



Prince George's County Food Protection and Policy Program

Depot Letter (Mobile Unit Base of Operation)



If you have questions regarding this form contact the **Food Protection and Policy Program** at FoodProtectionProgram@co.pg.md.us or **301-883-7690**.

| | | | | | |
|---|----------|----------------------|------------------------------|-----------------|--|
| Name of Mobile Unit | | | Contact Number - - | | |
| Name of Mobile Unit Operator | | | E-mail address | | |
| Mailing Address | Apt. No. | City | State | Zip Code - - | |
| Name of Depot | | | Facility Phone Number - - | | |
| Physical Address | | City | State | Zip Code - - | |
| Describe days and times the mobile unit utilizes the depot | | | | | |
| The mobile unit operator and/or employees from the mobile unit operation will conduct the following activities at the Mobile Unit Depot: (Check all that apply.) | | | | | |
| <input type="checkbox"/> Empty wastewater and refill fresh water tank(s) <input type="checkbox"/> Dispose of garbage <input type="checkbox"/> Dispose of waste oil and/or grease <input type="checkbox"/> Utilize dishwashing facilities to wash, rinse and sanitize utensils <input type="checkbox"/> Use of refrigeration (including freezers) to store food requiring temperature control <input type="checkbox"/> Storage of dry goods <input type="checkbox"/> Storage of single service items <input type="checkbox"/> Preparation of foods by employees of the mobile unit including chopping vegetables, assembling salads or sandwiches or portioning cold foods such as potato salad. <input type="checkbox"/> Cooking of foods including baking, frying, broiling, steaming or roasting. <input type="checkbox"/> Cooling of foods such as chili or soups, chicken, roasts or noodles. <input type="checkbox"/> Reheating of foods that were cooled. <input type="checkbox"/> Purchase of hot foods prepared by the food service facility (depot) to be placed hot or cold on mobile unit (e.g. tamales, pizza, cold sandwiches). | | | | | |
| A copy of the current food service license MUST be attached if the licensed food service facility is outside Prince George's County | | | | | |
| The person who holds the food service license must sign below: | | | | | |
| _____ | | _____ | | _____ | |
| Signature | | Printed name | | Date | |
| Date of Food Program Review | | Reviewer's signature | | Facility Number | |