



Rushern L. Baker, III
County Executive

CLEAN WATER ACT FEE REDUCTION REQUEST FORM FOR EXISTING BMPs



Adam Ortiz | Director

FOR CONDOMINIUM AND MULTI-FAMILY PROPERTY OWNERS

2016C-CO

APPLICATION DATE: _____

This request form to be filled out only if applying for a Clean Water Act Fee reduction on behalf of a condominium Homeowner's Association (HOA).

Name of Condominium Homeowner's Association:

Name of Homeowner's Association Representative:

Homeowner's Association Mailing Address:

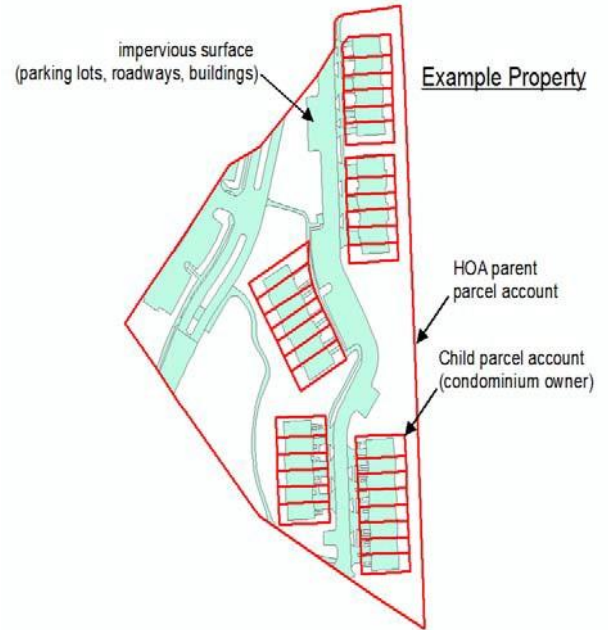
Homeowner's Association City, State, Zip Code:

Homeowner's Association Phone Number w/ Area Code:

E-mail Address:

Property Tax Account Number (s) for which you Applying for Credit:

TYPICAL LAYOUT OF CONDOMINIUM PROPERTY UNDER A HOA



Which of the following BMPs exist on the property?
(select one or more)

- Rain Barrel
- Cistern
- Rain Garden
- Permeable Pavement
- Other, Describe:

Note: All BMPs are subject to inspections by the County.

Describe types of impervious areas (e.g., roof, driveway, patio, etc.) that are being treated by the above BMPs:

A fee reduction will only be awarded for BMPs that treat the roof, the driveway, and other impervious area types (sidewalk, patio, shed, etc.) See example on the next page showing how County will apply the credit.

OFFICE USE ONLY – FINAL DETERMINATION

Tracking #: _____

- A. Approved
 Recommended % Impact Fee Reduction: _____
 Current CWF (per unit): \$ _____
 Adjusted CWF (per unit): \$ _____
- B. Not Approved
 Reason: _____

- C. Not Enough Information to Make Determination
 Comments: _____

- Reviewer Signature: _____
 Date: _____
- Owner Eligible for Rain Check Rebate? Yes No



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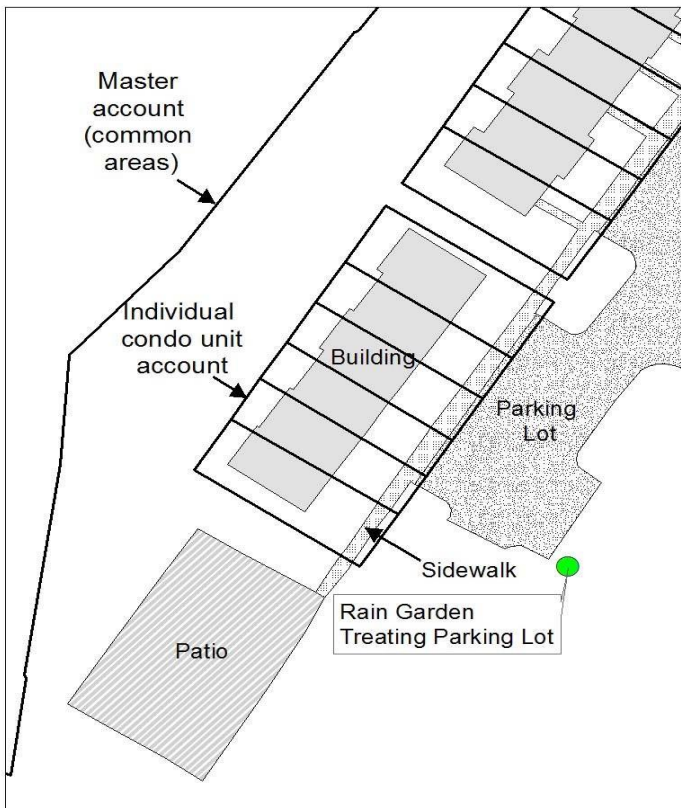
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Note: Prince George's County promotes on-site controls for water quality and groundwater recharge using Low Impact Development/Environmental Site Design best management practice measures. The County awards credit for reducing up to 100% of the impact fee. See example on following page.

EXAMPLE OF HOW COUNTY APPLIES THE CREDITS



A condominium HOA has 30 individual condominium units and a total of 70 equivalent service units (ESUs; 1 ESU = 2,465 sq.ft.) of impervious area on the combined parcels, including sidewalks, parking lots, patios and buildings. The Impact Fee is calculated as 70 ESUs * \$20.90 / 30 accounts = \$48.77 for each condominium unit. The Administrative Fee is \$20.58 for each condominium unit. Therefore, their total Clean Water Act Fee is \$48.77 + \$20.58 = \$69.35 per account. The HOA applies for a fee reduction for an existing rain garden on the property that treats the parking lot. Based on the type of impervious area treated, the County determines that the HOA qualifies for a 50% reduction in their impact fee (see Table A below). Their adjusted fee is calculated as:

$$\text{Adjusted Impact Fee} = (70 \text{ ESUs} * \$20.90 - 50\%) / 30 \text{ accounts} = \$24.38 \text{ per condominium unit}$$

$$\text{Administrative Fee} = \$20.58$$

$$\text{Total Adjusted Fee} = \$24.38 + \$20.58 = \$44.96 \text{ for each condominium unit}$$

Table A: Fee Reduction Table for Existing BMP(s) on Single-Family Residential Properties

Type of Impervious Area	% Reduction in Impact Fee if Fully Treated*	Example BMPs needed to fully treat impervious area runoff
Roof	40%	Rain Barrel at each downspout
Driveway	50%	Permeable Pavement, Rain Garden
Other (sidewalk, shed, patio, pool, etc.)	10%	Rain Garden

* Note that the administrative fee (\$20.58) still applies to all accounts. Note that multiple BMPs may be required to fully treat an impervious area type.



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FOR EXISTING BMPs**



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2016C-CO

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Certification:

I certify that I have one or more stormwater BMPs on my property that are treating some or all of the impervious area on that property. Furthermore, I agree to allow a County inspector on the property to verify the BMPs and inspect its condition.

Signature of Homeowner's Association President

Print Name

Date

Prince George's County will process your Clean Water Act fee reduction request form and, if necessary, send an inspector out to verify the existing BMPs. Once BMPs are verified and have passed inspection, you will be eligible for a credit towards reducing your impact fee. Credits will appear on the following year's annual property tax bill.

Please submit completed forms as an attachment through the CountyClick 311 website at:
<http://countyclick.princegeorgescountymd.gov/>