for service in Police District III, and the post-intervention referral services that are provided to victims throughout the County by our advocates. Special Victims Assistants provide referrals for counseling, shelter and legal assistance. The Advocates assist the victim throughout the judicial process, which also includes court accompaniment.		N	N	D	N
Sheriff	Child Support Enforcement & Family Services	Advocates reach out to victims of domestic violence to advise and assist them through court-related processes and connect them to resources such as counseling, housing and legal services.		N	N	D	N
Sheriff	Court Ordered Evictions	The eviction allows for the subsequent rental of an apartment or house to paying tenants.		I	N	N	N
Corrections	Re-Entry Program	Link Re-Entry participants to required program resources such as job search/readiness assistance (including resume development, interview skills and educational referrals) and counseling (social/behavioral, mental and substance).		N	D	D	D
Corrections	Life Skills	Crossroads Youth Opportunity Center (CYOC); Providers: Gapbuster, Inc.; Charis Center for the Arts; End Time Harvest Ministries; Mentoring Young Girls Inspiring for Tomorrow (MYGIFT Program, Inc.); Take Charge Juvenile Diversion Program; Cultural Academy for Excellence, Inc.		N	I	N	N
Corrections	Enrichment/After-School Programs	Providing after school programming for youth in Langley Park, the Latin American Youth Center, Inc., and End of Time Harves Ministries.		N	D	N	N
Corrections	English for Speakers of Other Languages	Langley Park and Riverdale Crossroads Youth Opportunity Center (CYOC); Gapbuster, Inc.		N	I	N	N
Corrections	Bullying Awareness/Gang Prevention Presentations	Consultations w/school officials - Gang /Anti-Violence Presentations and Gang/Anti-Bullying Presentations with Dept. of Security Services, PGCPS. Work with faith based, civic and home associations.		N	I	I	N
Corrections	Alternatives to Incarceration	Identifies all individuals committed to the PGDOC who are released back into the community instead of to being housed in jail.		N	N	D	N
Corrections	Home Detention/Electronic Monitoring	The most restrictive form of monitoring pre-trial and sentenced clients charged or sentenced on felony counts and or convictions.		N	N	D	N

## Transforming Neighborhoods Initiative Inventory Catalogue

Department	Service Name	Service Description	Data Warehouse Status	Economic Development	Education	Public Safety	Health
Corrections	Re-Entry Unit	Designed to provide discharge planning that identifies and coordinates services for offenders released to their communities.		N	N	I	N
Corrections	Community Services Program	A State mandated program that provides a sentencing alternative to the judiciary for adults and juveniles giving eligible non-violent offenders the opportunity for immediate restitution for charged offenses.		N	N	I	N
Corrections	Work Detail (DPW&T)	A collaborative work program for sentenced offenders who work throughout the County doing roadside cleanup.		I	N	I	N
Corrections	Adam's House of Prince George's Health Department	A collaborative program that utilizes several community organizations that provide counseling, health education, crisis intervention and job preparation.	R	N	N	I	I
Corrections	Correctional Officers Protecting/Educating Students (C.O.P.E.S.)	Provide mentoring services to students in their last year of elementary school through a six-week program focused on deterring students from using drugs, joining gangs and bullying others.		N	I	I	N
OHS	9-1-1 Calls Received Data	Citizens call 9-1-1 to receive emergency assistance from police, fire, EMS or sheriff personnel.	R	N	N	D	N
OHS	Calls received to the 9-1-1 Center on the non-emergency dispatch number	Citizens call the non-emergency dispatch number to receive non-urgent assistance from police, fire, EMS, or sheriff personnel.	R	N	N	I	N
OHS	Calls received in the 9-1-1 Center on the Alarm Number	Alarm monitoring companies call on this identified number to report alarm activations and to request police, fire or medical assistance.	R	N	N	I	N
OHS	Volunteerism/ Community Emergency Response Teams (CERT)	Group emergency preparedness training and education.	R	N	N	I	N
OHS	Resilient Community Preparedness	Educational training preparedness.	R	N	N	I	N
OHS	Continuity of Operations Planning (COOP)	Educational preparedness training for governments and businesses.	R	N	N	I	N
OHS	Outreach to Multi-Cultural Communities	Emergency preparedness training and education to reaching non-English speaking residents	R	N	I	N	N
OHS	Outreach to Multi-Cultural Communities	Provide bi-lingual information to citizens regarding 9-1-1.	R	N	N	D	I
DPW&T	Bus Shelter New/Repair	DPW&T currently has 380 shelters throughout Prince George's County. Requests for new shelters are evaluated based on transit usage, proximity to activity centers, and right of way/access.	R	I	N	N	N
DPW&T	Bus Stop Trash Receptacle	DPW&T currently has 429 trash receptacles throughout Prince George's County. Receptacles are provided at all bus stops that have been requested by a citizen, civic group, community association or based on the usage of the stop.	R	I	N	I	N
DPW&T	Bench New/Repair	Benches are designed to provide transit patrons a convenient place to sit for waiting for TheBus or Metro transit services.	R	I	N	N	N
DPW&T	Clean Up, Green Up	Semi-annual event focused on community cleaning and planting of areas in the right of way.	R	I	I	I	N
DPW&T	Asphalt Curb Repair	Remove and replace asphalt curb that has been damaged or has deteriorated.	R	I	N	I	N

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## Transforming Neighborhoods Initiative Inventory Catalogue

Department	Service Name	Service Description	Data Warehouse Status	Economic Development	Education	Public Safety	Health
DPW&T	Curb and Gutter Repair	Remove and replace curb and gutter that has been damaged or has deteriorated.		I	N	I	N
DPW&T	Road Patching - Cut and Patch	Cut and Patch is a preventative measure utilized to maintain roadways. Hot asphalt mix is applied and rolled to repair the impacted section of roadway.	R	I	N	I	N
DPW&T	Driveway Apron Replacement	Remove and replace driveway aprons that have been damaged or has deteriorated.	R	I	N	I	N
DPW&T	Graffiti Removal	Removing unauthorized writing, pictures and messages from fixtures that are within the right of way.	R	I	I	D	N
DPW&T	Illegal Signs	Removing signs left in the right of way.	R	I	N	I	N
DPW&T	Pothole Repair	Repair of holes located in the travel lane(s) of the roadway.	R	I	N	N	N
DPW&T	Road Resurfacing	Removing the existing asphalt, doing base repair and concrete work as needed and replacing the asphalt.	R	I	N	N	N
DPW&T	Trip Hazard Repair	Ramping or removing sidewalk that has buckled more than one inch.	R	I	N	I	N
DPW&T	Sidewalk Repair	Removing and replacing existing sidewalk.	R	I	N	I	N
DPW&T	Litter Removal	Removing litter from primary and major collector roadways that is in the right of way.	R	D	N	D	N
DPW&T	Illegal Dumping Removal	Removing garbage and debris that is illegally placed in the ROW.	R	D	N	D	N
DPW&T	Mowing/Weed Control	Mowing during the construction season to maintain the medians and roadside within the roadway infrastructure.	R	I	N	I	N
DPW&T	Street Sweeping	Removing dirt, debris and pollutants from primary and major collector roadways.	R	I	N	N	N
DPW&T	Tree Planting	Replacing trees that have been removed due to diseased or hazardous conditions.	R	I	N	I	N
DPW&T	Street Light Maintenance	Locate and inform PEPCO, BGE, and SMECO of street light outages for repair.	R	I	I	D	N
DPW&T	Street Light Installation	Install new street lights.	R	I	N	I	N
DPW&T	Neighborhood Traffic Management Program	Very involved process to investigate the merits of installing traffic calming measures along roadways in response to community requests, followed by construction.	R	N	I	I	N
DPW&T	Roadway Signing and Marking	All roadway markings and signage must be investigated and spotted prior to installation.	R	I	N	I	N
DPW&T	Guard Rail Repair	Remove and replace guard rail that has been damaged.	R	I	I	N	N
DPW&T	Speed Hump Installation	Installation of speed humps that are requested by citizens through their Council representative and the humps are warranted through a traffic study.	R	I	N	D	N
DPW&T	Sign Repair and Replacement	Repair or replacement of an existing sign.	R	I	N	I	N
DPW&T	Traffic Signal Repair	Repair of an existing traffic signal.	R	I	N	I	N
DPW&T	Tree Debris Removal	Removal of fallen trees from the public rights-of-way.	R	I	N	I	N
DPW&T	Tree Removal - Non Emergency	Removal of dead or diseased trees that pose no hazard to the public.	R	I	N	I	N
DPW&T	Tree Trimming	Trimming trees to meet the elevation standards of the County.	R	I	N	I	N
DPW&T	Drainage and Flooding - Complaint Investigation	Convey water from roadway and drainage structures to designated areas.	R	I	N	I	N

R - Ready for Data Warehouse Inclusion  
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N - No Relationship

# Transforming Neighborhoods Initiative Inventory Catalogue

Department	Service Name	Service Description	Data Warehouse Status	Economic Development	Education	Public Safety	Health
DPIE	Single Family Housing Complaint Inspections	Violations observed by inspection based on complaint.	R	D	N	D	N
DPIE	Single Family Housing Rental License Complaint Inspections	Violations observed by inspection based on complaints.	R	D	N	D	N
DPIE	Single Family Housing Rental License Issuance	Issue single family rental licenses issued.	R	D	N	D	N
DPIE	Single Family Housing Field Pick-Up	Violations observed while conducting inspections in assigned area.	R	D	N	D	N
DPIE	Multifamily Complaint Inspections	Violations observed by inspection based on complaint.	R	D	N	D	N
DPIE	Multifamily Rental License Complaint Inspections	Violations observed by inspection based on complaints.	R	D	N	D	N
DPIE	Multifamily Rental License Issuance	Issue multifamily rental licenses.	R	D	N	D	N
DPIE	Multifamily Field Pick-Up	Violations observed while conducting inspections in assigned area.	R	D	N	D	N
DPIE	Demolition Complaint Inspections	Violations observed by inspection based on complaints.	R	D	N	I	N
DPIE	Clean Ups - County/Force Clean/Owner	Non-compliance of violation notices.	R	D	N	I	N
DPIE	Boardups	Non-compliance of violation notices.	R	D	N	D	N
DPIE	Zoning Complaint Inspections	Violations observed by inspection based on complaint.	R	D	N	D	N
DPIE	Zoning Field Pick-Up	Violations observed while conducting inspections in assigned area.	R	D	N	D	N
DPIE	Commercial Property Maintenance Complaint Inspections	Violations observed by inspection based on complaints.	R	D	N	D	N
DPIE	Commercial Property Maintenance Field Pick-Up	Violations observed while conducting inspections in assigned area.	R	D	N	D	N
DPIE	Use and Occupancy Issuance	Issue permit to use and occupy Lots/Commercial/Industrial properties.	R	D	N	D	N
DPIE	Temporary Use and Occupancy Issuance	Issue temporary use and occupancy permits for seasonal uses and special events.	R	D	N	D	N
DPIE	Sign Permit Issuance	Issue sign permits for businesses that have a valid use and occupancy permit.	R	D	N	I	N
Health	Community Transformation Grant	Conduct health promotion activities, including public education campaigns to address overweight/obesity, hypertension and diabetes.	R	N	N	N	D
Health	Mobile Dental Unit	Mobile dental units provide basic preventive and restorative dental services, including sealants and fillings.	R	N	N	N	D
Health	Lead/ Healthy Home Program	Inspect homes of lead poisoned children. Case manage children with elevated lead levels. Educate the public about healthy homes.	R	N	I	N	D
Health	Maryland Breast and Cervical Cancer Screening Program (BCCP)	Free breast and cervical cancer screening, including mammography, is available to women 40 and over who meet the program's financial criteria.		N	N	N	D
Health	Colorectal	Nurse case managers refer eligible clients to medical providers for colorectal cancer screening by colonoscopy. Services are provided at no cost to eligible Prince George's County residents.		N	N	N	D

## Transforming Neighborhoods Initiative Inventory Catalogue

Department	Service Name	Service Description	Data Warehouse Status	Economic Development	Education	Public Safety	Health
Health	Substance Abuse Prevention Services	Partner with community residents, community-based organizations and faith-based institutions to identify neighborhoods and communities that want to work collaboratively to prevent substance abuse.		N	I	I	D
Health	Tobacco Control/Student Ambassadors	AMH staff train high school students as Health Ambassadors. The students then provide tobacco information to their peers.		N	I	N	D
Health	Substance Abuse Intensive Outpatient Treatment	Residents request substance abuse treatment. An appointment for assessment is made and specific treatment will be identified. Services include individual and group counseling; family counseling is provided as indicated. Intensive treatment consists of at least nine hours of counseling per week.		N	I	I	D
Health	Substance Abuse Outpatient Treatment	Residents request substance abuse treatment. An appointment for assessment is made and specific treatment will be identified and provided. Treatment consists of 1-8 hours per week.		N	I	I	D
Health	Substance Abuse Intensive Outpatient Treatment	Residents, family members and/or school authorities may refer adolescents for assessment related to substance abuse. Treatment needs are identified and services are provided for at least six hours per week. Services include individual and group counseling; family counseling is provided as needed.		N	I	I	D
Health	Substance Abuse Outpatient Treatment	Residents, family members and/or school authorities may refer adolescent for assessment related to substance abuse. Treatment needs are identified and services are provided for at least one and up to five hours per week. Services include individual and group counseling, and family counseling as indicated.		N	I	I	D
Health	Gambling Counseling	Residents request assistance with handling problem gambling. Services designed to identify gambling triggers, causes and help eliminate continued abuse. Sessions can be individual or group.		N	I	I	D
Health	Methadone/ Buprenorphine	Residents who abuse heroin call the Cheverly HD location and request substance abuse treatment services. An appointment for assessment is made and the appropriate treatment regimen is determined. Clients are provided the medication, and receive individual and group counseling as well as medication management.		N	I	I	D
Health	HIV Clinical Services	Residents and those in the EMA can call the Department in Cheverly or Dyer for an appointment to receive medical services related to HIV care.		N	N	N	D
Health	HIV Support Services	Residents and those in the EMA can call the Department in Cheverly or Dyer for an appointment and receive case managements and support services related to HIV care (support services include things like travel vouchers, behavioral health services, dental services, etc).		N	N	N	D
Health	Sexually Transmitted Disease (STD) Control Clinical Services	Persons infected with STDs can call for an appointment for a STD exam and get an HIV test and STD exam/ treatment.		N	N	N	D
Health	Tuberculosis (TB) Control/ Services	Persons infected or suspected of being infected with TB can call for an appointment for a comprehensive TB exam and treatment. Clients may also be referred by community providers for follow-up and treatment.		N	N	N	D

## Transforming Neighborhoods Initiative Inventory Catalogue

Department	Service Name	Service Description	Data Warehouse Status	Economic Development	Education	Public Safety	Health
Health	Communicable Disease Control (CDC) Clinical	Residents can call for an appointment to be vaccinated or pick of medication to take to their doctor (for example, rabies vaccination, Hepatitis A & B, travel vaccinations, etc).		N	N	N	D
Health	Personal Responsibility Education Program (PREP)	The Title V PREP project offers services to prepare young people for adulthood by implementing activities that address critical life skills, which can include a variety of topics such as healthy relationships, self-esteem, education and employment preparation, financial literacy and goal-setting, for example.		N	N	N	D
Health	Infants and Toddlers	Provides screening and treatment for developmental delays for children from 0-4 years of age.		N	I	N	D
Health	Women Infants and Children (WIC)	A federally funded program that provides healthy supplemental foods, nutrition education, referrals to other health and social agencies and breastfeeding support for pregnant women, new mothers, infants and children under age five.		N	I	N	D
Health	Reproductive Health/Family Planning	Clients are referred for this service by community providers, self-referral, word of mouth. Offers preconception health, teen pregnancy prevention, reproductive health, coitoposcopy, birth control including emergency contraception, sexually transmitted infection screening and treatment, HIV testing and education and counseling services.		N	I	N	D
Health	Healthy Teens	Clients are referred through schools, outreach events, word of mouth. Offers preconception health, pregnancy prevention, sexually transmitted infection screening and treatment, reproductive health, birth control including emergency contraception, coitoposcopy, HIV testing and education, and counseling services.		N	I	N	D
Health	Immunizations	Provide immunizations for uninsured children		N	I	N	D
Health	Healthy Start Case Management	Healthy Start is a case management program that assesses needs for pregnant women/young children via telephone, provides education and provides home visits for high-risk clients. Also makes referrals to other community services.		N	I	N	D
Health	Stationary Dental Health	Dental services primarily for pregnant women, children and HIV clients. Also treats the aging population as additional funding permits.		N	N	N	D
Health	Maternity Services	Provides clinical care for pregnant women, including medical, mental health and nutritional services.		N	N	N	D
Health	Annual Flu Vaccination	Free flu vaccines for the community.		N	N	N	D
Health	HIV/STI services	Testing and treatment for STIs and testing for HIV (as part of routine clinical services across programs).		N	N	N	D
DHCD	CDBG: Housing Rehabilitation Services for Single Family Homes	Rehab of single family homes.		D	I	I	N
DHCD	HOME: Housing Rehabilitation Services for Multi-Family Homes	Rehab of multi-family rental/homeownership or new construction of units.		D	I	I	N
DHCD	CDBG: Foreclosure & Credit Counseling	Reduce or minimize the occurrence of additional foreclosures in the County.	R	D	I	I	I



## Transforming Neighborhoods Initiative Inventory Catalogue

Department	Service Name	Service Description	Data Warehouse Status	Economic Development	Education	Public Safety	Health
DHCD	CDBG: Programmatic and Financial Support for Non-Profits for Public Service Delivery	Provide technical and financial assistance to non-profits to carry out public service delivery		I	I	I	I
DHCD	CDBG: Funding for Economic Opportunities	Provide financial assistance to non-profits to carry out economic opportunity activities		D	N	N	N
DHCD	Public Housing	The HA provides federally-funded public housing and related services for eligible low-income individuals and families in the County	R	I	N	I	N
DHCD	Housing Choice Vouchers	The Housing Choice Voucher program is a rental assistance program funded by the federal government. Residents' rents are subsidized and paid directly to private landlords	R	I	N	I	N
RDA	Neighborhood Stabilization	Acquisition and rehab of foreclosed single family residential properties		N	I	N	N
RDA	Community Impact Grants	Community revitalization		N	N	I	N
RDA	MY Home/Buy Suitland	Down payment and closing cost assistance only to first-time homebuyers		D	I	I	N
RDA	Infill Development	Comprehensive revitalization of under-utilized property		D	N	I	N
Social Services	Food Supplement Program	Offers nutrition assistance to eligible, low-income individuals and families and provides economic benefits to communities.		D	I	N	D
Social Services	Temporary Cash Assistance	Provides cash assistance to needy families with dependent children when available resources do not fully address the family's needs while preparing program participants for independence through work.		D	I	N	I
Social Services	Medical Assistance	Provides Medicaid coverage to individuals determined to be categorically eligible or medically needy.		N	I	N	D
Social Services	Emergency Assistance for Families with Children	Provides emergency cash assistance to families who need emergency help paying rent or utilities. These funds are available to eligible customers once within a 24-month period when funds are available.		D	I	I	I
Social Services	Crisis Intervention	The mission of the Crisis Intervention Worker is to use understanding and skills gained through specific training to identify and provide a safe, effective and compassionate response to crisis situations involving social services families/individuals, as referred by family investment staff with indicators for domestic violence, sex trafficking or mental illness.		N	I	I	D
Social Services	Child Protective Services Investigations	Respond to 5-day/24-hour mandates to assess safety of children.		N	D	I	D
Social Services	Administer the Homeless Management Information System	Coordinate, collect, compile and review data and services for all providers of assistance to families and individuals who are in danger of becoming or are homeless.	R	N	N	I	I
Social Services	Homeless Hotline	Provides 24-7 answering services, diversion and prevention referrals, and shelter placements when necessary.		N	I	I	D
Social Services	Community Connectors/Navigators	Representatives of DSS who interact with customers and potential customers at service locations or in the community and connect individuals to eligibility and entitlement services.		N	I	I	D

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## Transforming Neighborhoods Initiative Inventory Catalogue

Department	Service Name	Service Description	Data Warehouse Status	Economic Development	Education	Public Safety	Health
Social Services	SSI/SSDI Outreach, Access and Recovery (SOAR)	SOAR is a national initiative designed to assist adults who are homeless or at-risk of homelessness and are diagnosed with mental illness and/or co-occurring disorders with securing access to SSI/SSDI benefits.		N	I	D	D
Social Services	Adult Protective Service (APS)	Continuum of care to address abuse or prevent abuse of vulnerable adults.		N	N	N	D
Social Services	Emergency Food and Shelter Program (EFSP)	Staff all board operations for the Prince George's County EFSP Local Board.		N	N	N	I
Social Services	Summer Food Service Program	Summer Food Service Program is administered by USDA/Maryland State Department of Education. USDA provides funds to each sponsor of the program. States are reimbursed for meals served.		N	I	N	D
Social Services	The Emergency Food Assistance Program	The Emergency Food Assistance Program is administered by USDA. State agencies receive federal food commodities and supervise overall distribution. Annually, USDA provides funds to each state for the purchase of commodities, which includes meats, vegetables, fruits, juices, etc.		N	I	I	D
Social Services	Shelter	Provide shelter for homeless youth, individuals and families.		N	I	I	I
FSC	Economic Development Incentive Fund	As the EDI Fund Manager, FSC First receives loan requests from the Economic Development Corporation. Those requests are analyzed, structured, underwritten and if approved by the Financial Advisory Committee, the request is funded as a conditional or direct loan and then serviced through maturity by FSC First. If needed, private and other public dollars are used to structure the project.	R	D	N	N	N
FSC	Revolving Loan Fund	Revolving Loan Fund (Public-Private Partnership).		D	N	N	N
FSC	SBA 504	As a statewide Certified Development Company (CDE), we are authorized to market, underwrite, approve, close, fund and service long-term fixed asset loans throughout Prince George's County and the State of Maryland.		D	N	N	N
FSC	Micro Loan Fund	FSC First is the fund manager for the Micro Loan Fund.		D	N	N	N
FSC	Contractor Cash Flow Fund	90-day lines of credit to fund local contractors.		D	N	N	N
FSC	HUD 108	Administer the Redevelopment Authority of Prince George's County Commercial Building Loan Fund.		D	N	N	N
Revenue Authority	Residential Parking	Enforce residential parking zone program.	R	N	N	D	N
Revenue Authority	Inoperable - Street	Cannot park an inoperable vehicle on the street.	R	I	N	D	I
EDC	Workforce Development	Assistance in securing a better paying job, career development and further education.		I	D	N	N
EDC	Business retention, expansion and attraction services	Outreach and business visitation.		D	N	N	N

## Transforming Neighborhoods Initiative Inventory Catalogue

Department	Service Name	Service Description	Data Warehouse Status	Economic Development	Education	Public Safety	Health
EDC	Business development services for small business (Business Plans, Marketing, Gov. Contracting, Certifications)	One-on-one counseling services.		D	N	N	N
EDC	Identification of business sites (Commercial Building, Warehouse, Office, Land)	Utilization of real estate database.		D	N	N	N
EDC	Small Business Technology Incubator	Onsite program for small technology companies		D	N	N	N
EDC	B2B meetings with international and domestic firms	Business matchmaking		D	N	N	N
EDC	Youth Computer Literacy	General instruction in basic company usage and software skills.		D	D	N	N
EDC	Work Experience - Summer	Work Experience for youth limited to the summer months.		D	D	N	N
EDC	Basic Computer Literacy Skills	Basic computer literacy services provided to a jobseeker including introduction to the computer, Microsoft Office products or other computer software.		D	D	N	N
EDC	TNI Job Fair	Job Fairs may include one employer doing a large recruitment (also known as 'mass recruitment'), or any number of employers interviewing job seekers.		I	N	N	N
EDC	Adult education and literacy activities in combination with training.	Adult Basic Education and Literacy classes leading to increased reading and math skills in combination with training.		D	D	N	N
EDC	Adult literacy GED preparation	Provision of adult literacy education with the goal of obtaining a General Equivalency Diploma.		I	D	N	N
EDC	Adult literacy, remediation (Standard)	Provision of adult literacy education with the goal of generally improving functional literacy.		I	D	N	N
EDC	Economic Development Incentive Fund and other financing assistance	Information intake and referral.		D	N	N	N
M-NCPPC	Plan Implementation - Community Capacity Building	Provide financial support and technical assistance to community-based organizations.		I	I	I	I
M-NCPPC	Public Information - Community Outreach	Schedule and facilitate key person interviews, community meetings, workshops, focus group sessions, etc.		I	I	I	I
M-NCPPC	Community Outreach	Informing Prince George's residents and visitors about all programs, activities and facilities offered throughout the county by the M-NCPPC Department of Parks and Recreation.		N	D	I	N
M-NCPPC	Classes, Camps and Programs	Recreation and leisure classes, day camps, playgrounds and special programs in all disciplines for all age categories.		N	D	N	D

## TABLE OF SUPPLEMENTALS AND TRANSFERS FISCAL YEAR 2016

This section explains changes made to the FY 2016 operating budget during the fiscal year. As indicated in the Budget Guide, supplemental appropriations and transfers of appropriations from one agency to another can occur only if recommended by the County Executive and approved by the County Council.

In FY 2016, the County Council approved two bills and two resolutions changing appropriation levels during the fiscal year. General Fund adjustments reflect the declaration of additional revenues including additional outside resources and/or agency spending to meet operational requirements as a result of winter snow events and janitorial contract expenses, required COLA adjustments for certain public safety collective bargaining units, restoration of appropriations related to the 2% spending control measure in order to meet actual costs, and the coverage of unanticipated costs for County agencies primarily driven by overtime and one-time costs.

Internal Service fund adjustments include support the Route 4 Fiber Build project, completion of work on the Identify and Access Management System to enable single sign on in SAP for retirees and the replacement of out of warranty network switches and routers at County buildings.

Grant Fund adjustments reflect additional Federal, State or other funds received by County agencies that were not included in the approved budget.

### **GENERAL FUND SUPPLEMENTALS AND TRANSFERS OF APPROPRIATION**

<b>CB-32-2015</b>	<b>\$2,950,420,225</b>
Adopted Fiscal Year 2016 General Fund Budget (Effective 7/1/2015)	
<b>CB-103-2015</b>	<b>\$8,500,000</b>
An Act concerning Supplementary Appropriations for the purpose of declaring additional revenue and appropriating to the General Fund Outside Sources to provide funds for costs for the Board of Education that were not anticipated in the Approved Fiscal Year 2016 Budget	
<b>CB-37-2016</b>	<b>\$8,919,266</b>
An Act concerning Supplementary Appropriations and interdepartmental transfer of appropriations for the purpose of declaring additional revenue and appropriating to the General Fund to provide for costs that were not anticipated in the Approved Fiscal Year 2016 Budget and transferring surplus appropriations between agencies	
<b>TOTAL REVISED FY 2016 GENERAL FUND BUDGET</b>	<b>\$2,967,839,491</b>

**INTERNAL SERVICE FUNDS SUPPLEMENTAL**

<b>CB-32-2015</b>	<b>\$42,480,000</b>
Adopted Fiscal Year 2016 Internal Service Funds Budget (Effective 7/1/2015)	
<b>CB-37-2016</b>	<b>\$3,676,200</b>
An Act concerning Supplementary Appropriations for the purpose of declaring additional revenue and appropriating to the Internal Service Fund for costs that were not anticipated and included in the Approved Fiscal Year 2016 Budget	
<b>TOTAL REVISED FY 2016 INTERNAL SERVICE FUND BUDGET</b>	<b>\$46,156,200</b>

**GRANT FUNDS SUPPLEMENTAL**

<b>CB-32-2015</b>	<b>\$203,896,200</b>
Adopted Fiscal Year 2016 Grant Funds Budget (Effective 7/1/2015)	
<b>CR-73-2015</b>	<b>\$4,848,570</b>
A Resolution concerning Supplementary Appropriations of Federal, State and other funds for the purpose of appropriating funding from grants to the Department of Social Services, the Circuit Court for Prince George's County, the Department of Family Services, the Department of Corrections, the Office of Community Relations, the Police Department, the Health Department, the Department of Housing and Community Development and the Fire/EMS Department.	
<b>CR-38-2016</b>	<b>\$5,153,561</b>
A Resolution concerning Supplementary Appropriations of Federal, State and other funds for the purpose of appropriating funding from grants to Circuit Court, Department of Social Services, Department of Family Services, Office of the Sheriff, Health Department, Police Department, Fire/EMS Department, Office of Homeland Security, Department of the Environment, Department of Public Works and Transportation, Department of Housing and Community Development and the Department of Corrections	
<b>TOTAL REVISED FY 2016 GRANT FUNDS BUDGET</b>	<b>\$213,898,331</b>

January 1, 2016

The Honorable Rushern L. Baker, III, County Executive  
 The Honorable Derrick Leon Davis, Chairman, County Council

In accordance with Subtitle 10, Division 1A of the County Code, the Spending Affordability Committee has reviewed the preliminary projections of the County's Office of Management and Budget (OMB) for General Fund revenues for FY 2015 through FY 2017. This letter summarizes the Committee's major findings and recommendations for FY 2017. A detailed discussion of OMB's assumptions on various revenues is provided in the appendix to this letter.

**I. OVERVIEW**

As shown in Table 1, OMB is projecting the County will face a potential General Fund budget gap of \$64.2 million, or approximately 2.1% of FY 2017 preliminary revenue projections. The Committee is concerned about the County's ability to afford its planned spending given the recurring fiscal challenges facing the County, as evidenced by the operating deficit of approximately \$7 million in FY 2015. The Committee recommends a spending ceiling of \$3.089 billion in FY 2017 based on projected revenues. This level of spending would not include any use of fund balance and would maintain the 7% Charter-required and policy-required reserves.

**Table 1**

<b>General Fund Outlook</b>				
(\$ in millions)				
	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2016</b>	<b>FY 2017</b>
	<b>Unaudited</b>	<b>Budget</b>	<b>Estimate</b>	<b>Forecast</b>
County-Source Revenues	\$ 1,636.4	\$ 1,704.8	\$ 1,738.4	\$ 1,781.2
Outside Aid Revenues	1,247.6	1,245.6	1,245.6	1,307.6
<b>Total Revenues</b>	<b>\$ 2,884.0</b>	<b>\$ 2,950.4</b>	<b>\$ 2,984.0</b>	<b>\$ 3,088.8</b>
County Agency & Non-D Expenditures	\$ 959.9	\$ 985.3	\$ 1,002.4	\$ 996.3
Education & Library Expenditures	1,930.6	1,965.1	1,965.1	2,156.7
<b>Total Expenditures</b>	<b>\$ 2,890.5</b>	<b>\$ 2,950.4</b>	<b>\$ 2,967.5</b>	<b>\$ 3,153.0</b>
<b>Surplus/(Deficit)</b>	<b>\$ (6.5)</b>		<b>\$ 16.5</b>	<b>\$ (64.2)</b>

- OMB projects that General Fund revenues will reach \$3.089 billion in FY 2017, an increase of \$138.4 million or 4.7% from the FY 2016 budget. Excluding the use of Other Financing Sources (including the fund balance), revenues increase by 4.9% from the FY 2016 budget. The growth is primarily attributable to an increase in property tax collections, income tax receipts and the initial influx of new or net additional revenues of \$15.8 million generated

from the MGM Casino at the National Harbor (including the collection of real property taxes, personal property taxes, admissions and amusement taxes, hotel taxes and gaming license revenues) and a significant increase in Outside Aid for the local school board.

- OMB projects that General Fund expenditures will reach \$3.153 billion in FY 2017, an increase of 6.9% or \$202.6 million from the FY 2016 budget, before any corrective actions. This projection is based on FY 2016 estimated expenditures and preliminary FY 2017 assumptions of growth in compensation per collective bargaining results, merit payments, fringe benefits, increased staffing, public safety classes, contributions to the education sector, additional debt service obligations costs related to the Purple Line and new Regional Medical Center projects, as well as other discretionary spending.
- OMB developed these projections prior to the January 2016 release of the Governor of Maryland's proposed FY 2017 budget. OMB also developed these projections prior to any final decisions of the General Assembly, which often differ from the Governor's proposal and that are not available until next spring. The projections therefore do not include the potential impact from State budget adjustments.

## **II. ECONOMIC OUTLOOK**

The County's economic outlook has improved modestly from the prior year. However, the recent stability in the County's housing market, evidenced by signs of growth in the sales price and sales volume of residential homes continues to face risk from high foreclosure activity. Potential budget actions at the State government level and weak employment growth, could impact the local job market that has recently experienced consecutive gains.

### III. REVENUES

Table 2 shows OMB’s preliminary revenue projections for FY 2017.

**Table 2**

(\$ in millions)	FY 2017 GENERAL FUND REVENUES						
	Unaudited FY 2015	Budget FY 2016	Estimate FY 2016	FY16 Estimate v. FY15 Unaudited	Forecast FY 2017	% Change Budget FY 2016	% Change Estimate FY 2016
<b>COUNTY SOURCE REVENUE</b>							
Real Property Tax	\$ 650.7	\$ 699.6	\$ 699.6	7.5%	\$ 733.9	4.9%	4.9%
Personal Property Tax	67.0	70.8	70.8	5.6%	\$ 67.6	-4.5%	-4.5%
Income Tax Receipts	523.6	527.8	536.1	2.4%	\$ 542.6	2.8%	1.2%
Income Disparity Grant	21.7	23.1	23.1	6.4%	\$ 23.1	-0.1%	0.0%
Transfer Tax	83.7	86.1	98.2	17.3%	\$ 102.1	18.6%	4.0%
Recordation Tax	34.3	37.0	43.0	25.2%	\$ 44.7	20.8%	4.0%
Energy Tax	66.7	63.4	69.3	3.8%	\$ 64.4	1.6%	-7.0%
Telecommunications Tax	31.3	34.7	33.5	7.0%	\$ 31.1	-10.4%	-7.0%
Other Local Taxes	21.9	26.0	26.0	18.6%	\$ 30.5	17.2%	17.2%
State-Shared Taxes	3.6	4.0	3.8	5.3%	\$ 3.8	-4.6%	0.5%
Licenses and Permits	24.2	29.5	30.0	24.2%	\$ 37.5	27.0%	24.9%
Use of Money and Property	4.0	3.8	4.0	0.0%	\$ 4.6	22.1%	14.8%
Charges for Services	42.38	39.0	40.1	-5.4%	\$ 39.7	1.7%	-1.1%
Intergovernmental Revenue	39.8	40.9	41.2	3.6%	\$ 41.2	0.8%	0.0%
Miscellaneous Revenue	14.6	14.2	14.7	0.2%	\$ 14.4	1.5%	-1.8%
Other Financing Sources	6.8	5.0	5.0	-25.9%	\$ -	-100.0%	-100.0%
<b>Subtotal - County Sources</b>	<b>\$ 1,636.4</b>	<b>\$ 1,704.8</b>	<b>\$ 1,738.4</b>	<b>6.2%</b>	<b>\$ 1,781.2</b>	<b>4.5%</b>	<b>2.5%</b>
Subtotal w/o Other Financing Sources	1,629.6	1,699.8	1,733.3	6.4%	\$ 1,781.2	4.8%	2.8%
<b>OUTSIDE AID REVENUE</b>							
Board of Education	\$ 1,165.0	\$ 1,163.8	\$ 1,163.8	-0.1%	\$ 1,226.5	5.4%	5.4%
Community College	74.6	73.8	73.8	-1.0%	72.9	-1.3%	-1.3%
Library	8.0	8.0	8.0	0.6%	8.2	1.7%	1.7%
<b>Subtotal - Outside Aid</b>	<b>\$ 1,247.6</b>	<b>\$ 1,245.7</b>	<b>\$ 1,245.6</b>	<b>-0.2%</b>	<b>\$ 1,307.6</b>	<b>5.0%</b>	<b>5.0%</b>
<b>TOTAL</b>	<b>\$ 2,884.0</b>	<b>\$ 2,950.5</b>	<b>\$ 2,984.0</b>	<b>3.5%</b>	<b>\$ 3,088.8</b>	<b>4.7%</b>	<b>3.5%</b>
TOTAL w/o Other Financing Sources	2,877.2	2,945.5	2,979.0	3.5%	3,088.8	4.9%	3.7%

#### Major sources of revenue changes:

In this section, all revenue changes in FY 2017 are compared to the FY 2016 estimated level, unless noted otherwise.

- **Property Tax**

- Revenues are expected to increase in both FY 2016 and FY 2017.

- **FY 2016 property taxes** are projected to increase by \$52.6 million or 7.3%, from the FY 2015 unaudited level. The significant increase in projected FY 2016 property tax revenues, compared to historical trends, is primarily driven by the County Council approved increase in the Real Property Tax rate from \$0.96 to \$1.00 per \$100 of assessable value, and an increase in the Personal Property Tax rate from \$2.40 to \$2.50 per \$100 of assessable value, effective



July 1, 2015. In FY 2016, real property tax revenues are estimated to increase by \$48.9 million or 7.5% from the FY 2015 unaudited level, driven by year-to-date collections as a result of growth in the County's assessable base. Personal property tax revenues are estimated to increase by 5.6% in FY 2016, compared to the FY 2015 unaudited level. The rate increases were authorized due to the passage of Maryland Senate Bill 848 in 2012 that allowed for the setting of a property tax rate higher than the rate authorized under the County's Charter.

- **FY 2017 property taxes** are projected to increase by \$31.1 million or 4.0%, from the FY 2016 estimated level. Real property tax revenues are projected to increase by 4.9%, reflecting continued growth in the County's assessable base and anticipated new revenues of \$2.0 million to be generated from the MGM Casino at the National Harbor. Personal property tax revenues are expected to decrease by 4.5% in FY 2017. The projection includes anticipated new revenues of \$0.3 million from the MGM Casino at the National Harbor.

- **Income Tax**

- FY 2016 receipts are projected to increase by 2.4% from the FY 2015 unaudited level, based on year-to-date collections in the first-quarter of the fiscal year and assuming potential improvement in the County's labor market.

- FY 2017 revenues are projected to increase by 2.8% from the FY 2016 budget. The increase assumes a 3.0% baseline growth rate for quarterly distributions and the potential negative impact of the U.S. Supreme Court's decision of the *Brian Wynne, Et. Ux v. Maryland State Comptroller of the Treasury lawsuit*<sup>1</sup>. FY 2017 revenues are expected to increase by 1.2% from the FY 2016 estimated level. The positive but lower growth assumption in FY 2017 reflects an anticipated drop in delinquent tax payments which the State has advised are volatile. Delinquent receipts had elevated since FY 2012 when the State's Motor Vehicle Administration (MVA) and the Department of Labor, Licensing and Regulation (DLLR) began to assist the Comptroller of Maryland collect outstanding state tax liabilities and unpaid unemployment insurance contributions by holding the renewal of the driver's license and/or vehicle registration of customers with outstanding liabilities. FY 2016 year-to-date delinquency collections to the County are down \$3.9 million or 12.7% from the same period in FY 2015.

- **State Income Disparity Grant:** This grant brings each jurisdiction's per capita income tax level to 75% of the State average. In FY 2014 and FY 2015, the County received \$21.7 million in disparity grants from the State. In FY 2016, the State increased disparity funding to \$23.1 million. The disparity grant is projected to remain unchanged in FY 2017.

- **Transfer Tax and Recordation Tax Revenues** are projected to increase by 19.7% in the FY 2016 estimate, from the FY 2015 unaudited level. The anticipated increase in FY 2016 reflects strong year-to-date collections, based on stable growth in the median sales price and

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<sup>1</sup> On May 18<sup>th</sup>, 2015, the U.S. Supreme Court ruled that Maryland's income tax law that allows residents to take credits against the State tax on income earned outside the State, but not against County tax on income earned outside the State, was unconstitutional. A Maryland resident (Brian Wynne) had earlier sued the State on the basis that the tax credit provision should be extended to the County. Based on fiscal impact estimates provided by the State Comptroller's office, the County's preliminary income tax projections temporarily assume a revenue impact of \$1.5 million in FY 2017 to account for the potential liabilities from protective claims of taxpayers.

sales volume of homes in the County. Assuming sustained stability in the County's housing market, FY 2017 revenues are projected to increase by 4.0% or \$5.6 million.

- **Energy Tax Revenues** in FY 2016 are projected to increase by 3.8% or \$2.6 million from the FY 2015 unaudited level. FY 2017 revenues are projected to decrease by 7.0% or \$4.9 million, assuming part of the growth experienced in FY 2016 is attributable to one-time gains, the impact of formula-driven higher tax rates passed by the County Council for FY 2016, and the potential for warmer weather in CY 2016 and CY 2017. FY 2016 year-to-date revenues are \$9.8 million above the budgeted level, primarily driven by higher electricity tax collections.
- **Telecommunications Tax Revenues** in FY 2016 are projected to increase by 7.0% or \$2.2 million from the FY 2015 unaudited level, primarily due to the rate increase (effective July 1, 2015) from 8% to 9% on the gross receipts for telecommunications services. Revenues are projected to decrease by 7.0% in FY 2017, reflecting a return to the historical trend of declining usage of landline service by telephone subscribers and the increased usage of wireless and other communication technologies, many of which are non-taxable.
- **Admissions and Amusement Tax Revenues** in FY 2016 are projected to increase by 12.7% from the FY 2015 unaudited level. In FY 2017, revenues are projected increase by 23.2% or \$4.4 million. Included in the total projected revenues of \$18.0 million in FY 2017 are anticipated new collections of \$4.1 million to be generated from a 3,000-seat entertainment theatre at the MGM Casino at the National Harbor.
- **Hotel Tax Revenues** are projected to increase by 42.6% or \$2.4 million in FY 2016, from the FY 2015 unaudited level, driven by a County Council approved increase in the hotel tax rate from 5% to 7% (effective July 1, 2015). Revenues are further projected to increase by 13.2% or \$1.1 million in FY 2017. Included in the total projected revenues of \$9.3 million in FY 2017 are anticipated new collections of \$0.9 million from the hotel rooms to be sited at the MGM Casino at the National Harbor.
- **License and Permit Revenues** are projected to increase by 24.2% or \$5.8 million in FY 2016 from the FY 2015 unaudited level. FY 2017 revenues are further projected to increase by \$7.5 million or 24.9% from the FY 2016 estimated level. The significant growth in this category is driven by anticipated new gaming license revenues of \$8.6 million from over 3,000 video lottery terminals and 160 tables at the MGM Casino at the National Harbor.
- **Intergovernmental Revenues** are projected to increase by 3.6% in FY 2016 from the FY 2015 unaudited level, and remain flat in FY 2017.
- **Miscellaneous Revenues** in FY 2016 are expected to increase by 0.2% from the FY 2015 unaudited level, primarily due to flat growth in fines collected from the County's Automated Speed Enforcement (ASE) Program. Revenues are projected to decrease by 1.8% or \$0.3 million in FY 2017 from the FY 2016 estimate as a result of road users changing their driving habits to avoid speeding fines and the number of fines that are actually paid by violators continues to decline.

- **Outside Aid** in the aggregate in FY 2016 is expected to remain flat compared to the FY 2015 unaudited level. Outside aid in FY 2017 is projected to increase by 5.0% from the FY 2016 budget. The increase in FY 2017 is primarily driven by a projected 5.4% increase in funding to the local school board, compared to the FY 2016 budget. Outside Aid funding for Prince George’s Community College is projected to decrease by 1.3% in FY 2017 and assumes the use of fund balance of \$3.9 million. In FY 2017, Outside Aid funding for the Memorial Library System is projected to increase by 1.7%, compared to the FY 2016 estimate.

#### IV. SPENDING CEILINGS

The Committee recommends an overall General Fund spending ceiling of \$3.089 billion in FY 2017 – an increase of 4.7% or \$138.4 million from the FY 2016 budget, based on projected revenues. Actual spending for certain items supported by designated revenue resources could change based on budgeted or actual revenues received. For example, certain revenues from the MGM Casino at the National Harbor are earmarked for funding of the school system. This funding is contingent upon the opening of the MGM facility before the end of CY 2016. With a decrease in total revenues, any expenditure increases would have to be offset by reductions elsewhere in order to maintain a balance between expenditures and available revenues.

The County proposes General Fund spending allocations for the Board of Education, debt service and all other general government expenditures as shown in Table 3. Since these allocations are consistent with expected available revenues, the Committee can recommend them as defined by Section 10-112.22 of the Prince George’s County Code. However, the Committee notes that many other allocations would also be consistent with expected revenues. How to allocate these revenues is the County’s decision. The Committee’s recommendations are solely based on consistency with expected revenues.

**Table 3**

<b>FY 2017 General Fund Spending Ceiling Recommendations (\$ in millions)</b>					
	<b>Budget FY 2015</b>	<b>Budget FY 2016</b>	<b>Recommended FY 2017</b>	<b>\$ Change FY16-FY17</b>	<b>% Change FY16-FY17</b>
Board of Education	\$ 1,795.3	\$ 1,833.1	\$ 1,913.8	\$ 80.7	4.4%
Debt Service	88.8	98.9	109.0	10.1	10.2%
Other	973.2	1,018.4	1,066.0	47.6	4.7%
<b>TOTAL</b>	<b>\$ 2,857.2</b>	<b>\$ 2,950.4</b>	<b>\$ 3,088.8</b>	<b>\$ 138.4</b>	<b>4.7%</b>

**Board of Education:** \$1.914 billion for the Board of Education – an increase of 4.4% or \$80.7 million from the FY 2016 approved budget. This increase assumes Outside Aid of \$1.227 billion from Federal aid, State aid and Board sources, an increase of 5.4% or \$62.7 million from the FY 2016 approved budget. The Board of Education’s FY 2017 proposed budget includes \$24.0 million in use of fund balance and assumes a mandatory County contribution of \$797.3 million that meets the State’s Maintenance of Effort (MOE). The recommended FY 2017 budget includes a projected County contribution of \$687.3 million, representing an increase of \$18.0 million or 2.7% from the FY 2016 approved budget. Included in the recommended County

contribution is approximately \$2.3 million in video-lottery terminal revenues from the MGM Casino at the National Harbor, in accordance with local legislation requiring fifty percent of local gaming revenue (up to \$25 million) to be allocated for public education purposes. The County is not obligated to provide funding above the mandatory MOE contribution level.

**Debt Service:** \$109.0 million for debt service – an increase of 10.2% or \$10.1 million from the FY 2016 budget, based on existing and anticipated bond sales and favorable interest rates. The current interest rate is dependent upon the County maintaining its AAA rating, which is contingent upon maintaining the required reserves.

**Other:** \$1.066 billion for the remaining General Fund expenditures – an increase of 4.7% or \$47.6 million from the FY 2016 budget. This spending category includes all General Fund support for County services and operations except for payments to the Board of Education and the debt service listed in the preceding paragraphs. Funding to support these expenditures comes from various revenue sources, with the majority coming from County property and income taxes.

## V. FUND BALANCE

Table 4 shows the projected and recommended General Fund ending fund balance with a breakdown between the County Charter-mandated 5% Restricted – Economic Stabilization Reserve, the policy-required 2.0% Committed - Operating Reserve and the Unassigned Fund Balance<sup>2</sup>.

**Table 4**

<b>General Fund</b>			
<b>Ending Fund Balance Projections</b>			
(\$ in millions)			
	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>
	<b>Unaudited</b>	<b>Estimate</b>	<b>Recommended</b>
Restricted - Economic Stabilization	\$ 144.5	\$ 148.4	\$ 154.4
Committed - Operating Reserve	57.8	59.4	61.8
Unassigned	16.1	27.2	18.7
<b>TOTAL</b>	<b>\$ 218.4</b>	<b>\$ 234.9</b>	<b>\$ 234.9</b>

<sup>2</sup> “Restricted - Economic Stabilization” used to be called “Contingency Reserve”; “Committed – Operating Reserve” used to be called “Operating Reserve”; and “Unassigned” used to be called “Undesignated Fund Balance”. The change in terminology matches the Comprehensive Annual Financial Report (CAFR) and reflects the latest Governmental Accounting Standards Board (GASB) 54 requirement. Both the Charter-mandated 5% Restricted Reserve (County Charter Section 806) and the policy-required 2.0% Operating Reserve are established to provide the County with the ability to address unexpected risks or events such as dramatic economic downturns or natural and man-made disasters. They are important to the County’s fiscal position considering the various revenue/tax caps and limitations on the County.

- As depicted in Table 1, the forecast would result in a surplus of \$16.5 million in FY 2016 and a deficit of \$64.2 million in FY 2017 if no actions are taken. Table 4 shows that this forecast would result in an ending fund balance of \$234.9 million in FY 2016, which would further drop to \$170.7 million in FY 2017 if no actions are taken. This level of fund balance would be \$45.5 million lower than the Charter-required and policy-required level. The County's maintenance of the Charter-required 5.0% restricted reserve for economic stabilization and policy-required 2.0% committed operating reserve was a significant factor in maintaining the County's AAA bond ratings. If the County fails to maintain the required reserves in FY 2017, the increased exposure to financial risk during this period of economic uncertainty could adversely impact its bond ratings. In addition, the County would have less flexibility and capacity in addressing unpredicted circumstances, such as a drastic economic downturn, major Federal or State policy changes, or a natural disaster.
- The Committee recommends County spending consistent with projected revenues of \$3.089 billion, as shown in the fourth column of Table 1. This level of spending would not include any use of fund balance and would maintain the 7% Charter-required and policy-required reserves.

## **VI. CHALLENGES AND POTENTIAL RISKS**

Prince George's County will continue to experience fiscal challenges in FY 2017, with expenditures projected to grow at a faster pace than revenues. A large portion of the issue reflects a structural imbalance that cannot be solved through one-time adjustments.

- Total revenues are projected to increase by 4.7% or \$138.4 million from the FY 2016 budget which continues to lag behind the cost increase for delivering the same level of service as of FY 2016. Total expenditures are currently projected to increase by 6.9% or \$202.6 million from the FY 2016 budget. Projected expenditures will exceed projected revenues by \$64.2 million (Table 1).
- Approximately 11% of the projected revenue increase comes from the MGM facilities that are still under construction. Opening delays or otherwise less than anticipated revenues could increase the projected deficit.
- On top of immediate expenditure pressures, the County also faces long-term liabilities in FY 2017 and beyond, including: greater debt service requirements; increased mandatory County contributions to Other Post-Employment Benefits (OPEB); an ongoing risk management fund deficit; and higher healthcare and pension costs.
- Further depletion of reserves for ongoing operating costs could cause Wall Street to lower the County's bond rating due to weak budget management. This may jeopardize the County's fiscal integrity and borrowing capacity in a tight credit market, and increase the cost of borrowing funds. It would also minimize the County's capacity and flexibility to deal with risks and long-term liabilities in the future.

- As noted earlier, the projections do not factor in the potential impact of any budget adjustments that may be proposed by the Governor and adopted by the Maryland General Assembly in the upcoming 2016 legislative session.
- Despite the passage of a two-year spending bill in Washington, D.C in October 2015, potential volatility in the Federal government's budget process could negatively impact both the County's revenues (e.g., loss of income tax and grant revenues) and expenditures (e.g., rising service demands related to increases in the unemployment rate).

## VII. RECOMMENDATIONS AND CONCLUSION

- The Committee strongly urges the County to preserve the Charter-required 5.0% contingency reserve and the policy-required 2.0% operating reserve.
- The Committee strongly urges the County to develop and implement a balanced FY 2017 budget without the use of fund balance. The Committee is concerned about the County's ability to afford its planned spending given the recurring fiscal challenges facing the County, as evidenced by the operating deficit of approximately \$7 million in FY 2015.
- Since the County's revenue-raising abilities are very limited due to statutory requirements, the Committee strongly urges the continuation of conservative revenue estimates. By adhering to conservative budget estimates, the County will be better able to absorb any decreases in revenues from potential State and Federal funding cuts, unrealized revenues from county sources or increases in service demands.

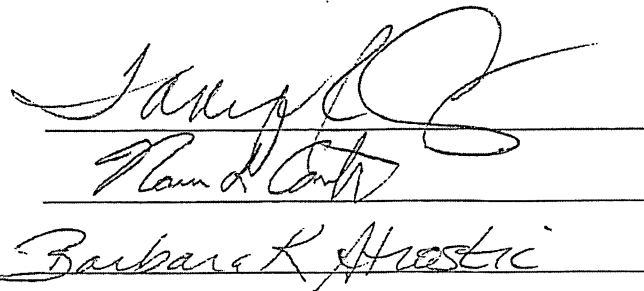
The Committee wishes to thank both the Executive and Legislative Branches of government for the opportunity to review the County's forecast. We believe that we have performed due diligence in reviewing revenue estimates for FY 2016 and FY 2017 and believe them to be reasonable.

Respectfully,

Tanya R. Curtis, CPA

Norman L. Carter III, CPA

Barbara K. Atrostic, Ph.D.



The block contains three handwritten signatures, each written over a horizontal line. The first signature is the most stylized, the second is more legible, and the third is clearly written in cursive.

## APPENDIX: Detailed Discussion of Revenue Projections

### Property Tax

Property tax revenues total \$801.5 million in FY 2017, an increase of 4.0% compared to the FY 2016 budget. This increase is due the stability in the housing market and related upward reassessment valuations. Real property taxes are projected to increase by 7.5% in FY 2016 from the FY 2015 unaudited level and further increase by 4.9% in FY 2017, compared to the FY 2016 estimated level. Personal property taxes are expected to increase by 5.6% in FY 2016 from the FY 2015 unaudited level, but will decrease by 4.5% in FY 2017. The projected FY 2017 property tax revenues include anticipated new collections of \$2.0 million of real property taxes and \$0.9 million of personal property taxes to be generated from the MGM Casino at the National Harbor.

- Real property tax revenues are projected to increase by 7.5% in FY 2016 primarily driven by a rate increase from \$0.96 to \$1.00 per \$100 of assessable value and further increase by 4.9% in FY 2017, based on anticipated growth in the County’s real property assessable base. The rate increases were authorized due to the passage of Maryland Senate Bill 848 in 2012 that allowed for the setting of a property tax rate higher than the rate authorized under the County’s Charter. The law required that the additional revenue generated as a result of the increase in the property tax rate be used for the sole purpose of funding the approved budget of the local school board. As a result of this provision, an additional \$30.8 million in property tax revenues is projected to be generated and directed to the Prince George’s County Public Schools (PGCPS) system as part of the annual County’s Contribution in the approved FY 2016 budget. In FY 2017, \$31.7 million in property taxes is projected to be generated and included in the County’s Contribution to the school board.
- Real property tax revenues are primarily impacted by assessment changes and the homestead tax credit. Table 5 shows that total real property assessments in the County are projected to increase by 4.9% in FY 2017. After factoring in homestead exemptions, real property assessments are projected to increase by 3.6%.

**Table 5**

<b>Projections of Real Property Assessments</b>				
<b>Subject to County Taxes</b>				
<b>(\$ in millions)</b>				
	<b>Estimate</b>	<b>Forecast</b>	<b>\$</b>	<b>%</b>
	<b>FY 2016</b>	<b>FY 2017</b>	<b>Change</b>	<b>Change</b>
Gross Assessment	\$ 76,612.6	\$ 80,381.0	\$ 3,768.4	4.9%
Homestead Tax Credit	(2,827.1)	(3,906.0)	(1,078.9)	38.2%
<b>Net Assessment</b>	<b>\$ 73,785.5</b>	<b>\$ 76,475.0</b>	<b>\$ 2,689.6</b>	<b>3.6%</b>

Source: Office of Management and Budget

Note: Numbers may not add due to rounding.

- By January of each year, the State Department of Assessments and Taxation (SDAT) reassesses one-third of the properties in the County. Any assessment growth is phased in over the next three fiscal years, while any decrease is immediately realized.
- In 2014, Group 2's reassessed values increased by 5.3%.
- In 2015, Group 3's reassessed values increased by 19.5%.
- In 2016, Group 1's reassessed values increased by 24.7%. The upward trend reflects recent stability in the County's real estate market and an increase in the reassessment valuation of Group 1 properties.
- The homestead tax credit ensures that the annual percentage growth of the taxable assessment value for principal residential homes will not surpass the growth of the Consumer Price Index (CPI) in the County, with a maximum increase of 5.0%. In June 2015, the CPI was unchanged from the same period in the prior year. This zero-percent increase in the CPI means that the homestead tax credit cap would be effectively set at 100% in FY 2017. Due to the downward reassessments in past years, unrealized revenues attributable to the homestead tax credit have been decreasing. However, the combination of the recent recovery in the County's housing market and a maximum increase limit of 5.0% in annual assessments, has translated into significant revenue loss. Based on SDAT estimates released in February 2015, the homestead tax credit is expected to result in a revenue loss of \$27.1 million in FY 2016. Preliminary information provided by SDAT in December 2015 projects revenue loss attributed to the homestead tax credit of \$39.6 million in FY 2017.

## **Income Tax**

- Income tax receipts are projected to increase by 2.4% in FY 2016 from the FY 2015 unaudited level due to the potential improvement in the County's employment and income levels. Receipts in FY 2017 are projected to increase by 1.2% based on a 3.0% baseline growth of quarterly distributions offset by the negative impact of the *Brian Wynne, Et. Ux v. Maryland State Comptroller of the Treasury* lawsuit<sup>3</sup>, potential weakness in wage growth and a downward revision in delinquency payments.
- The State Income Disparity Grant is calculated by the State based on income and population data, to bring each jurisdiction's per capita income tax level to 75% of the State average. In FY 2014 and FY 2015, the County received \$21.7 million in disparity grants from the State. In 2015, the General Assembly changed the cap provisions which increased the grant funding to \$23.1 million. The Disparity Grant is expected to remain unchanged in FY 2017.

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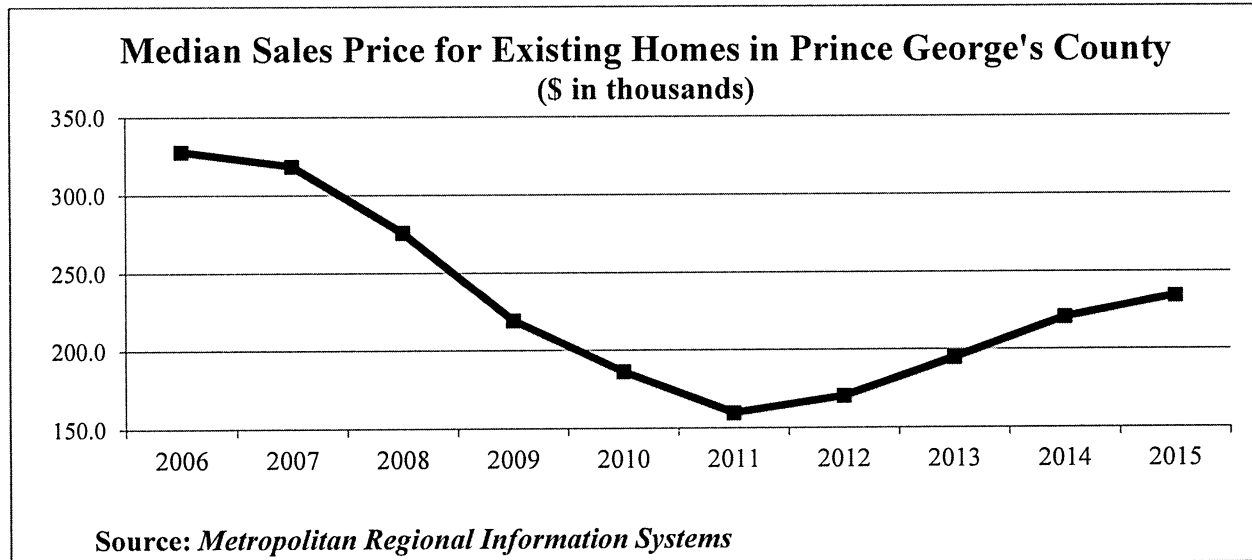
<sup>3</sup> On May 18<sup>th</sup>, 2015, the U.S. Supreme Court ruled that Maryland's income tax law that allows residents to take credits against the State tax on income earned outside the State, but not against County tax on income earned outside the State, was unconstitutional. A Maryland resident (Brian Wynne) had earlier sued the State on the basis that the tax credit provision should be extended to the County. Based on fiscal impact estimates provided by the State Comptroller's office, the County's preliminary income tax projections temporarily assume a revenue impact of \$1.5 million in FY 2017 to account for the potential liabilities from protective claims of taxpayers.



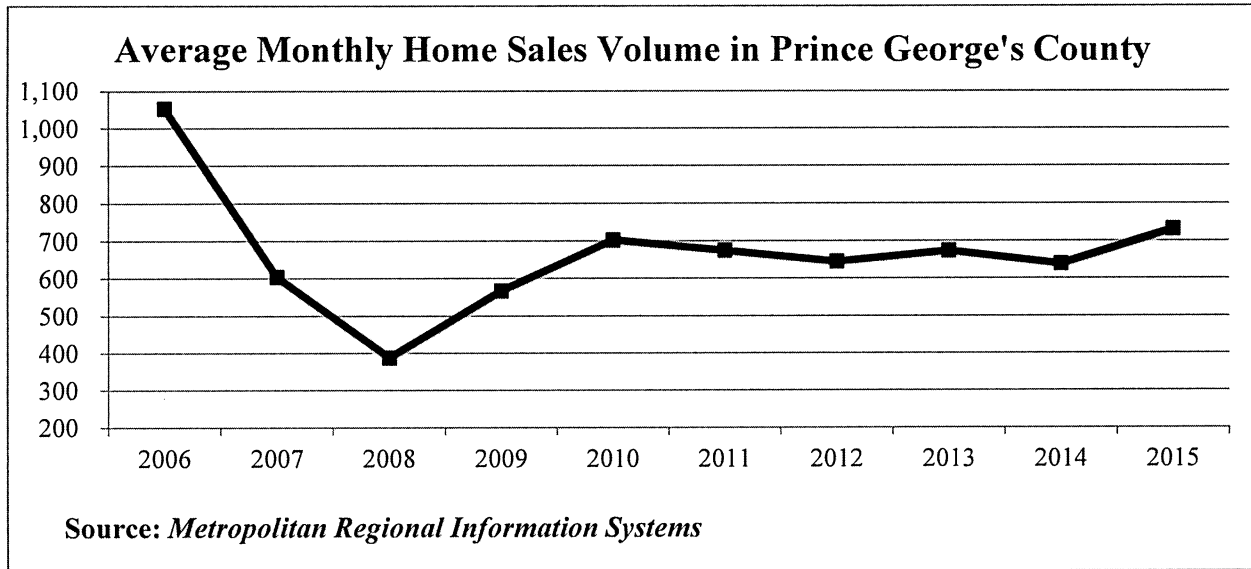
## Transfer and Recordation Taxes

- Transfer taxes are projected to increase by 17.3% in FY 2016 from the FY 2015 unaudited level and further increase by 4.0% in FY 2017. Recordation taxes are expected to increase by 25.2% in FY 2016 from the FY 2015 unaudited level and further increase by 4.0% in FY 2017. The increases reflect strong year-to-date collections (\$21.0 million higher in FY 2016, compared to the same period in FY 2015) and assume stable growth in the median sales price and a more stabilized sales volume in the housing market.
- Tables 6 and 7 below indicate that the County's real estate market shows signs of stabilization but will likely continue to fluctuate over the next 12 months. In CY 2015, the median sales price increased by 6.3% and the sales volume increased by 14.4%, compared to the same period in CY 2014. However, the pace of rapid gains in market valuations has slowed down, with the average sales price stabilizing at \$241,200 in the last six months of CY 2015.

**Table 6**



**Table 7**



- Foreclosures in the first three quarters of calendar year 2015 totaled 7,116, a decrease of 14.4% from the same period in 2014. The County currently has the largest number of foreclosures in the State based on quarterly reports of foreclosure activities in Maryland. However, the large number of foreclosure events in the judicial process and rising mortgage rates appears to be slowing down given the recent recovery in the County's housing market.

### **Energy Tax**

Energy tax revenues are projected to increase by 3.1% in FY 2016, from the FY 2015 unaudited level, based on year-to-date collections partly attributable to a formula-driven increase in applied electricity tax rates. This revenue is expected to decrease by 7.0% or \$4.9 million in FY 2017, assuming part of the growth in FY 2016 is due to one-time gains and a projected drop in electricity and natural gas tax rates.

### **Telecommunications Tax**

The telecommunications tax is expected to increase by 7.0% in FY 2016 from the FY 2015 unaudited level, primarily as a result of an increase in the tax rate from 8% to 9% on the gross receipts for telecommunication service, effective July 1, 2015. However, revenues are projected to decrease by 7.0% in FY 2017 to realign with the historical trend of declining revenue in the past several years as a result of the continued market shift from landlines to wireless and other communication services (some of which are non-taxable).

### **Other Local Taxes**

Other local taxes - admissions and amusement tax, hotel/motel tax, and other taxes - are projected to increase by 18.6% in FY 2016 from the FY 2015 unaudited level and increase by 17.2% in FY 2017. The significant revenue growth in FY 2016 primarily reflects the increase in the hotel/motel tax rate from 5% to 7% (effective on July 1, 2015). Included in the total projected

revenues of \$30.5 million in FY 2017 are anticipated new collections of \$4.3 million to be generated from a 3,000-seat entertainment theatre and hotel rooms sited at the MGM Casino at the National Harbor.

### **State-Shared Taxes**

In November 2015, Maryland's Spending Affordability Committee released preliminary projections of an ending General Fund surplus of \$521.0 million in FY 2016 and an ending General Fund surplus of \$216.0 million in FY 2017, driven by a better-than-expected surplus, strategic budget actions and stable economic outlook. Despite the improvements surrounding State aid and the State's forecast of eliminating the structural deficit by the end of the current fiscal year, the County's projection tentatively assumes that State-shared tax revenues will increase by 5.3% in FY 2016, compared to the FY 2015 unaudited level and increase by 0.5% in FY 2017.

### **Licenses and Permits**

License and permit revenues are projected to increase by 24.2% in FY 2016 reflecting fee increases and are expected to significantly increase by 24.9% in FY 2017, driven by anticipated new gaming license revenues of \$8.6 million from over 3,000 video lottery terminals and 160 tables at the MGM Casino at the National Harbor.

### **Use of Money and Property**

Receipts from the use of money and property are expected to remain flat in FY 2016 from the FY 2015 unaudited level primarily due to lower growth forecasts for its largest revenue component – interest income. Gross interest income is offset by net unrealized appreciation (representing unrealized capital gains if an investment asset is sold) to derive net interest income. In the past several years, the low interest-rate environment has generated minimal yields on the investment of idle County cash. However, the Federal Reserve's reduction of bond-buying purchases in recent years and the historic decision to raise its key interest by 0.25% in December 2015, signaled confidence in the national economy. This could provide the impetus for higher interest rates and investment yields in FY 2016 and FY 2017. Use of money and property revenues are projected to increase by 14.8% in FY 2017, based on an anticipated increase in interest income revenues by 30.3% or \$0.6 million.

### **Charges for Services**

Charges for services are projected to decrease by 5.4% in FY 2016 and further decrease by 1.1% in FY 2017, due to anticipated lower collections of Local 911 fees, Emergency Transportation fees and Other Service Charges.

### **Intergovernmental Revenues**

Intergovernmental revenues are projected to increase by 3.6% in FY 2016, from the FY 2015 unaudited level and remain flat in FY 2017, with no expected change in the amount of project

charges received from the Maryland – National Capital Park and Planning Commission (M-NCPPC).

### **Miscellaneous Revenues**

Miscellaneous revenues are projected to remain flat in FY 2016 from the FY 2015 unaudited level and further decrease by 1.8% in FY 2017. The decrease is mainly due to reduced fines collected from the County's Automated Speed Enforcement (ASE) Program, which started in September 2011 with a phased-in approach. Projections for ASE gross revenues are \$8.4 million in FY 2016 and \$8.5 million in FY 2017.

### **Other Financing Sources**

Other financing sources generally include use of fund balance and transfer-in from other funds. The FY 2016 estimated revenues include no use of fund balance and \$5.0 million in additional transfers. This is \$1.8 million below the unaudited FY 2015 level. No use of fund balance is assumed in the Committee's recommended revenue projections for FY 2017.

### **Board of Education (BOE) Aid**

Board of Education aid in FY 2016 is projected to decrease by 0.1% from the FY 2015 estimated level and will increase by 5.4% in FY 2017, from the FY 2016 budget. The increase in FY 2017 is primarily due to anticipated growth in school enrollment and the State's preliminary proposal to increase funding to public schools across the State by \$181.7 million in the upcoming fiscal year. The FY 2017 projection is provided in the BOE FY 2017 proposed budget prior to the January 2016 release of the Governor's FY 2017 budget and any final decisions of the General Assembly, which often differ from the Governor's proposal and are not available until next spring. The projections therefore do not include the potential impact from the State budget adjustments.

### **Community College Aid**

Outside aid for Prince George's Community College is projected to decrease by 1.0% in FY 2016 and further decrease by 1.3% in FY 2017.

### **Library Aid**

Library aid is expected to increase by 0.6% in FY 2016 and increase by 1.7% in FY 2017.



# GLOSSARY

A number of words or phrases in the budget document have technical, budgetary or fiscal meanings. Definitions of commonly used terms are shown below.

## A

**ACCRUAL BASIS OF ACCOUNTING** - The method of accounting whereby revenues are recognized when earned and realized. Expenses are recognized as soon as the liability is incurred, regardless of cash inflows and outflows.

**ACTIVITY** - A primary organizational unit within a government agency. Activities are usually responsible for administering basic functions or major programs of a department. An activity is often titled a division or bureau in this document and is usually administered by a division chief.

**AD VALOREM TAX** - A tax based on the assessed value of the property. The tax is determined by multiplying the taxable value of the property by the tax rate (which is often expressed as an amount per \$100 of assessed value).

**ADMISSIONS AND AMUSEMENT TAX** - A tax imposed on the gross receipts derived from admissions and amusement charges at a rate of 10% in most cases.

**AGENCY** - A department or principal office of the County government such as the Department of Public Works and Transportation or the Office of Finance.

**AGENCY SERVICE DELIVERY PLAN** - A department's strategic plan that defines the core services that will be provided, the customers that will be served and the impact core services will have on its customers. It consists of mission, goal, objective and strategy statements.

**ALLOCATED REVENUE** - Those revenues which are collected for the provision of a particular service (e.g. Police Aid is a State grant to compensate the County for a portion of its police costs).

**AMENDMENTS TO THE CAPITAL IMPROVEMENT PROGRAM (CIP)** - Changes to the project scope, schedule or funding that require County Council action. Proposals must

meet strict criteria to be considered for amendment.

**APPROPRIATION** - Authority to spend money within a specified dollar amount for an approved project or activity. The Budget Ordinance contains separate appropriations for compensation, operating expenses, capital outlay, fringe benefits and project charges/cost recoveries for each agency. The exceptions are the Board of Education and Community College. Their funding is appropriated to a series of State defined funding categories.

**APPROPRIATION ADJUSTMENTS** - A formal action taken during the fiscal year in accordance with Charter Sections 814, 815 or 816, which modifies the appropriation amounts contained in the approved budget. Such actions include:

- (1) Intra-departmental transfers,
- (2) Inter-departmental transfers,
- (3) Supplementary appropriations,
- (4) Emergency appropriations.

**APPROVED BUDGET** - The County's budget as approved by the County Council, including tax rates and expenditure limits by fund and department.

**ASSESSABLE BASE** - The value of all real and personal property within the County as determined by the State Supervisor of Assessments. The County government enacts property tax rates that, when levied against the assessable base, yield property tax revenues for use by the County.

**ASSET** - Any owned physical object (tangible) or right (intangible) having economic value to its owner.

**ASSET FORFEITURE FUND** - An accounting entity used to hold assets seized and held as a result of enforcement of drug laws.

**ASSIGNED FUND BALANCE** - The fund balance that the government intends to use for a specific purpose, but does not meet the criteria to be classified as restricted or committed fund balances.

**AUTHORIZED POSITIONS** - The number of positions permitted by the approved operating budget.

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## GLOSSARY (Continued)

### B

**BALANCE SHEET** - A statement of financial position disclosing the assets, liabilities and reserves, and equities of a fund or governmental unit as of a specific date.

**BALANCED BUDGET** - A budget in which expenditures incurred for a given period are matched by expected revenues, including transfer-in, contingency and use of fund balance. A balanced budget is a requirement established in Section 806 of the County Charter.

**BOND** - A written promise to pay a specified sum of money (the principal), at a specified date in the future (the maturity date), together with periodic interest at a specified rate. Bonds are a form of long-term borrowing used for capital improvements and new construction.

**BOND RATING** - A grading of debt security given to the County by financial rating agencies (Standard and Poor's, Moody's Investors Services and Fitch Ratings, Inc.). The ratings range from AAA (highly unlikely to default) to D (in default). The rating indicates the probability of timely repayment of principal and interest on bonds issued.

**BOND SALE** - A method for the County to borrow money in which the County sells debt to investors to pay for capital projects. Capital projects include the construction of schools, libraries, roads and bridges.

**BREAST AND CERVICAL CANCER TREATMENT PROGRAM** - Provides needed cancer treatment to eligible individuals diagnosed with breast and/or cervical cancer and who are in need of treatment.

**BUDGET** - A financial plan that includes a list of all planned expenses and revenues. It serves as a tool to plan, monitor and control fiscal operations.

**BUDGET AMENDMENT** - A revision to the adopted budget as approved by the County Council.

**BUDGET GAP** - The difference created when planned expenses exceed estimated revenue. Since the County must have a balanced budget, any budget gap must be resolved by reducing

expenses, increasing revenue or a combination of both.

**BUDGET SURPLUS** - A fiscal situation wherein revenues received exceed expenditures at the end of the fiscal year.

**BUREAU** - *Refer to activity.*

### C

**CAPITAL ASSETS** - Assets with a long-term useful life, which include land, buildings or machinery.

**CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM (CIP)** - The CIP is a six-year plan for the provision of the County's capital facility and infrastructure needs (buildings, roads, etc.). The plan, which is updated each year, schedules by fiscal year the proposed capital construction phases. It also includes related expenditure and financing needs expected to be undertaken during this period. The capital budget consists of those projects scheduled for activity in the first year of the CIP and appropriates the amounts necessary to pay for the estimated costs in the first year.

**CAPITAL OUTLAY** - An appropriation and expenditure category for government assets with a value of \$5,000 or more and a useful economic lifetime of one year or more.

**CAPITAL PROJECT** - Governmental effort involving expenditures and funding for the creation, expansion, renovation or replacement of permanent facilities and other public assets having a relatively long life. Expenditures within capital projects may include costs of planning, design and construction management, land, site improvements, construction and initial furnishings and equipment required to make a facility operational.

**CHARACTER** - An expense group classification code (e.g. compensation, fringe benefits, operating expense, capital outlay, recoveries, etc.).

**CHARTER HOME RULE** - Charter counties operate under a formal charter adopted by the voters that describes the local governmental structure. The General Assembly grants charter

## GLOSSARY (Continued)

counties a measure of independence in adopting legislation relevant and specific to the county. In charter counties, executive and legislative powers can be divided between an elected county executive and an elected county council. Such powers can also be retained entirely by an elected county council that, in turn, appoints an administrator or manager. Section 806 of the Prince George's Charter requires that the County Executive propose a budget where expenditures do not exceed estimated revenues for the ensuing fiscal year.

**CHILD PROTECTIVE SERVICES** - A governmental agency tasked with receiving and investigating reports of child abuse or neglect. The Child Protective Services agency in each state must identify children who are being abused or neglected, monitor domestic violence that relates to children, and remove at-risk children to a safe environment when necessary. The agency also helps maintain preventive programs and provides children with safe homes.

**COLLECTIVE BARGAINING AGREEMENT** - A legal contract between the employer and a certified representative of a recognized bargaining unit for specific terms and conditions of employment (e.g. hours, working conditions, salary, fringe benefits and matters affecting employee health and safety).

**COMMITTED FUND BALANCE** - Fund balance used only for the specific purpose determined by a formal action of the government's highest level of decision making authority (County Executive/County Council).

**COMMITMENT ITEM** - An element that represents the functional grouping of expenditures and revenues within a financial management (FM) area.

**COMMUNITY RESOURCE ADVOCATE** - This is administrative and promotional work coordinating resources required to develop community support for a limited public relations program. An employee in this class develops promotional strategies to increase public awareness within the assigned programmatic area, and initiates communications with community representatives as appropriate to plan and schedule participants for the volunteer program or services for the County grant programs. Work involves developing the interest

and cooperation of individuals and/or groups to provide services or goods and providing technical assistance or direction needed in organizing and implementing approved volunteer recruitment projects. Contact with community groups, departmental staff, administrators and external service providers are a significant aspect of the work. Work is performed under the direction of an administrative superior.

**COMPENSATION** - The expenditure category which includes employee salaries, wages, overtime and differential pay.

**COMPONENT UNIT** - A legally separate organization for which the elected officials of the County are financially accountable. Component units can be other organizations for which the nature and significance of their relationship with a primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

**CONSTANT YIELD TAX RATE** - A property tax rate that, when applied to new assessments, will result in the taxing authority receiving the same revenue in the coming taxable year that was produced in the prior taxable year. State law prohibits local taxing authorities from levying a tax rate in excess of the Constant Yield Tax Rate unless they advertise and hold public hearings on their intent to levy a higher rate.

**CONTINGENCY** - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**COST OF LIVING ADJUSTMENT (COLA)** - An increase in salaries to offset the effect of inflation on compensation.

**COUNTY SOURCE BUDGET** - The portion of the County budget that is funded by County Source Revenue.

**COUNTY SOURCE REVENUE** - Revenue that is primarily generated from County taxes, penalties, fees and investment income. County taxes include: property taxes, income tax, recordation tax, transfer tax, energy tax, telecommunications tax, hotel tax, and admissions and amusement tax. County Source Revenue does not include outside sources to other entities such as State aid for education.

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## GLOSSARY (Continued)

**COUNTYSTAT** - A performance management program designed to deliver results through analysis, accountability and innovation. It focuses on specific issues in order to ensure that County government is making measurable progress in areas that matter most.

**CURRENT EXPENSE BUDGET** - A one-year comprehensive fiscal plan for the financing and delivery of services to citizens and residents.

### D

**DATA WAREHOUSE** - A system developed to capture the massive amounts of data that come into County government and derive business intelligence and decision support information from the data.

**DEBT** - A financial obligation resulting from the borrowing of money or purchases of goods and services.

**DEBT SERVICE** - The annual payment of principal and interest on the County's bonded indebtedness. Bonds are issued to finance the construction of capital projects such as public buildings and roads.

**DEFICIT** - The excess of liabilities over assets or expenditures over revenues in a fund over an accounting period.

**DEPARTMENT** - *Refer to agency.*

**DEPRECIATION** - The expiration of a capital asset over its useful life attributable to wear and tear, deterioration, action of the physical elements, inadequacy and obsolescence.

**DESIGNATED FUND BALANCE** - The portion of unreserved fund balance that reflects the County's self-imposed limitations on the use of otherwise available expendable financial resources.

**DIVISION** - *Refer to activity.*

**DUALLY ALLOCATED POSITION** - A position that automatically upgrades to the next level if the employee occupying the position successfully completes a specified probationary period.

### E

**EFFICIENCY MEASURE** - One of the measures in the family of performance measures. This measure is calculated by dividing outputs into inputs. It indicates how well resources (input measure) are used per unit produced, or how well resources are applied to service demands (output).

#### **ELECTRIC UNIVERSAL SERVICE PROGRAM**

- The Electric Universal Service Program (or "EUSP") is part of the Electric Customer Choice Act of 1999 ("the Act"), and was created by the Maryland General Assembly to assist low-income electric customers with arrearage retirement, bill assistance and weatherization during the restructuring of Maryland's electric and electricity supply market. Section 7-512.1 of the Act authorized the Public Service Commission ("the Commission") to establish the program, make it available to low-income electric customers Statewide and provide administrative oversight to Office of Home Energy Programs ("OHEP"), the agency within the Department of Human Resources (or "DHR"), responsible for actual program delivery.

#### **EMERGENCY ASSISTANCE TO FAMILIES**

**WITH CHILDREN** - Provides emergency cash assistance to families who need emergency help paying rent or utilities or for other emergencies. These funds are available through the local department once every two years when funds are available.

**ENCUMBRANCE** - Designated funds for a future expenditure, formally documented with a contract or agreement.

**ENERGY TAX** - A tax levied upon organizations transmitting, distributing, manufacturing, producing or supplying electricity, gas, steam, coal, fuel, oil or liquefied petroleum gas in the County. This tax is based on units of energy sold.

**ENTERPRISE FUND** - A fund used to record the fiscal transactions of government activities financed and operated in a manner similar to private enterprise, with the intent that the costs of providing goods and services, including financing, are wholly recovered through charges

## GLOSSARY (Continued)

to consumers or users (e.g. the Solid Waste Enterprise Fund for refuse collection, landfill and recycling operations).

**ENTERPRISE PROJECT MANAGEMENT OFFICE (EPMO)** - An organizational body assigned various responsibilities related to the centralized and coordinated management of enterprise-wide projects for the County. The EPMO has the ability to collect, analyze, and display project data in a manner that enables leadership to see at a glance how their projects are running as well as ensuring the critical projects aligned to County priorities are initiated and are proceeding according to plan.

**ENTERPRISE RESOURCE PLANNING (ERP)** - A large scale solution that will replace dated systems in Finance, Budget, Human Resources, Payroll, and Warehouse Management, and integrate data across these systems to support effective data exchange and will also offer consistent functionality across systems and support efficient and reliable processes.

**EXPENDITURE** - Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net cash assets, debt service or capital outlays.

### F

**FAMILY OF PERFORMANCE MEASURES** - A group of performance measures used to provide as close to a comprehensive quantitative illustration as possible of an agency's performance. A family of performance measures consists of five types of measures: input, output, efficiency, quality and outcome.

**FIDUCIARY FUNDS** - Used to account for assets held by a trustee, or as an agent for others that cannot be used to support other programs. There are four types of fiduciary funds: private-purpose, pension (and other employee benefits), investment trust funds and agency funds.

**FISCAL YEAR (FY)** - A twelve-month period from July 1 through the following June 30 which constitutes the County's annual financial operating cycle, as required by State and local law.

**FIXED ASSETS** - Assets of a long-term character which are intended to continue to be held or used. Examples of fixed assets include items such as land, buildings or machinery.

**FOOD STAMP PROGRAM** - Provides food-purchasing assistance for low-and no-income people living in the U.S. It is a federal aid program, administered by the U.S. Department of Agriculture, under the Food and Nutrition Service (FNS), though benefits are distributed by each U.S. state's Division of Social Services or Children and Family Services.

**FRINGE BENEFITS** - Generally encompasses all of those elements of total compensation provided to employees other than direct salary; for budgetary purposes this term applies to the annual cost of employee retirement, social security and insurance programs.

**FULL-TIME EQUIVALENT (FTE)** - the number of total hours worked divided by the maximum number of compensable hours in a full-time schedule as defined by law. One FTE equals 2,080 hours.

**FUNCTION** - A grouping of the major responsibilities of the County government into a set of summary designations (e.g. Public Safety, Environmental, Human Services).

**FUND** - Resources segregated for the purpose of implementing specific activities or achieving certain requirements in accordance with special regulations, restrictions or limitations and constituting an independent fiscal and accounting entity.

**FUND BALANCE** - Reserves within a fund; the amount by which resources exceed the obligations of the fund. Fund balance types were recategorized based on GASB 54 effective FY 2011. The new classifications include: non-spendable, restricted, committed, assigned and unassigned fund balances. Prior to GASB 54, the classifications included: reserved, designated, and undesignated fund balances.

**FUND OPERATING SUMMARY** - A statement summarizing the financial operations of a fund for a specified period of time, including current revenues and expenditures.

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## GLOSSARY (Continued)

### G

**GASB 45** - The GASB Statement 45 provides for more complete financial reporting of costs and financial obligations arising from other post-employment benefits (OPEB) other than pensions. Post-employment healthcare benefits, the most common form of OPEB, are a significant financial commitment for many governments. Implementation of Statement 45 requires reporting annual OPEB costs and their unfunded actuarial accrued liabilities for past service costs. Prior to Statement 45, it was typical to use a "pay-as-you-go" accounting approach to report the cost of benefits after employees retire.

**GENERAL FUND** - The principal operating fund for the County government. It is used to account for all financial resources except those required by law, County policy and Generally Accepted Accounting Principles (GAAP) to be accounted for in another fund.

**GENERAL OBLIGATION BOND** - A bond which is backed by the full faith and credit of the issuing government. Bonds are a loan where the County sells debt to investors to pay for capital projects.

**GOAL** - A statement that specifies each of the agency's core services, customers and outcomes more specifically than in the mission statement; a component of agency plans.

**GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)** - An organization that establishes financial standards that must be met by all State and local governments.

**GRANT** - A contribution of assets (usually cash) from one governmental unit (federal, State, local) or private sources to a governmental or private entity. The contribution is usually provided in support of a particular public function, project or program.

### H

**HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT** - An act created by the U.S Congress in 1996 that amends both the Employee Retirement Income Security Act (ERISA) and the Public Health Service Act

(PHSA) in an effort to protect individuals covered by health insurance and to set standards for the storage and privacy of personal medical data.

**HOMESTEAD TAX CREDIT** - To help homeowners deal with large assessment increases on their principal residence, State law has established the Homestead Property Tax Credit. The homestead credit limits the increase in taxable assessments each year to a fixed percentage. Every county and municipality in Maryland is required to limit taxable assessment increases to 10% or less each year. The County's credit percentage is the lesser of the change in consumer price index of all urban consumers or 5%.

**HOTEL/MOTEL TAX** - A tax levied on individuals who secure accommodations for ninety consecutive days or fewer in any hotel, motel or other organization that offers accommodations for five or more people.

### I

**IMPACT MEASURE** - *Refer to outcome measure.*

**INCORPORATED MUNICIPALITIES** - A political unit such as a city, town or village, incorporated for local self-government.

**INDIRECT COST** - A cost that is not directly related to supporting government-wide operations.

**INFORMATION TECHNOLOGY INFRASTRUCTURE LIBRARY (ITIL)** - A broadly accepted approach to information technology consisting of processes and procedures to streamline operations and create continuous feedback for ongoing improvement.

**INFRASTRUCTURE** - Facilities that support the daily life and growth of the County (e.g., roads, public buildings and parks).

**IN-KIND CONTRIBUTION** - A contribution of equipment, supplies or other tangible resource, as distinguished from a monetary grant.

**INPUT MEASURE** - The value of resources utilized to produce work product, usually

## GLOSSARY (Continued)

expressed quantitatively; one of the measures in the family of performance measures.

**INTER COUNTY BROADBAND NETWORK (ICBN)** - A collaborative inter-governmental consortium comprised of Annapolis, Anne Arundel County, Baltimore City, Baltimore County, Carroll County, Frederick County, Harford County, Montgomery County and Prince George's County. ICBN directly connects 715 anchor institutions in Central Maryland, including hundreds of K-12 public schools, libraries, public safety agencies, community colleges and other government institutions. In addition, in each of these communities – the network will also connect to existing networks with thousands more anchor institutions. Also, the ICBN makes available nearly 800 miles of fiber optic cable for low-cost lease by commercial entities to expand the reach and quality of broadband access throughout the region.

**INTEREST INCOME** - Revenue associated with the County cash management activities of investing fund balances.

**INTERFUND TRANSFER** - A transfer of resources from one fund to another.

**INTERGOVERNMENTAL NETWORK (I-NET)** - A secure, reliable and scalable fiber optic network connecting anchor institutions as partners in building successful communities and local economies. The I-Net provides a common framework for government, education and public safety to leverage shared resources for information and data sharing and regional interoperability. I-Net revenue is derived from cable franchise agreements with providers with the functional purpose of the network is to connect authorized users, including specific governmental, educational, and public facilities. Connectivity via the network offers participating governments a communication vehicle to reduce costs for services otherwise provided through commercially leased lines, ISDN (Integrated Services Digital Network), etc.).

**INTERGOVERNMENTAL REVENUE** - Funds received from federal, State and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.

**INTERNAL SERVICE FUND** - A fund established in order to finance, administer and

account for the provision of goods and/or services by one agency to other agencies within County government (e.g., vehicle maintenance and information technology).

### L

**LAPSE** - The reduction of personnel costs by an amount below fully funded compensation levels. This can be due to turnover, vacancies and normal delays in filling positions. The amount of lapse, or vacancy savings, will differ among departments and from year-to-year.

**LEASE/PURCHASE AGREEMENT** - A contractual agreement, which is termed a "lease," but in substance is an installment purchase contract.

**LIABILITY** - Debt or other legal obligations arising out of transactions in the past that must be liquidated renewed or refunded at some future date.

**LICENSES AND PERMITS** - Documents issued in order to regulate various kinds of businesses and other activities within the community. Inspection may accompany the issuance of a license or permit, as in the case of food vending licenses or building permits. In most instances, a fee is charged in conjunction with the issuance of a license or permit to cover all or part of the related cost.

**LIMITED TERM EMPLOYEE** - A limited term status employee shall mean only an employee who is competitively or non-competitively appointed, reassigned, transferred or promoted to a classified service position (Sec 16-178 of Personnel Law).

**LIMITED TERM GRANT FUNDED POSITION (LTGF)** - A position that is funded by a grant or some other financial funding agreement with the federal or State government or a private funding source. Staff are employed under renewable personal service contracts for periods not exceeding one year.

**LOCAL GOVERNMENT INSURANCE TRUST (LGIT)** - A statewide pool authorized to minimize local government insurance costs.

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## GLOSSARY (Continued)

### M

**MAINTENANCE LEVEL BUDGET** - A budget that is sufficient to maintain the same level of service from year to year. Usually, a maintenance level budget is only increased to meet inflationary costs associated with delivering the same level of service.

**MAINTENANCE OF EFFORT** - A State requirement that a local government must provide funds for its Board of Education for the next fiscal year, at minimum, at the same per pupil level as the current fiscal year.

**MANDATE** - Legislation passed by the State or federal government requiring action or provision of services and/or programs.

**MARYLAND ENERGY ASSISTANCE PROGRAM** - Provides assistance with home heating bills. Payments are made to your utility company on your behalf. Under this program there is limited assistance available to replace broken or inefficient refrigerators and furnaces.

**MERIT EMPLOYEE** - A County employee who is hired into a position governed by the County's Personnel Law, which ensures that personnel actions are based upon job-related fitness and merit.

**MERIT INCREASE** - An upward increment in an employee's pay within the salary range for a given pay grade.

**MISSION** - A broad statement of the agency's purpose that is clearly aligned with the countywide vision and includes the agency's core services, customers and outcomes; a component of agency plans.

**MODIFIED ACCRUAL BASIS OF ACCOUNTING** - Revenues are recognized when they become measurable and available and expenditures (whether paid or unpaid) are generally recognized when the liability is incurred.

**MUNICIPAL TAX DIFFERENTIAL** - The recognition, through the imposition of a lower County property tax rate, of those government services and programs which municipal governments perform in lieu of similar County government services, to the extent that these

similar services are funded through the County property tax rate.

### N

**NET ASSETS** - Total assets minus total liabilities.

**NON-DEPARTMENTAL ACCOUNTS** - A budget category used to account for resources used for County-funded activities that do not fall within the functional assignment of any department, or for expenditures related to more than one department. Examples include debt service, utilities and leased space costs.

### O

**OBJECTIVE** - A statement quantifying a goal's outcome; a component of agency plans.

**OFFICE** - *Refer to agency.*

**OFFICE AUTOMATION CHARGE** - Funding that is appropriated in County agencies for computer and system maintenance, network connectivity and other services. These funds serve as revenue for the County's Information Technology Internal Service Fund.

**OPERATING BUDGET** - A comprehensive fiscal plan by which the County's operating programs are funded for a single fiscal year. The operating budget includes descriptions of programs, appropriation authority and estimated revenue sources, as well as related program data and information on the fiscal management of the County (*refer to current expense budget*).

**OPERATING EXPENSE** - Those costs, other than compensation, fringe benefits and capital outlay, that are necessary to support the day-to-day operation of the agency, such as charges for contractual services, telephones, printing, training, office supplies or building maintenance.

**ORDINANCE** - A formal legislative enactment by the governing board of the County. If it is not in conflict with a higher form of law, such as a State statute or constitutional provision, it has full force and effect of law within the boundaries of the local government to which it applies.

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## GLOSSARY (Continued)

**OTHER POST EMPLOYMENT BENEFITS (OPEB)** - Non-pension (primarily health) benefits provided after termination of employment that are not administered by a pension plan. The County's health benefits program provides retired employees with medical, dental, prescription, vision and life insurance. These retiree benefits qualify as OPEB.

**OTHER STAFF** - The staffing associated with all funds other than the General Fund (e.g., Enterprise, Internal Service and Grant Program Funds).

**OUTCOME MEASURE** - A measure that indicates the ultimate end result or impact of a program or service on the intended customer, usually expressed quantitatively; one of the measures in the family of performance measures.

**OUTPUT MEASURE** - The quantity of work produced and/or the amount of work to be completed, usually expressed quantitatively; one of the measures in the family of performance measures.

**OUTSIDE AID** - Funding from sources outside of the County government such as federal and State aid. An example is State aid to education or libraries.

### P

**PAY-AS-YOU-GO (PAYGO)** - A technique for financing capital projects that uses cash from current revenues to pay for projects rather than selling bonds to raise cash. PAYGO financing avoids interest costs which are incurred when bond financing is used.

**PENSION TRUST FUNDS** - Accounting entities for assets held by the County from which retirement annuities and other benefits are paid to former employees.

**PERFORMANCE BUDGETING** - The use of data, agency service delivery plans and the family of performance measures to inform resource allocation decisions during the budget process.

**PERSONAL PROPERTY TAXES** - Taxes levied on tangible personal property and

commercial and manufacturing inventory of businesses.

**PRE-TRIM TAX RATE** - The property tax rate authorized to retire debt existing prior to the enactment of TRIM in 1978. The last debt payment funded by this rate was made in FY 2003.

**PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS** - A large public school district administered by the government of Prince George's County, Maryland, United States and is overseen by the Maryland State Department of Education. The school system is headquartered in Upper Marlboro and the district serves Prince George's County. The district is headed by the Chief Executive Officer and a 14-member Board of Education.

**PROGRAM** - *Refer to function.*

**PROJECT CHARGE** - The classification used to account for the recovery of certain costs incurred by an agency for services it provides to another agency or fund.

**PUBLIC HEARING** - Opportunities for citizens and constituent groups to voice opinions and concerns to public officials. Public hearings are advertised in County newspapers. If it is not possible to testify in person at the hearings, written testimony is acceptable and encouraged.

### Q

**QUALITY MEASURE** - An indication of a service's customer satisfaction, accuracy or timeliness, usually expressed quantitatively; one of the measures in the family of performance measures.

### R

**RAINY DAY FUND** - The County's required Contingency Reserve Fund, which must equal 5% of the General Fund expenditures.

**REAL ESTATE ACQUISITION PROGRAM (REAP)** - Financing used in 1991 to acquire two properties, formerly leased, for a net long-term savings to the County. Five additional facilities were purchased in 1994.

## GLOSSARY (Continued)

**REAL PROPERTY** - Real estate, including land and improvements (buildings, fences, pavements, etc.), classified for purposes of assessments.

**REAL PROPERTY TAX** - A charge on real estate, including land and improvement (building, fences, etc.) classified for purposes of assessment.

**RECORDATION TAX** - A tax imposed on written instruments conveying title to real or personal property, liens or encumbrances on real and personal property, deeds, mortgages, chattel mortgages, bills of sale, leases, deeds of trust, filed financial statements and contracts, and agreements offered for record.

**RECOVERY** - The classification used to account for certain costs incurred by an agency for services it provides to another agency or fund. (*Refer to project charge.*)

**RESERVE** - An account used either to set aside budgeted resources that are not required for expenditure in the current budget year or to earmark resources for a specific future purpose.

**RESOLUTION** - Measures adopted by the legislative body having the force and effort of law but of a temporary or administrative character.

**RESOURCE MEASURE** - *Refer to input measure.*

**RESTRICTED FUND BALANCE** - Fund balance that is spent only for the specific purposes stipulated by constitution, external resources providers, or through enabling legislation.

**REVENUE** - All funds the County receives, including tax payments, fees for specific services, receipts from other governments, fines, forfeitures, shared revenues and interest income.

**REVENUE BONDS** - Bonds that are issued with repayment based on pledged revenues from a revenue generating facility.

**RISK MANAGEMENT** - A process used to identify and measure the risks of accidental loss in order to develop and implement techniques for handling risk and to monitor results. Techniques used may include self-insurance, commercial insurance and loss control activities.

## S

**SALARY SCHEDULE** - A listing of minimum and maximum salaries, fringe benefits, salary differentials, overtime provisions and other paid and unpaid benefits for each type and level of position, known as a guide, provided in the classification plan for merit system positions.

**SELF-INSURANCE** - The funding of liability, property, workers' compensation, unemployment and life and health insurance needs through the County's financial resources rather than commercial insurance plans.

**SEMI-AUTONOMOUS AGENCIES** - Agencies of the County which are not subject to full County appropriation authority due to State law, such as the Washington Suburban Sanitary Commission (WSSC), the Maryland - National Capital Park and Planning Commission (M-NCPPC), the Board of Education, the Library System and Prince George's Community College.

**SPECIAL REVENUE FUND** - A fund established in order to account for resources allocated by law for specified purposes only.

**SPENDING AFFORDABILITY COMMITTEE (SAC)** - The SAC is composed of up to five experts who work outside the County government and, by virtue of their education and employment, have a demonstrated competence in accounting, financial analysis, economics, budget or other related fields. The committee makes advisory recommendations to the County Executive, the County Council and the Office of Management and Budget concerning the County's spending affordability, methods to improve the County's budgetary procedures and policies and other related areas. Every year on October 1 and January 1, the committee submits spending affordability reports to the County Executive and the County Council.

**STATUTE** - A written law enacted by the State legislature and signed by the Governor.

**STRATEGY** - A component of agency service delivery plans that identifies the agency's approach to accomplish its objective.

**SUPPLEMENTAL APPROPRIATION** - An appropriation of funds that exceeds amounts originally appropriated to authorize expenditures

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## GLOSSARY (Continued)

not anticipated in the Approved Budget. A supplemental appropriation is required to enable expenditure of reserves or additional revenues received by the County through grants or other sources.

### I

**TAX DIFFERENTIAL RATE** - It is mandated through the Tax Property Article of the Annotated Code of Maryland that the County recognize (either through a reduced County tax rate or direct grant payment) those governmental services and programs that municipal governments perform in lieu of similar County service.

### **TAX REFORM INITIATIVE BY MARYLANDERS**

**(TRIM)** - An amendment to the County's Charter restricting the amount of real property tax the County is able to collect. During the 1978 General Election, the voters of the County adopted an amendment to Section 817, Article VIII, of the Prince George's County Charter limiting future collections of real property taxes. The amendment, effective in December 1978, added Section 817B to the Charter, which is generally referred to as "TRIM." The amendment forbade the County Council to "levy a real property tax which would result in a total collection of real property taxes greater than the amount collected in FY 1979," or \$143.9 million. Additionally, at the 1984 General Election, an amendment to TRIM was approved by the voters of the County authorizing the County Council to levy taxes on a maximum rate of \$2.40 for each \$100 of assessed value. Beginning in tax year 2001, property tax rates have been applied to 100%, instead of 40%, of the value of real property. Therefore, the TRIM rate has been adjusted accordingly to \$0.96 for each \$100 of assessed value.

**TELECOMMUNICATIONS TAX** - A monthly tax levied upon all telecommunications bills in the County (including wireless phones). Ninety-nine percent of the revenue generated from this tax is devoted exclusively to the County's Board of Education. The remaining 1% is divided between the County and telecommunications vendors to compensate for costs related to administering the tax.

**TEMPORARY CASH ASSISTANCE** - Provides cash assistance to needy families with

dependent children when available resources do not fully address the family's needs and while preparing program participants for independence through work. Adults with dependent children receiving TANF must meet financial and technical eligibility requirements. Conditions of eligibility include cooperation with child support, participation in work activities and compliance with substance abuse provisions. Earned and unearned income cannot exceed the benefit level paid for the assistance unit size and assets are limited to \$2,000.00. Sanctions may be imposed for program noncompliance.

**TRANSFER TAX** - A tax imposed upon every written instrument conveying title to real property, or upon a leasehold interest, offered for record and recorded by the State.

### **TRANSFORMING NEIGHBORHOODS**

**INITIATIVE (TNI)** - An effort by the County to focus on uplifting six communities in the County that face significant economic, health, public safety and educational challenges. Through this initiative, the County Administration seeks to improve the quality of life in those communities, while identifying ways to improve service delivery throughout the County for all residents.

**TREND AND ANALYSIS** - A summary and explanation of performance trend and increases and decreases in data found in each table of performance measures.

### U

**UNASSIGNED FUND BALANCE** - Remaining fund balance available for appropriation.

**UNINCORPORATED AREA** - A region of land that is not a part of any municipality.

### V

**VISION** - A statement of the future direction in which the County intends to head, which is normally drafted for the purpose of communicating that direction internally.

### W

**WORKLOAD, DEMAND AND PRODUCTION MEASURE** - *Refer to output measure.*



## **GLOSSARY (Continued)**

**WORK YEAR** - A standardized unit for measurement of government personnel efforts and cost. A typical work year is equivalent to 2,080 work hours or 260 workdays.

Readers not finding a term in this glossary should call the Office of Management and Budget at 301-952-3300.



# ACRONYMS

Acronyms are groups of initials used to avoid repetitive writing or speaking of frequently used titles or phrases. Some of the more common acronyms used in the budget document are as follows:

- **ADA** - Americans with Disabilities Act
  - **ALS** - Advanced Life Support
  - **ARRA** - American Recovery and Reinvestment Act
  - **BCCTP** – Breast and Cervical Cancer Treatment Program
  - **BLS** - Basic Life Support
  - **BOE** - Board of Education
  - **BOLC** - Board of License Commissioners
  - **CAFR** - Comprehensive Annual Financial Report
  - **CAO** - Chief Administrative Officer
  - **CCOP** - Citizen Complaint Oversight Panel
  - **CERT** - Community Emergency Response Team
  - **CDBG** - Community Development Block Grant
  - **CIP** - Capital Improvement Program
  - **COG** - Council of Governments
  - **COLA** - Cost of Living Adjustment
  - **COMAR** - Code of Maryland Regulations
  - **COPS** - Community Oriented Policing Services
  - **CPI** - Consumer Price Index
  - **CPS** - Child Protective Services
  - **CRA** - Community Resource Advocate
  - **CSAFE** - Collaborative Supervision and Focused Enforcement
  - **CTV** - Cable Television (of Prince George's County)
  - **CY** - Calendar Year
  - **DCAO** - Deputy Chief Administrative Officer
  - **DOE** - Department of the Environment
  - **DHCD** - Department of Housing and Community Development
  - **DHMH** - Department of Health and Mental Hygiene
  - **DLS** - Department of Legislative Services
  - **DOC** - Department of Corrections
  - **DPIE** – Department of Permitting, Inspections and Enforcement
  - **DPWT** - Department of Public Works and Transportation
  - **DSS** - Department of Social Services
  - **EAFC** – Emergency Assistance to Families with Children
  - **EDI** – Economic Development Incentive Fund
  - **EEOC** - Equal Employment Opportunity Commission
  - **EF** - Enterprise Fund
  - **EMS** - Emergency Medical Services
  - **ERT** - Emergency Response Technician
  - **ERP** - Enterprise Resource Planning
  - **EUSP** – Electric Universal Service Program
  - **FLSA** - Fair Labor Standards Act
  - **FSP** - Food Stamp Program
  - **FTE** - Full Time Equivalent
  - **FY** - Fiscal Year
  - **GAAP** - Generally Accepted Accounting Principles
  - **GASB** - Governmental Accounting Standards Board
  - **GF** - General Fund
  - **GFOA** - Government Finance Officers Association
  - **GOB**- General Obligation Bonds
  - **HIDTA** - High Intensity Drug Trafficking Area
  - **HIPAA** - Health Insurance Portability and Accountability Act
  - **HMO** - Health Maintenance Organization
  - **HRC** - Human Relations Commission
  - **HSWG** - Homeland Security Working Group
  - **HUD** - Housing and Urban Development
  - **IS** - Internal Service Fund
  - **IT**- Information Technology
  - **LGIT** - Local Government Insurance Trust
  - **LTGF** - Limited Term Grant Funded
  - **MACO** - Maryland Association of Counties
  - **MBOC** - Minority Business Opportunities Commission
  - **MEAP** - Maryland Energy Assistance Program
  - **MHz** - Megahertz
  - **MILA** - Maryland Industrial Land Act
  - **MIS** - Management Information System
  - **M-NCPPC** - Maryland-National Capital Park and Planning Commission
  - **MOSHA** - Maryland Occupational Safety and Health Administration
  - **NIJ** - National Institute of Justice
  - **NIMS** - National Incident Management System
  - **OCR** - Office of Community Relations
  - **OCS** - Office of Central Services
  - **OHRM** - Office of Human Resources Management
  - **OHS** - Office of Homeland Security
  - **OIT** - Office of Information Technology
  - **OMB** - Office of Management and Budget
  - **OPEB** - Other Post Employment Benefits
  - **OSHA** - Occupational Safety and Health Administration
  - **PGCC** - Prince George's Community College
  - **PGCMLS** - Prince George's County Memorial Library System
-

## ACRONYMS (Continued)

- **PGCPS** - Prince George's County Public Schools
  - **RA** - Redevelopment Authority of Prince George's County
  - **REAP** - Real Estate Acquisition Program
  - **SAP** – Systems Applications Products
  - **SDAT** - State Department of Assessments and Taxation
  - **SOCEM** - Sex Offenders Compliance and Enforcement
  - **SR** - Special Revenue Fund
  - **TANF** - Temporary Assistance to Needy Families
  - **TCA** - Temporary Cash Assistance
  - **TNI** – Transforming Neighborhoods Initiative
  - **TRIM** - Tax Reform Initiative by Marylanders
  - **WMATA** - Washington Metropolitan Area Transit Authority
  - **WPR** – Local Watershed Protection and Restoration Program
  - **WSSC** - Washington Suburban Sanitary Commission
  - **WSTC** - Washington Suburban Transit Commission
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