



Prince George's County, Maryland

Rushern L. Baker, III

Consolidated Annual Performance and Evaluation Report (CAPER) Federal Fiscal Year 2016 (County Fiscal Year 2017)

DRAFT

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

The Prince George's County Federal Fiscal Year (FY) 2016 (County FY 2017) Consolidated Annual Performance and Evaluation Report (CAPER) is the vehicle used to highlight the County's achievements in providing decent housing, suitable living environments, and expanding economic opportunities specifically targeting extremely low to moderate-income persons and households during the reporting period.

The CAPER also includes measures taken during the year to implement the County's 2016-2020 Consolidated Plan along with a narrative summary of federal programmatic accomplishments. It also provides quantitative analyses of the successes in meeting outlined goals.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

The County's accomplishment details marked the end of its 2-year strategy to address the goals identified in its 5-year Consolidated Plan. The County used Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grants (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) funds to address the County's priority housing and non-housing community priority needs. As a result of the County's efforts, the following accomplishments were met in FY 2017, see Table 1 – Accomplishments – Program Year and Strategic Plan to Date below.

Goal: To improve and maintain public facilities and infrastructure for 183,830 low and moderate-income persons by FY 2020. In FY 2017, the County met 53 percent of its 5-year goal by making new and improved access for a total of 96,647 low and moderate-income persons. In FY 2016, 63,852 persons were assisted and in FY 2017, 32,795 persons were assisted.

Goal: To increase access to affordable owner housing for 470 low and moderate-income households by FY 2020. In FY 2017, the County met 12 percent of its 5-year goal by assisting a total of 55 households. In FY 2016, 41 persons were assisted and in FY 2017, 14 persons were assisted.

Goal: To increase supply of new, affordable rental housing for 75 low and moderate-income households by FY 2020. In FY 2017, the County met 97 percent of its 5-year goal by assisting a total of 74 households. In FY 2016, 39 households were assisted and in FY 2017, 35 households were assisted.

Goal: To preserve existing affordable rental housing for 1,305 low and moderate-income households by FY 2020. In FY 2017, the County met 53 percent of its 5-year goal by assisting at total of 690 households. In FY 2016, 456 households were assisted and 234 households were assisted.

Goal: To provide housing and supportive services for 1,455 families at risk of homelessness by FY 2020. In FY 2017, the County assisted a total 448 individuals/families; 31 percent of its 5-year goal. In FY 2016, 154 individuals/families were provided rental assistance and in FY 2017, 110 individuals/families were

provided rental assistance. In FY 2016, the County was successful in preventing homelessness for 103 individuals/families and in FY 2017, an additional 81 individuals/families were provided the same services.

Goal: To provide housing, healthcare and support services for 1,850 individuals living with HIV/AIDS and their families by 2020. In FY 2017, the District of Columbia, Department of Health, HIV/AIDS Administration, Hepatitis, STD and TB Administration (HAHSTA) met 16 percent of the County's 5-year goal with the use of HOPWA funds by providing housing and supporting services to a total of 300 individuals and their families. In FY 2016, 160 individuals and their families were provided rental assistance or short-term/emergency housing payments and in FY 2017 140 individuals and their families were provided the same services.

Goal: To provide job training and economic development assistance for 795 low and moderate-income individuals and 635 business by 2020. In FY 2017, the County met 191 percent of its 5-year goal by creating and/or retaining jobs for 1,518 individuals and met 31 percent of its 5-year goal by assisting 80 businesses. In FY 2016, the County served 813 low and moderate-income individuals and assisted 116 businesses and in FY 2017, an addition 705 individuals were served and 80 businesses were assisted.

Goal: To provide new and/or improved public services for 84,575 low and moderate-income persons by 2020. In FY 2017, the County met 38 percent of its 5-year goal by assisting a total of 32,466 low and moderate-income persons. In FY 2016, 21,881 were assisted and in FY 2017, 10,585 were assisted.

Goal: To provide rehab of owner-occupied housing for 250 low and moderate-income households by 2020. In FY 2017, the County met 108 percent of its 5-year goal by assisting 269 homeowners. In FY 2016, 186 households were served and in FY 2017, 83 households were served.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – 5-Year Strategic Plan	Actual – FY 2016 Strategic Plan	Percent Complete	Expected – FY 2017 Program Year	Actual – FY 2017 Program Year	Percent Complete
Improve and maintain public facilities and infrast	Non-Housing Community Development	CDBG: \$1,280,410.63	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	183830	63852	34.73%	36766	32795	89.20%
Increase access to affordable owner housing	Affordable Housing	HOME: \$54,076.75	Direct Financial Assistance to Homebuyers	Households Assisted	470	41	8.72%	94	14	14.89%
Increase supply of new, affordable rental housing	Affordable Housing	HOME: \$361,465.99	Rental units constructed	Household Housing Unit	75	39	52.00%	10	35	350.00%
Preserve existing affordable rental housing	Affordable Housing	CDBG: \$6,900 HOME: \$975,000	Rental units rehabilitated	Household Housing Unit	1305	456	34.94%	261	234	89.66%
Provide housing and supportive services	Homeless	ESG: \$101,472.87	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	305	154	50.49%	61	110	180.33%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – 5-Year Strategic Plan	Actual – FY 2016 Strategic Plan	Percent Complete	Expected – FY 2017 Program Year	Actual – FY 2017 Program Year	Percent Complete
Provide housing and supportive services	Homeless	ESG: \$83,793.20	Homelessness Prevention	Persons Assisted	1150	103	8.96%	230	81	35.22%
Provide housing, healthcare and support services	Non-Homeless Special Needs	HOPWA: \$74,910.36	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted (STRMU)	925	29	48%	11	30	272.72%
Provide housing, healthcare and support services	Non-Homeless Special Needs	HOPWA: \$1,177,878.52	Housing for People with HIV/AIDS added	Household Housing Unit (TBRA)	925	131	71%	140	110	78.50%
Provide housing, healthcare and support services	Non-Homeless Special Needs	HOPWA: \$0	HIV/AIDS Housing Operations	Household Housing Unit	N/A	N/A	N/A	N/A	N/A	N/A
Provide job training and economic development asst	Non-Housing Community Development	CDBG: \$94,076.73	Jobs created/retained	Jobs	795	813	102.26%	159	705	443.40%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – 5-Year Strategic Plan	Actual – FY 2016 Strategic Plan	Percent Complete	Expected – FY 2017 Program Year	Actual – FY 2017 Program Year	Percent Complete
Provide job training and economic development asst	Non-Housing Community Development	CDBG: Included in Jobs	Businesses assisted	Businesses Assisted	635	116	18.27%	127	80	62.99%
Provide new and/or improved public services	Non-Housing Community Development	CDBG: \$36,519.92	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	84575	21881	25.87%	16915	10585	62.58%
Rehab of owner-occupied housing	Affordable Housing	CDBG: \$0 HOME: \$0	Homeowner Housing Rehabilitated	Household Housing Unit	250	186	74.40%	50	83	166.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During FY 2017, approximately \$9,071,791.80 of the County’s federal funds (e.g., CDBG, HOME, ESG, and HOPWA) were expended to address the County’s goals and objectives specified in its 2016-2020 Consolidated Plan. Fifty-six percent (56%) of the funds expended were for CDBG affordable housing and non-housing community development activities; twenty-six percent (26%) for HOME-funded housing activities; four percent (4%) expended was to support ESG activities that address persons experiencing homelessness, and fourteen percent (14%) was to support HOPWA activities, which address non-homeless persons with special needs, see Table A-1 – Accomplishment Funds Expended – Program Year and Strategic Plan to Date below.

CDBG	\$5,058,888.61	56%
HOME	\$2,367,313.73	26%
ESG	\$392,800.58	4%
HOPWA	\$1,252,788.88	14%
Total Expended:	\$9,071,791.80	100%

Table A-1: Accomplishment Funds Expended – Program Year & Strategic Plan to Date

The Department of Housing and Community Development (DHCD) partnered with non-profit organizations, municipalities, local government agencies, and housing developers to carry out housing and non-housing community development activities. The following describes the type of activities carried out during the fiscal year.

Affordable Housing:

During FY 2017, the County used its CDBG and HOME funds to leverage state, local, and private funds for activities (e.g., direct financial assistance to homebuyers, new construction of rental units, housing rehabilitation, etc.) that addressed the “unmet needs” of households that were identified as high priority in the 2016-2020 Consolidated Plan.

Non-Housing Community Development:

The County’s goal is to leverage CDBG funds to improve and/or maintain access to public facilities and infrastructure, public services and expand economic opportunities for low and moderate-income individuals and businesses. Activities included but not limited to: street improvements, renovation of community centers, supportive services for the elderly, at risk youth, persons with disabilities, child care services, façade improvement, employment training and job placement for primarily low to moderate-income individuals and their families.

Homeless:

The DHCD subcontracted with the Department of Social Services (DSS) to implement the ESG Program. Through contracts with private non-profit agencies in the County, DSS used ESG funds to provide

emergency shelter and supportive services, homelessness prevention, and rapid re-housing services.

Non-Homeless Special Needs:

The District of Columbia, Department of Health, HIV/AIDS Administration, Hepatitis, STD and TB Administration (HAHSTA) is the Regional Grantee on behalf of the Washington, D.C. Eligible Metropolitan Area (EMA). HAHSTA serves as the HOPWA administering agent for Suburban Maryland which includes Prince George’s County. In FY 2017, HAHSTA operated the HOPWA program in collaboration with non-profit organizations that helped Prince George’s County persons living with HIV/AIDS and their families meet their daily needs for housing and supportive services such as: tenant-based rental assistance and short-term/emergency housing payments (see Appendix F – HOPWA Assistance Provided and Outcomes.)

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	1,988	7	9
Black or African American	7,152	83	172
Asian	52	5	1
American Indian or American Native	20	4	0
Native Hawaiian or Other Pacific Islander	2,633	2	9
Total	11,845	101	191
Hispanic	2,899	9	12
Not Hispanic	8,946	92	179

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

During FY 2017, with the use of the County’s CDBG, HOME, and ESG funds, 12,137 families benefited through various federally-funded projects such as: housing counseling, employment training, housing rehabilitation, down payment and closing cost assistance, rental assistance, etc. The majority (61 percent) of the total families served were Black or African American; 24 percent of the total families served were Hispanic. The numbers in Table 2 do not reflect families assisted under the HOPWA program because the County is not considered the HUD Grantee. Activities based on low and moderate-income areas (LMAs) are also not included in Table 2.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	4,666,355	5,058,889
HOME	HOME	2,608,909	2,367,314
HOPWA	HOPWA	2,101,848	1,252,788
ESG	ESG	387,732	392,801
Other	Other		0

Table 3 - Resources Made Available

Narrative

In FY 2017, the County used over \$9 million in CDBG, HOME, ESG, and HOPWA funds for furthering the objectives in the Annual Action Plan (see Table 3 – Resources Made Available above.)

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
County-Wide	7	76	Low-Mod Income Area
TNI - East			East
Riverdale/Bladensburg	2	6	Riverdale/Bladensburg
TNI - Glassmanor/Oxon Hill	5	2	Glassmanor/Oxon Hill
TNI - Hillcrest Heights/Marlow Heights	0	0	Hillcrest Heights/Marlow Heights
TNI - Kentland/Palmer Park	3	0	Kentland/Palmer Park
TNI - Langley Park	0	6	Langley Park
TNI - Suitland/Coral Hills	83	10	Suitland/Coral Hills

Table 4 – Identify the geographic distribution and location of investments

Narrative

HUD Table 4 describes the geographic distribution and location of the County's investments during FY 2017. The majority of the federal funds (76 percent) were targeted in low and moderate-income areas throughout the County and 24 percent were invested in Transforming Neighborhoods Initiative (TNI) areas. The focus is to uplift six neighborhoods in the County that face significant economic, health, public safety and educational challenges. The neighborhoods include: Langley Park, East Riverdale/Bladensburg, Suitland/Coral Hills, Hillcrest Heights/Marlow Heights, Kentland/Palmer Park, and Glassmanor/Oxon Hill. The list of activities and location can be found in Attachment A – FY 2017 Accomplishment Details.

During FY 2017, the designated three (3) new TNI areas: Forestville, Silver Hill, and Woodlawn/Lanham.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

In FY 2017, the County used CDBG, HOME, and ESG funds to obtain other public and private resources that addressed housing and community development needs in the Annual Action Plan.

CDBG Program: The Department of Housing and Community Development uses a formal application or Notice of Funding Availability (NoFA) process to partner with non-profit organizations, municipalities, and local government agencies. The CDBG program operates on a reimbursement basis. The prospective applicant will often times use CDBG funds as leverage when seeking other funding sources in an effort to successfully carry out their activity. During FY 2017 CDBG funds were leveraged dollar-for-dollar. The DHCD CDBG Program operates on a reimbursement basis, the sub-recipients are required to provide amount and source of other non-federal funding resources (e.g., grants, private funds, or general operating funds, etc.) that will sustain the operation of their project(s). A confirmation letter or other appropriate documentation of other funding sources are required during the NoFA process.

ESG Program: The Department of Social Services distributes ESG funds through a competitive process that begins with a Request for Proposals (RFPs). DSS must use ESG funds to leverage other public and private funds necessary to adequately provide essential supportive services to the County's homeless population. During FY 2017 ESG funds were used to leverage local funds.

HOME Program: The Department of Housing and Community Development generally use HOME funds as gap financing to successfully carry out the various HOME projects. The form of financial assistance is determined on a project-by-project basis, throughout the fiscal year and provided according to the HOME Limits.

Match Requirements:

CDBG Program: HUD does not require matching contributions in the CDBG program.

ESG Program: Under the Stewart B. McKinney Homeless Assistance Act of 1988, matching contributions are required as the State and local government stake in the ESG program. The ESG program requires the County to provide a match of not less than 100 percent of the ESG funds. The County uses General Funds to meet its HUD requirements.

HOME Program: Under the National Affordable Housing Act, which authorized the HOME program, matching contributions are required as the State and local government stake in the HOME program. The match is the local, non-Federal, permanent contribution to affordable housing, and is not counted to leveraging requirements. The HOME program requires the County to provide a match of not less than 25 percent of the HOME funds drawn down for project costs. During FY 2017, the County incurred a HOME Match liability of \$510,213.36. The County's excess match is carried over and used to meet Match liability for subsequent year, see HUD Table 5 – Fiscal Year Summary – HOME Match Report

below. HUD Table 6 describes the HOME project/activity that met the match liability for the County's fiscal year.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	331,942,690
2. Match contributed during current Federal fiscal year	4,247,860
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	336,190,550
4. Match liability for current Federal fiscal year	510,213
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	335,680,337

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
2227 – The Belnor	05/11/17	0	63,578	0	0	0	4,184,282	0

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA	Balance on hand at end of reporting period
\$	\$	\$	\$	\$
320,966	1,381,641	320,966	0	1,381,641

Table 7 – Program Income

HOME Program Income funds are used for new construction or rehabilitation of affordable and/or workforce housing opportunities. In addition , ten percent of program income deposited in the HOME account during the program year and is used for administrative and planning costs. During FY 2017, the amount expending (\$320,966) was prior year program income received that was posted late. The County received \$1,381,641 during the FY 2017.

HOME MBE/WBE Report

Prince George’s County ensures good faith efforts towards the inclusion of minorities and women in all contracts entered into by the County in order to facilitate affordable housing activities. Contracts and subcontracts with minority-and women-owned businesses can cover various types of projects such as: purchases, consulting services, construction, and economic development.

During the reporting period, three (3) HOME contractors were awarded \$35,795,330; no Minority Business Enterprise (MBE) contractors were reported. However, \$31,721,686 in HOME funds were awarded to eighty-nine (89) subcontractors; which 25 percent of these funds minority business enterprises and ten (10) of the 89 subcontractors were Women Business Enterprises (WBEs.) See HUD Table 8 – Minority Business and Women Business Enterprises listed below.

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	35,795,330	0	0	0	0	35,795,330
Number	3	0	0	0	0	3
Sub-Contracts						
Number	89	0	4	7	11	67
Dollar Amount	31,721,686	0	1,388,559	1,438,264	7,056,023	21,838,840
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	35,795,330	0	35,795,330			
Number	3	0	3			
Sub-Contracts						
Number	89	10	79			
Dollar Amount	31,721,684	1,253,669	30,468,015			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	3	0	0	0	0	3
Dollar Amount	6,175,000	0	0	0	0	6,175,000

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		8		3,000		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	3	0	0	3	0	0
Cost	46,672	0	0	46,672	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

HUD Tables 11 and 12 provide the actual number of households the County served through various federally-funded activities (e.g. rehabilitation of existing units, homebuyer assistance, and rental assistance) during FY 2017. In FY 2017, the County provided affordable housing to 667 households including housing for homeless, non-homeless and special needs populations. The County met 81 percent of its annual goal. The majority of the clients served were through rental assistance and housing rehabilitation programs.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	50	191
Number of Non-Homeless households to be provided affordable housing units	563	366
Number of Special-Needs households to be provided affordable housing units	208	110
Total	821	667

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	521	301
Number of households supported through The Production of New Units	121	35
Number of households supported through Rehab of Existing Units	159	317
Number of households supported through Acquisition of Existing Units	20	14
Total	821	667

Table 12 – Number of Households Supported

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	231	9
Low-income	57	20
Moderate-income	18	31
Total	306	60

Table 13 – Number of Households Served

Narrative Information

The majority of the family served (240) were extremely low-income by CDBG and HOME assisted activities, see Table 13 – Number of Persons Served above.

DHCD used the Prince George’s County, Maryland Income Limits, as required by HUD which set income limits that determine eligibility of applicants for HUD assisted housing programs. HUD’s standard that is typically used to judge income types in the County is based on a percentage of area median income (AMI) established by HUD using the base 2016 and 2017 median family income (MFI) for the County.

DHCD used the “uncapped” income limits to determine applicant eligibility to participate in the County’s homeowner rehabilitation and homebuyer assistance programs administered with CDBG and/or HOME funds.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Prince George's County Continuum of Care for homeless persons is coordinated through the County's Homeless Services Partnership (HSP). The HSP is responsible for needs assessments, gap analysis, service coordination, resource development, policy and procedures, and system performance evaluation of homeless services. The County uses Federal, state, and local funds designated for the administration, shelter, homeless prevention, rapid re-housing and Homeless Management Information System (HMIS) services to address the goal of ending chronic and non-chronic homelessness. Funds are designated to provide prevention and diversion services, to operate shelters within the first tier of the Continuum of Care, and to provide homeless prevention and rapid re-housing to households and individuals experiencing homelessness. The HSP developed and implemented the "Ten Year Plan to Prevent and End Homelessness in Prince George's County: 2012-2021", which focuses on six (6) key strategies: 1) coordinated entry, 2) prevention assistance, 3) shelter diversion, 4) rapid re-housing, 5) permanent housing, and 6) improved data collection and performance measures.

Addressing the emergency shelter and transitional housing needs of homeless persons

The County currently operates 226 regular emergency shelter beds (118 for families, 44 for individuals, 14 for unaccompanied youth, and 50 overflow for individuals and families during the hypothermic season), 53 domestic violence survivor emergency shelter beds (all for families), and 258 transitional shelter beds (140 for families, 48 for individuals, 15 for veterans and 55 for unaccompanied youth).

The CoC's priorities are to help the transformation of the emergency and transitional components of its shelter response system by: 1) centralizing triage to facilitate timely assessment and placement in the quickest route to permanency; 2) significantly increased funding for prevention and rapid re-housing; 3) create a system wide retraining of the emergency shelter workforce in an Emergency Shelter Function (ESF 6) model of intervention and integration of new staff with skill sets in negotiation, housing location and landlord/tenant relations; and 4) redesign the emergency shelters and conversion of traditional transitional housing programs to Rapid Re-Housing (RRH) models where the CoC deems appropriate.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The County operates a Shelter Diversion Program which provides appropriate crisis intervention services aimed at preventing households experiencing temporary crisis from entering the shelter system. Services include rental assistance, credit counseling, job placement, and landlord/tenant mediation. The County anticipated approximately 5,000 unique callers would be triaged through the Homeless Hotline; 3,593 unique callers were triaged through the hotline. In addition, supportive services are offered through the County's Homeless Prevention Program which provides persons at imminent risk of homelessness to help them maintain stable housing, including but not limited to outreach and engagement, case management, and follow-up. When needed, financial assistance is also provided to individuals and families. During the fiscal year, the County proposed to assist 30 individuals with the use of Emergency Solutions Grants (ESG) funds; the County exceeded its goal by serving 81 individuals.

Funding Homelessness Prevention Activities	Households Served	Individuals Served
MD DHR-Emergency & Transitional Housing Services Program	111	251
MD DHR-Homelessness Prevention Program	68	150
FEMA-Emergency Food & Shelter Program: Eviction Prevention/Mortgage Assistance	95	222
HUD-Emergency Solutions Grant	88	187
MD Energy Assistance Program	8,389	Not available
Electric Universal Service Program	8,823	Not available
Electric Utility Assistance-Arrearages	1,561	Not available

Households At Risk of Homelessness

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Accommodations are made for five (5) homeless subpopulations that have distinct needs requiring separate exploration: 1) unaccompanied youth ages 13-24, 2) veterans, 3) chronically homeless and persons with severe behavioral or physical health challenges, 4) domestic violence/human trafficking survivors, and 5) returning residents.

	Shepherd's Cove	Prince George's House	Family Emergency Shelter	Youth Emergency Shelter	Hypothermia Program
Total Persons Served	553	155	126	42	357
% of Services Provided to:					
Single Adult (over 18)	24%	100%	0%	77%	47%
Families	76%	0%	100%	0%	53%
Single Children (under 18)	0%	0%	0%	23%	0%
Adults only:					
Chronically Homeless	5%	11%	0%	0%	4%
Victims of Domestic Violence	14%	3%	3%	19%	3%
Severally Mentally Ill	10%	21%	2%	8%	8%
HIV/AIDS	> 1%	1%	0%	0%	0%
Chronic Substance Abuse	> 1%	10%	> 1%	3%	2%
Other Disability	17%	26%	4%	12%	11%
Elderly	6%	16%	3%	0%	9%
Veterans	1%	7%	0%	0%	2%

Homeless Individuals Served by Type

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Housing Assistance Division (HAD) manages the inventory of public and assisted housing, and surplus properties owned by the Housing Authority of Prince George's County (HAPGC). The majority (296 units) of the 376 units of conventional public housing, is reserved for the elderly and disabled, with 80 units for families with children. Eligibility is restricted to persons whose income is below 50% of the area median income, with rent calculated at 30% of the adjusted gross income. The following actions were taken to address the needs of public housing during the fiscal year.

- The Public Housing waiting list was opened after being closed for eight (8) years. As a result, 6,600 new applicants were added to the waiting list.
- The HAPGC achieved a designation of "Standard Performer" in recognition of maintaining a cumulative score of 84% on the Public Housing Assessment System (PHAS).
- HUD's Real Estate Assessment Center (REAC) composite physical inspection results for public housing properties at 95%.
- The HAPGC implemented an Authority-wide No Smoking Policy. This policy prohibits smoking in public housing units as well as building entrances and exits.
- Renovations were continued to five (5) public and assisted housing properties to improve resident satisfaction, increase market appeal, and address security, safety, and code requirements and improve energy efficiency.
- The HAPGC developed policies and procedures, as needed, to implement the requirements of Violence Against Women Act Program (VAWA), and to collaborate with other County agencies to prevent and respond to domestic violence, dating violence, sexual assault or stalking.
- The HAPGC continued its partnership with the County's Police Department to sponsor crime awareness programs; especially at sites for the elderly.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The following describes the actions taken to encourage public housing residents to become more involved in management and participate in homeownership during the fiscal year.

- Resident Services: provided supportive services to at-risk elderly and disabled residents located at Rollingcrest Village, Marlborough Towne, Cottage City Towers, and 1100 Owens

Road. Emphasis was on providing a comprehensive approach to service delivery that reduces premature institutionalization by promoting resident independence. Program components included case management and congregational services to address personal care issues, wellness and health awareness and prevention education.

- Resident participation efforts: consisted of each public housing property having a Resident Council that meets monthly to plan resident activities and to advocate on behalf of their respective tenant population. There is a Resident Advisory Board that provides input into the HAPGC's Annual Five Year Agency Plan.
- Resident Initiatives/Family Resource Academies (FRAs): The HAPGC operates Family Resource Academies at Kimberly Gardens and Marlborough Town to help children succeed in school and improve their opportunities for upward mobility.
- The Housing Choice Voucher Homeownership Program was successful in helping program participants reach their goal of becoming a first-time homebuyer. Currently, there are 67 Housing Choice Voucher families who have achieved homeownership.

Actions taken to provide assistance to troubled PHAs

The HAPGC is designated as a "Standard Performer". No actions to provide assistance were required.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

During the County's FY 2017, the following programs and policies to address the barriers to affordable housing in Prince George's County:

- Provision of homeownership programs;
- Encouraging mixed-use development zones
- Encouraging mixed-use development around public transportation;
- Providing tax credits, financial assistance, zoning, and other tools to promote the development of higher-density housing in transit-orient, mixed-use communities;
- Promoting and supporting public-private partnerships, nonprofit housing providers, expanding existing housing programs, and pursuing state and federal funding to rehabilitate and maintain the existing affordable housing stock; and
- On May 25, 2017, the Department of Housing and Community Development (DHCD) launched the planning and development of a Comprehensive Housing Strategy (CHS) for the County and has engaged Enterprise Community Partners, Inc. to prepare the housing strategy which will analyze housing needs for all persons residing in the County. Additionally, the CHS will define strategies and resources for County residents' housing needs and provide an analytical, programmatic and policy context for housing and supportive services.
- On June 20, 2017, County Council Bill CB-57-2017 - Housing Trust Fund was proposed and presented by the County Executive and Council Chairman. The Bill was adopted on July 18, 2017. The purposes of the Housing Trust Fund (HTF) are to:
 1. provide for gap financing to enable the County to support the development of new construction and preservation of existing workforce and affordable housing;
 2. provide for housing counseling, rental, downpayment and closing cost assistance for eligible persons to retain or purchase vacant, abandoned and foreclosed properties;
 3. acquire, rehabilitate, resell or lease-purchase of all for sale properties in Prince George's County to include: vacant, abandoned and foreclosed properties to eligible persons, not-for-profit organizations and for-profit affordable housing providers;
 4. provide for land banking of vacant, abandoned and foreclosed properties in the County;
 5. to otherwise reduce and minimize the occurrence of foreclosures by coordination and use of County, State and Federal resources and programs; and
 6. to increase and preserve the supply of safe and affordable homeownership opportunities for the purpose of growing the County's tax base revenue.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Households with extremely low-income (0-30 percent of their median family income) and who spend more than half of their income on housing are considered under-served and have the “worst-case needs.” The majority of these households are renters. In FY 2017, the following programs were made available to address the extremely low-income households. For detailed description of each program see Appendix D - FY 2017 Housing Programs Available for Extremely Low-Income Households.

- Veterans Affairs Supportive Housing Program (VASH)
- Veterans Assistance Program (VET)
- Violence Against Women Act Program (VAWA)
- Mental Illness and Disabilities Program (MIAD)
- Housing Choice Voucher Program (HCV)
- Housing Choice Voucher Homeownership Program
- Family Unification Program (FUP)
- Family Unification Program for Foster Care (FFC)
- Family Self-Sufficiency Program (FSS)
- Rental Allowance Program (RAP)
- Housing Choice Voucher Portability Program
- Landlord Seminars

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

An an entitlement jurisdiction, the County must enforce 24 C.F.R. Part 35 and Section 401(b) of the Lead-Based Paint Poisoning Prevention Act for all federally funded acquisition, rehabilitation, maintenance and construction activities. Landlords in Prince George's County must comply with Maryland's Reduction of Lead Risk in Housing law, which requires owners of rental properties built before 1950 to register the units with the Maryland Department of Environmental (MDE), distribute specific educational materials, and meet specific lead paint risk reduction standards at certain triggering events.

The Prince George's County Health Department provides several services to residents as part of the Lead and Healthy Homes Program, including:

- Nursing case management for children with high lead levels in their blood and testing for uninsured children;
- Environmental assessments of residences for the presence of lead, in response to confirmed medical reports of elevated blood levels in children and adults;
- Referrals to the Maryland Occupational Safety and Health (MOSH) Program, as necessary, when adult lead exposure is suspected in the workplace;
- Education programs concerning potential lead exposure and safe lead paint abatement techniques;
- Telephone consultations on asthma triggers, mold and other indoor air contaminants; and
- Telephone consultations regarding lead in drinking water.

The Department of Housing and Community Development uses CDBG funds to operate a Housing Rehabilitation Assistance Program (HRAP) which offers deferred loans to qualified homebuyers to repair health and safety hazards. In addition, CDBG funds are used to support code enforcement activities (both residential and commercial), as implemented by a sub-recipient.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

To address poverty and help families and individuals move toward self-sufficiency, the County works with local service providers to pursue resources and innovative partnerships to support the development of affordable housing, homelessness prevention and emergency food and shelter. The County administers programs that aim to mitigate poverty and its associated problems. Among others, these programs include public housing for seniors, a Section 8 Housing Choice Voucher Program, and rental assistance through CDBG and ESG funding. DHCD partners with organizations that can carry out activities with the use of CDBG, HOME and ESG funds to provide services to the neediest children and families, the homeless, ex-offenders, low-income seniors, at-risk youth, individuals with disabilities, and other disadvantage and underserved populations.

The Department of Social Services (DSS) has provides temporary cash assistance, food supplement programs, medical assistance and emergency assistance (shelter, rental and utilities assistance), which is funds in part through state, local, CDBG and ESG funds.

The Department of Family Services (DFS) serves the aging, mentally-ill, disabled, children, youth, families, and veterans in need of support and resources. DFS's focus is on reducing the poverty-level of famlies include programs such as the Healthy Families Prince George's Program, a voluntary program that provides support to first-time mothers under the age of 25, and ot the children's fathers. In support of the Healthy Families Prince George's Program, Adam's House provides medical assessment, treatment, job training, parenting classes and other support of fathers.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The Department of Housing and Community Development (DHCD) seeks to collaborate with government agencies, non-profit housing developers, private social welfare organizations, and municipalities. The DHCD encourages consistent and timely communication, information sharing, and execute required program monitoring, ensuring that the resources committed to programs achieve maximum outcomes.

The County has a history of coordinating with government offices, municipalities, agencies and nonprofit organizations, comprising its institutional delivery system. The DHCD believes the institutional system does not have major gaps in service delivery; instead, it continues to seek opportunities to enhance and strengthen existing partnerships.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Prince George's Department of Housing and Community Development (DHCD) is the administrator of the entitlement funds allocated to the jurisdiction. The DHCD established a competitive process for the award of CDBG and HOME entitlement funds based on a Notice of Funding Availability (NOFA). A NOFA is issued annually for the CDBG Program. The DHCD accepts HOME Program applications on a rolling basis. Upon the receipt of applications, a Proposal Advisory Group (PAG) evaluates each application to determine eligibility. Under the CDBG Program, applicants must provide a detailed project description, project budget, and implementation schedule. Recommendations for project funding are forwarded to the County Executive and County Council for approval.

The DHCD is the administering agency of the Emergency Solutions Grants (ESG) program however, DHCD subcontracts with the Prince George's County Department of Social Services (DSS) to implement the ESG program. The DSS oversees the Continuum of Care (CoC) for the homeless and coordinates the County's Homeless Services Partnership Program (HSP).

The District of Columbia Department of Health (DOH) HIV/AIDS Hepatitis/STD/TB Administration (HAHSTA) is the Regional Grantee on behalf of the Washington, D.C. Eligible Metropolitan Area (EMA). The Washington, D.C. EMA is comprised of the District of Columbia and neighboring counties: Suburban and Rural Maryland, Northern Virginia, and Rural West Virginia. The Suburban Maryland region includes Prince George's County, Calvert County and Charles County. HOPWA provides funding to community-based organizations and support a continuum of dedicated housing units designed to assist people with HIV/AIDS access housing.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The Human Relations Commission is the County's civil rights education and enforcement agency. The thirteen member commission has the authority to investigate and adjudicate complaints of

discrimination in housing. And, although the County’s local ordinance is not substantially equivalent with the Federal Fair Housing laws, it is still very robust and offers protections greater than many jurisdictions in the State of Maryland, without substantially equivalent statutes.

The Prince George’s County Human Relations Commission (HRC) is the county’s civil rights education and enforcement agency. Its Commissioners independently receive and review charges of discrimination brought by its Executive Director. The Executive Director leads a staff of investigators who investigate claims of discrimination. Staff receive complaints of discrimination in housing and financial lending and real estate transactions, among other areas and has the authority to investigate those complaints fully, and if a negotiated settlement is not appropriate or successful, the Executive Director of the Commission is empowered to file civil charges against the alleged violator and request a public hearing before the Commission, whose function it is to determine whether discrimination occurred and if so found, to award damages up to \$200,000, levy fines up to \$10,000 and order additional sanctions against violators, with the aim of hopefully correcting discriminatory behavior.

Residents of Prince George’s County are also encouraged to file fair housing complaints with the Fair Housing and Equal Opportunity (FHEO) Office of the U.S. Department of Housing and Urban Development (HUD). FHEO administers federal laws and establishes national policies that make sure that all Americans have equal access to the housing of their choice. The Baltimore Neighborhoods, Inc. (BNI) is a non-profit organization designated as a Fair Housing Enforcement Agency eligible to receive HUD Fair Housing Initiatives Program funds, which promotes fair housing laws and equal opportunities awareness covering the State of Maryland. According BNI, in FY 2017, their agency received one (1) complaint filed with HUD and six (6) inquiries. All calls were closed by the end of June 2017. The following table is a listing of the Fair Housing complaints and inquiries during the County’s FY 2017.

Complaints & Inquires from Prince George’s County, MD: FY 2017
July 1, 2016 through June 30, 2017

	Violation City	Call Date	Bases	Complaint (C) or Inquiry (I)	Issues	Closure Reason	Closure Date	Compensation
1	Unknown, PG County	2/23/2017	Fair Housing Owner	I	Modification	Explained Mrs. Murphy’s exemption rule	02/23/2017	n/a
2	Unknown, PG County	03/12/2017	Fair Housing General	I	Rent payment	Referred to Tenant Landlord Dept.	03/12/2017	n/a
3	Odenton	03/20/2017	Fair Housing	I	Rent hike	Referred to Tenant Landlord Dept.	03/20/17	n/a
4	Mitchellville	04/05/2017	Fair Housing	I	Lease notice	Referred to Tenant Landlord Dept.	04/05/2017	n/a
5	Unknown PG County	04/12/2017	Fair Housing Management Company	I	Non-payment of rent	Referred to Tenant Landlord Dept.	04/12/2017	n/a
6	Unknown, PG County	05/22/2017	Fair Housing Source of Income	C	Disabled tenant receives SV	Referred to MCCR	05/24/2017	n/a
7	Unknown PG County	06/06/2017	Fair Housing	I	Rent dispute	Referred to Tenant Landlord Dept.	06/06/2017	n/a

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The purpose of the onsite monitoring visit is to ensure program activities are carried out in compliance with applicable federal laws and DHCD program regulations. Areas reviewed include meeting national objectives, financial management systems, and general program administration. The monitoring unit also reviews compliance with Fair Housing and Equal Employment Opportunity, Section 504 of the Rehabilitation Act/ADA Labor standards, and Section 3 of the Housing and Urban Development Act of 1974.

Financial monitoring consists of reviewing accounting policies and procedures, systems for internal control and reimbursement requests for allowable costs. Financial monitoring also involves maintaining complete and accurate files on each activity. DHCD staff reviews the recordkeeping systems to determine if each activity is eligible, the program beneficiaries are low and moderate-income and project files support the data provided in the monthly activity reports. When problems are identified in a monitoring report and an action plan is requested to cure the concerns/ and or findings. The following is a list of on-site monitoring visits conducted in FY 2017.

- HOME Development Projects - Proposed: 29 Actual: 34
- HOME CHDOs Projects - Proposed: 1 Actual: 2
- CDBG Projects - Proposed: 30 Actual: 12
- ESG Projects - Proposed: 1 Actual: 5

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The Draft Federal FY 2016 (County FY 2017) CAPER will be made available on September 14, 2017 for a period of 15 days for public comment. Copies of the draft CAPER will be available at the Department of Housing and Community Development, on the County's website, and by mail upon request. Final comments will be incorporated into the final CAPER.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The Department of Housing and Community Development (DHCD) administers the County's CDBG program. The DHCD Community Planning and Development (CPD) Division is responsible for the oversight and management of the CDBG program. The primary grant administration functions are oversight, monitoring, compliance, and technical assistance.

The CDBG program provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities for principally low and moderate-income persons.

During FY 2017, CDBG funds were used to address the following priority needs, goals and special objectives described in the County's 2016-2020 Consolidated Plan.

- **Goal:** To improve and maintain public facilities and infrastructure for 36,766 low and moderate-income persons . In FY 2017, the County assisted 32,795 persons, which is 89 percent of the annual goal.
- **Goal:** To preserve existing affordable rental housing for 261 low and moderate-income households. In FY 2017, the County assisted 223 households, which is 85 percent of the annual goal.
- **Goal:** To provide job training and economic development assistance for 159 low and moderate-income individuals and 127 business. In FY 2017, the County created and/or retained 705 jobs and assisted 80 businesses, which is 443 percent and 63 percent of the annual goal, respectively.
- **Goal:** To provide new and/or improved public services for 16,915 low and moderate-income persons. In FY 2017, the County assisted 10,585 persons, which is 23 percent of the annual goal.
- **Goal:** To provide rehab of owner-occupied housing for 50 low and moderate-income households. In FY 2017, the County assisted 83 households, which is 166 percent of the annual goal.

The Department of Housing and Community Development along with Prince George's County Representatives are continuing to support activities that address unmet needs in order that all goals are achieved by the end of the 5-year goal. Lack of funding remains to have a negative impact on fulfilling the overall vision; however, the Department continues to encourage non-profits to form partnerships with other non-profits that have similar visions in order that partnerships will have a positive impact on the County.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

During FY 2017, thirty-four (34) HOME-assisted rental projects were subject to §92.504(d) and thirty (30) were inspected and four (4) were closed out because they met the affordability and loan requirements (see HOME on-site inspections of affordable rental housing projects attached.) No rental housing reviews were conducted due to staff turnovers. DHCD is currently in the process of filling the vacant positions.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

All development projects applying for HOME funds are required to submit to the department a copy of their marketing plan. Their plan is reviewed by staff to ensure attention to affirmative and fair housing marketing. Guidance to staff and developers is provided by the department's Fair Housing Specialist.

When projects are completed and are in the monitoring phase, DHCD staff as part of the overall monitoring function during the affordability period reviews the project's affirmative and fair housing compliance which includes among other things a review of the project's affirmative and fair housing marketing efforts and materials; written tenant selection procedures; tenant leases, tenant rents and utility allowances; low-income occupancy; etc., and tenant complaints, if any. DHCD staff provides training to the project management staff, if necessary; to ensure affirmative marketing and fair housing compliance procedures are followed.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

During FY 2017, the County expended \$488,720.02 in program income for IDIS 1934 (Bladensburg Commons) project. The Developer (Bladensburg Commons LLLP c/o Shelter Development LLC) acquired land and constructed 100 multi-family rental units. Eighteen (18) of the units are HOME-funded and rented to households earning 60% or below the County's Area Median Income.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The County is committed to executing actions to affirmatively further fair housing. The list below identifies programs and policies to address the barriers to affordable housing in Prince George's County:

- Provision of homeownership programs;
- Passage of Ban the Box Legislation (County Council Bill – 78 – 2014);
- Increasing the minimum wage;
- Formation of the Department of Permitting, Inspections, and Enforcement (DPIE) as a new agency;
- Encouraging mixed-use development zones[1];
- Encouraging mixed-use development around public transportation;
- Conducting investigation of municipalities prior to receipt of entitlement funds;
- Granting authority to the Prince George's County Human Relations Commission to apply for status as a Fair Housing Assistance Program Agency with the U.S. Department of Housing and Urban Development (HUD);
- Providing tax credits, financial assistance, zoning, and other tools to promote the development of higher-density housing in transit-oriented, mixed-use communities;
- Promoting and supporting public-private partnerships, nonprofit housing providers, expanding existing housing programs, and pursuing state and federal funding to rehabilitate and maintain the existing affordable housing stock; and
- Attracting high value commercial development of properties like MGM Casino at the National Harbor, and the Westphalia and Konterra mixed-use development projects currently under construction.
- Implementing the Right of First Refusal Law (County Council Bill – 27-2013) to target the conversion of rental housing when appropriate to stabilize, preserve, and promote housing opportunities for low and moderate-income households, seniors, and persons with disabilities.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	PRINCE GEORGE'S COUNTY
Organizational DUNS Number	058592189
EIN/TIN Number	526000998
Identify the Field Office	WASHINGTON DC
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Prince George's County CoC

ESG Contact Name

Prefix	Mr.
First Name	Eric
Middle Name	C.
Last Name	Brown
Suffix	0
Title	Director

ESG Contact Address

Street Address 1	9200 Basil Court Suite 500
Street Address 2	0
City	Largo
State	MD
ZIP Code	-
Phone Number	3018835531
Extension	0
Fax Number	0
Email Address	ecbrown@co.pg.md.us

ESG Secondary Contact

Prefix	
First Name	
Last Name	
Suffix	
Title	
Phone Number	
Extension	
Email Address	

2. Reporting Period—All Recipients Complete

Program Year Start Date 07/01/2016
Program Year End Date 06/30/2017

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: PRINCE GEORGE'S COUNTY

City: UPPER MARLBORO

State: MD

Zip Code: 20772,

DUNS Number: 058592189

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Unit of Government

ESG Subgrant or Contract Award Amount: 387732

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	74,590
Total Number of bed-nights provided	71,566
Capacity Utilization	95.95%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The County operates a 24/7/365 hotline for calls related to homelessness and 5 emergency shelter projects serving youth, individuals and families that are literally homeless; 1. 100 bed shelter for single women and women with children (boys age 11 & under), 2. 24 bed shelter for single men, 3. 47 bed shelter for parents with children that include boys over age 11, childless couples, and intact families, 4. 10 beds for unaccompanied youth age 13-24, and 5. 50 bed hypothermia shelter for individuals and families. Each resident is provided with basic shelter amenities as well as employment, case management, health care, and housing placement assistance.

Homeless Hotline Outcomes:

All County emergency shelters are accessed through the Homeless Hotline, by calling a toll-free number 24/7 throughout the year. The central point of entry allows homeless persons to access shelter without having to navigate several shelter systems. Residents are screened, assessed and linked to either an appropriate emergency shelter based on gender, family composition, need, and bed availability or to the Shelter Diversion Counselor. The main goal of the Shelter Diversion program is to provide appropriate crisis intervention services aimed at preventing households experiencing temporary crisis from entering the shelter system. Services include rental assistance, credit counseling, job placement, and landlord/tenant mediation.

Proposed Outcome: 5,000 unique callers will be triaged through the hotline.

- Outcome(s):
1. 3,593 unique callers were triaged through the hotline
 2. 29,364 total calls for shelter were processed by the hotline.

Street Outreach Outcomes:

The County is developing a formal street outreach system to consistently and frequently engage with the street homeless in an effort to develop the relationships and trust that are critical to getting these individuals to accept shelter and permanently end their pattern of homelessness. This team is responsible for creation and maintenance of the County's registry of all chronically homeless persons and utilizes a Vulnerability Index that prioritizes them for permanent housing and other needed services.

Proposed Outcome: 100 individuals will benefit from this program.

Outcome(s): 46 individuals were served.

Emergency Shelter Outcomes:

1. *Shepherd's Cove:* This is a shelter for single homeless women and women with children (boys up to 11 years of age only). The residents share space with other women and children in a dormitory-type setting. Each family member is provided with a bed or cot, clean linens, blankets, and other basic shelter amenities. The shelter provides 20 beds for single homeless women and 80 beds for women with children. All residents receive three meals a day, and are allowed to stay at the shelter for up to 90 days. While in the shelter, residents receive comprehensive case management services, health care services, employment, and housing placement assistance.
2. *Prince George's House:* This is a combination emergency and transitional shelter for single homeless men 18 years or older. The residents share space with other men in a dormitory-type setting. The shelter has a total of 36 beds. Twenty-four beds are used for emergency shelter and 12 beds are used for transitional housing. All residents receive three meals a day. Those residing in the emergency beds are allowed to stay at the shelter for up to 90 days while those in the transitional beds may stay for up to 1 year.
3. *Family Emergency Shelter:* This is a shelter for homeless single parents with children and boys over 11 years of age, childless couples, and intact two parent families with minor children. The families are housed in fully furnished one and two bedroom apartment units at scattered sites in Oxon Hill, Maryland. The shelter has a total of 13 units and all units have kitchens that are equipped with cooking utensils to allow the resident to prepare their own meals. The residents are allowed to stay at the shelter for up to 90 days. They receive an array of supportive services including case management services, substance abuse screening and counseling and housing placement assistance.
4. *Promise Place Shelter:* This is an emergency shelter for homeless and unaccompanied youth and young adults between the ages of 13-24. The shelter provides 10 beds and residents share space in a dormitory-type setting. Each youth is provided with a bed, clean linens, blankets, and three meals a day and are allowed to stay at the shelter for up to 21 days. Youth receive an array of supportive services including case management services, family counseling, substance abuse screening and counseling, education and employment support and housing placement assistance. In addition, the County supports a second youth shelter program through a partnership with MMYC for an additional 4 beds in host homes throughout the County providing the same compliment of services.
5. *Hypothermia Program:* This program offers a 12-hour overnight daily shelter for homeless individuals and families during the winter months, from November through April. Over 30 community-based churches, volunteer and public and private organizations work with Community Crisis Services to implement the program. The program provides 50 overnight beds through scattered church sites in the County.

Proposed Outcome: 1,000 will benefit from the shelter programs.

Outcome(s): 1,233 individuals were sheltered * (*Break-out by shelter:* Cove 553, PG House 155, FES 126, Youth 42, and Hypothermia 357)

**note: Duplication may occur for customers served by the hypothermia program as some are eventually moved to the 24/7/365 shelters as space becomes available.*

Homeless Prevention Outcomes:

Supportive services are provided to persons at imminent risk of homelessness to help them maintain stable housing, including but not limited to outreach and engagement, case management, and follow-up. When needed, financial assistance is also provided to individuals and families at imminent risk of homelessness to preserve and maintain stable housing; including, but not limited to payment of rental arrearages and ongoing rental support.

Proposed Outcome: 30 individuals at risk of homelessness will benefit.

Outcome: 81 individuals (32 households) were served

Rapid Re-Housing Outcomes:

Supportive services are provided to homeless persons to help them obtain and maintain housing, including but not limited to outreach and engagement, case management, housing search and placement, and follow-up. When needed, financial assistance is also provided to help homeless individuals and families secure and maintain stable housing; including, but not limited to payment of security deposits and first month's rent.

Proposed Outcome: 25 individuals will benefit.

Outcome: 110 individuals (41 households) were served

HMIS:

The Department of Social Services is the County's HMIS Lead Agency and is responsible for hosting and maintaining all HMIS data, ensuring data quality, reporting, conducting training, providing technical support to all users, designing custom reports, and other HMIS data activities.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	10,000	30,000	8,272
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	10,000	30,000	8,272

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	10,776	61,622	5,896
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	10,776	61,622	5,896

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Essential Services	0	177,349	35,000
Operations	0	0	0
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	0	177,349	35,000

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Street Outreach	0	10,000	0
HMIS	11,828	0	0
Administration	24,878	7,179	0

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2014	2015	2016
	57,482	286,150	49,168

Table 29 - Total ESG Funds Expended

11f. Match Source

	2014	2015	2016
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	57,482	286,150	49,168
Private Funds	0	0	0
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	57,482	286,150	49,168

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2014	2015	2016
	114,964	572,300	98,336

Table 31 - Total Amount of Funds Expended on ESG Activities

APPENDICE: A, B, C, D, E, and F

A – Federal FY 2016 (County FY 2017) Accomplishment Detail Reports

B – IDIS Federal FY 2016 Goals and Accomplishments Report

C - Federal FY 2016 (County FY 2017) CDBG Financial Summary Report

D – Housing Programs Available in Federal FY 2016 (County FY 2017) for the Extremely Low-Income

E – ESG Federal FY 2016 (County FY 2017) eCart – Supplement Report

F – Federal FY 2016 (County FY 2017) HOPWA Assistance Provided and Outcomes