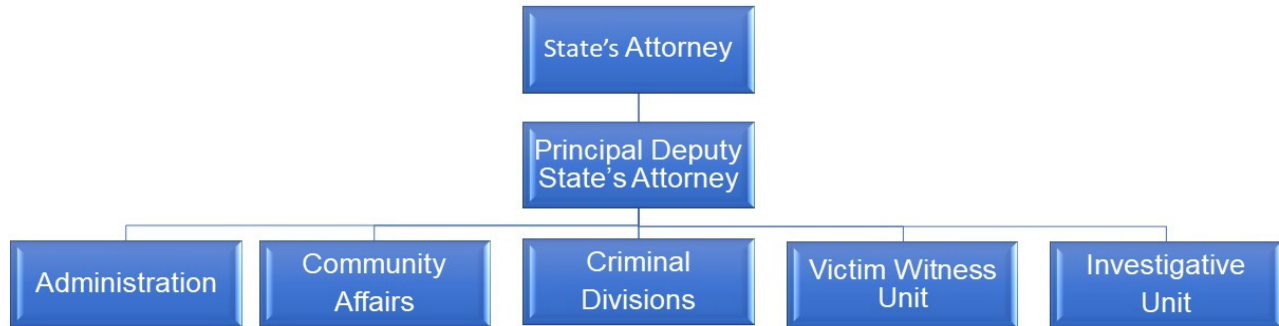


# Office of the State's Attorney



## MISSION AND SERVICES

The Office of the State's Attorney strives to secure justice for all residents through firm, fair and consistent prosecutions with the highest level of experience, integrity and professionalism. The Office will be responsive to the very diverse community of Prince George's County, treating every person with dignity and respect.

### CORE SERVICES

- Ensure the fair administration of justice including criminal investigations and prosecutions, victim and witness assistance and limited civil matters such as forfeitures and collateral review proceedings
- Provide daily assistance to residents, some of whom are unrelated to criminal matters
- Work with law enforcement partners and others involved in the criminal justice process and hold them accountable when necessary
- Provide training to law enforcement on constitutional law, use of force and ethics

### FY 2019 KEY ACCOMPLISHMENTS

- Assisted a total of 81 victims with supportive safe housing assistance through the SAFE and Domestic and Family Violence Program, launched in October 2017.
- Launched: (1) Public Integrity Unit (PIU) – The State's Attorney promised the residents of Prince George's County to create a unit to investigate and prosecute County police misconduct, use of force cases, public official and employee misconduct; (2) Special Prosecution Unit (SPU) – SPU will prosecute environmental crimes; and (3) Conviction Integrity – This function will be a part of the Office's Post-Trial Unit.
- Expanded and developed the Juvenile and Community Relations Unit through the transforming of juvenile prosecution within the Office's Juvenile Unit.
- Trained and provided professional development to assist new and experienced attorneys in improving their courtroom presentations and application of the laws.

- Created the Legislative and Intergovernmental Affairs position to focus on creating and changing laws and a legislative committee to assist with this purpose.

## STRATEGIC FOCUS AND INITIATIVES IN FY 2020

The agency's top priorities in FY 2020 are:

- Increase retention of attorneys and other professional staff in the office and to successfully recruit experienced attorneys, as needed.
- Continue increasing the number of successful prosecutions of violent and non-violent, repeat and chronic offenders.
- Transform the juvenile justice system by developing a comprehensive Juvenile Unit that focuses on the best interest of the child, employs restorative justice practices and prioritizes prevention. Also, to create a program that expands diversion programs for first time juvenile offenders.
- Strengthen District Court and reduce the number of dismissals and requests for continuances by creating dedicated discovery and screening units.
- Promote and expand diversion opportunities for non-violent and vulnerable offenders.
- Implement strategic communications and community outreach strategies that reach the diverse communities and victims in Prince George's County.
- Expand the number of paralegals, law clerks and administrative support staff to improve the efficiency and work product of the various prosecution units throughout the Office.

## FY 2020 BUDGET SUMMARY

The FY 2020 approved budget for the Office of the State's Attorney is \$22,890,700, an increase of \$1,557,000 or 7.3% over the FY 2019 approved budget.

### Expenditures by Fund Type

Fund Types	FY 2018 Actual		FY 2019 Budget		FY 2019 Estimate		FY 2020 Approved	
	Amount	% Total	Amount	% Total	Amount	% Total	Amount	% Total
General Fund	\$17,768,145	91.3%	\$18,231,200	85.5%	\$18,070,800	88.4%	\$20,212,900	88.3%
Grant Funds	1,688,305	8.7%	3,102,500	14.5%	2,371,800	11.6%	2,677,800	11.7%
<b>Total</b>	<b>\$19,456,450</b>	<b>100.0%</b>	<b>\$21,333,700</b>	<b>100.0%</b>	<b>\$20,442,600</b>	<b>100.0%</b>	<b>\$22,890,700</b>	<b>100.0%</b>

### GENERAL FUND

The FY 2020 approved General Fund budget for the Office of the State's Attorney is \$20,212,900, an increase of \$1,981,700 or 10.9% over the FY 2019 approved budget.

### Reconciliation from Prior Year

	Expenditures
<b>FY 2019 Approved Budget</b>	<b>\$18,231,200</b>
<b>Increase Cost: Compensation - Mandated Salary Requirements</b>	\$1,191,900
<b>Increase Cost: Fringe Benefits</b> — Increase in the fringe benefit rate from 31.2% to 31.5% and compensation adjustments	414,600

**Reconciliation from Prior Year** *(continued)*

	<b>Expenditures</b>
<b>Increase Cost: Recovery</b> — Decrease in recoverable charges due to the reduction of the SR 51 fund budget related to the removal of a one time funding in FY 2019	113,200
<b>Increase Cost: Operating - Office Automation Charge</b> — Increase in OIT charges to support anticipated costs for SAP maintenance and the countywide laptop refresh program	109,600
<b>Increase Cost: Operating</b> — Increase in general and administrative contracts to align with actuals	96,000
<b>Increase Cost: Operating</b> — Increase in funding to support the Teen Court Program	60,000
<b>Increase Cost: Operating</b> — Increase in travel to align with anticipated costs	1,400
<b>Decrease Cost: Operating</b> — Decrease in fleet charge to align with anticipated costs	(5,000)
<b>FY 2020 Approved Budget</b>	<b>\$20,212,900</b>

**GRANT FUNDS**

The FY 2020 approved grant budget for the Office of the State’s Attorney is \$2,677,800, a decrease of \$424,700 or 15.9% under the FY 2019 approved budget. Major sources of funds in the FY 2020 approved budget include:

- Prince George’s Strategic Investigation and Charging Unit
- Victim Advocacy Grant (VOCA)
- Juvenile Diversion Program

**Reconciliation from Prior Year**

	<b>Expenditures</b>
<b>FY 2019 Approved Budget</b>	<b>\$3,102,500</b>
<b>Add: New Program</b> — Juvenile Diversion Program - funding provided to address juvenile crime and improve the juvenile justice system through diversion programs	\$158,300
<b>Add: New Program</b> — State Grant - funding provided by the State of Maryland (HB 100) for additional positions	125,000
<b>Enhance: Existing Program/Service</b> — Vehicle Theft Prevention Program - additional funding to support a part-time paralegal position	22,700
<b>Enhance: Existing Program/Service</b> — Paralegal Support - Gun Violence Reduction Grant - additional funding to support paralegal compensation	4,900
<b>Reduce: Existing Program/Service</b> — Bilingual Victim Advocacy - absorbed through the consolidation of the SAFE Domestic Violence and the Bilingual Victim Advocacy grant programs	(333,400)
<b>Reduce: Existing Program/Service</b> — SAFE Program Grant - grant term reduced from two years to one year	(402,200)
<b>FY 2020 Approved Budget</b>	<b>\$2,677,800</b>

**STAFF AND BUDGET RESOURCES**

Authorized Positions	FY 2018 Budget	FY 2019 Budget	FY 2020 Approved	Change FY19-FY20
<b>General Fund</b>				
Full Time - Civilian	175	177	177	0
Full Time - Sworn	0	0	0	0
Subtotal - FT	175	177	177	0
Part Time	3	5	5	0
Limited Term	0	0	0	0
<b>Grant Program Funds</b>				
Full Time - Civilian	0	0	0	0
Full Time - Sworn	0	0	0	0
Subtotal - FT	0	0	0	0
Part Time	0	0	0	0
Limited Term	32	32	34	2
<b>TOTAL</b>				
Full Time - Civilian	175	177	177	0
Full Time - Sworn	0	0	0	0
Subtotal - FT	175	177	177	0
Part Time	3	5	5	0
Limited Term	32	32	34	2

Positions By Classification	FY 2020		
	Full Time	Part Time	Limited Term
Administrative Aide	31	0	0
Administrative Assistant	3	0	0
Administrative Specialist	1	0	0
Assistant State's Attorney	90	0	11
Audio Visual Specialist	1	0	0
Budget Management Analyst	2	0	0
Community Developer	15	0	12
Community Development Aide	0	1	1
Deputy State's Attorney	2	0	0
Executive Administrative Aide	1	0	0
General Clerk	2	2	0
Information Technology Project Coordinator	3	0	0
Investigator	10	0	4
Law Clerk	1	2	0
Legal Assistant	12	0	6
Personnel Analyst	1	0	0
Principal Deputy State's Attorney	1	0	0
State's Attorney	1	0	0
<b>TOTAL</b>	<b>177</b>	<b>5</b>	<b>34</b>

**Expenditures by Category - General Fund**

Category	FY 2018 Actual	FY 2019 Budget	FY 2019 Estimate	FY 2020 Approved	Change FY19-FY20	
					Amount (\$)	Percent (%)
Compensation	\$12,295,343	\$13,050,600	\$13,010,200	\$14,242,500	\$1,191,900	9.1%
Fringe Benefits	3,743,419	4,071,800	4,066,000	4,486,400	414,600	10.2%
Operating	1,817,126	1,339,800	1,219,600	1,601,800	262,000	19.6%
<b>SubTotal</b>	<b>\$17,855,888</b>	<b>\$18,462,200</b>	<b>\$18,295,800</b>	<b>\$20,330,700</b>	<b>\$1,868,500</b>	<b>10.1%</b>
Recoveries	(87,743)	(231,000)	(225,000)	(117,800)	113,200	-49.0%
<b>Total</b>	<b>\$17,768,145</b>	<b>\$18,231,200</b>	<b>\$18,070,800</b>	<b>\$20,212,900</b>	<b>\$1,981,700</b>	<b>10.9%</b>

In FY 2020, compensation expenditures increase 9.1% over the FY 2019 budget due to anticipated cost of living and salary adjustments. Compensation costs includes funding for 172 out of 177 full time positions and five part time employees. Fringe benefits increase 10.2% over the FY 2019 budget due to compensation adjustments and an increase in the fringe benefit rate.

Operating expenditures increase 19.6% over the FY 2019 budget primarily due to the increase in OIT charges to support anticipated countywide costs for SAP maintenance and the computer refresh program. Also, funding is allocated for the Teen Court Program, as well as, general and administrative contracts to align with actuals for translation/interpretation services.

Recoveries decrease 49.0% under the FY 2019 budget to align with the anticipated funding available through the Drug Enforcement and Education Fund. The office's share of the of fund is reduced due to the removal of one-time funding allocated in FY 2019.

## GRANT FUNDS SUMMARY

### Expenditures by Category - Grant Funds

Category	FY 2018 Actual	FY 2019 Budget	FY 2019 Estimate	FY 2020 Approved	Change FY19-FY20	
					Amount (\$)	Percent (%)
Compensation	\$1,348,263	\$2,002,400	\$1,818,300	\$1,884,900	\$(117,500)	-5.9%
Fringe Benefits	109,582	276,900	155,600	310,000	33,100	12.0%
Operating	230,460	823,200	397,900	482,900	(340,300)	-41.3%
Capital Outlay	—	—	—	—	—	0.0%
<b>Total</b>	<b>\$1,688,305</b>	<b>\$3,102,500</b>	<b>\$2,371,800</b>	<b>\$2,677,800</b>	<b>\$(424,700)</b>	<b>-13.7%</b>

The FY 2020 approved grant budget is \$2,677,800, a decrease from the FY 2019 approved budget. This decrease is primarily due to the reduction of two existing grant programs, the SAFE Domestic Violence Program and the Bilingual Victim Advocacy Grant.

### Staff Summary by Division - Grant Funds

Staff Summary by Division & Grant Program	FY 2019			FY 2020		
	FT	PT	LTGF	FT	PT	LTGF
<b>SAO Prosecution</b>						
Bilingual Victim Advocacy Grant (VOCA)	—	—	3	—	—	—
Human Trafficking Grant	—	—	—	—	—	2
Paralegal Support (GVRG)	—	—	1	—	—	1
Prince George's Strategic Investigation and Charging Unit (PGSI)	—	—	21	—	—	21
Project Safe Neighborhoods (PSN)	—	—	1	—	—	1
SAFE Program (VOCA)	—	—	3	—	—	—
Stop the Violence Against Women (VAWA)	—	—	2	—	—	2
Vehicle Theft Prevention Program (VTPC)	—	—	1	—	—	1
Victim Advocacy Grant (VOCA)	—	—	—	—	—	6
<b>Total SAO Prosecution</b>	<b>—</b>	<b>—</b>	<b>32</b>	<b>—</b>	<b>—</b>	<b>34</b>
<b>Total</b>	<b>—</b>	<b>—</b>	<b>32</b>	<b>—</b>	<b>—</b>	<b>34</b>

In FY 2020, funding is provided for 34 limited term grant funded (LTGF) positions. The staffing level increases by two positions to support the Human Trafficking Grant under the Police Department.

## Grant Funds by Division

Grant Name	FY 2018 Actual	FY 2019 Budget	FY 2019 Estimate	FY 2020 Approved	Change FY19-FY20	
					Amount (\$)	Percent (%)
<b>SAO Prosecution</b>						
Bilingual Victim Advocacy Grant (VOCA)	\$124,812	\$333,400	\$—	\$—	\$(333,400)	-100.0%
Juvenile Diversion Program	—	—	—	158,300	158,300	0.0%
Paralegal Support (GVRG)	27,716	35,000	39,900	39,900	4,900	14.0%
Prince George's Strategic Investigation and Charging Unit (PGSI)	1,044,316	1,272,900	1,272,900	1,272,900	—	0.0%
Project Safe Neighborhoods (PSN)	—	76,200	76,200	76,200	—	0.0%
SAFE Program (VOCA)	279,871	1,200,000	797,800	—	(1,200,000)	-100.0%
State Grant	—	—	—	125,000	125,000	0.0%
Stop the Violence Against Women (VAWA)	131,047	95,000	95,000	95,000	—	0.0%
Vehicle Theft Prevention Program (VTPC)	80,543	90,000	90,000	112,700	22,700	25.2%
Victim Advocacy Grant (VOCA)	—	—	—	797,800	797,800	0.0%
<b>Total SAO Prosecution</b>	<b>\$1,688,305</b>	<b>\$3,102,500</b>	<b>\$2,371,800</b>	<b>\$2,677,800</b>	<b>\$(424,700)</b>	<b>-13.7%</b>
<b>Subtotal</b>	<b>\$1,688,305</b>	<b>\$3,102,500</b>	<b>\$2,371,800</b>	<b>\$2,677,800</b>	<b>\$(424,700)</b>	<b>-13.7%</b>
Total Transfer from General Fund - (County Contribution/Cash Match)	—	—	—	—	—	0.0%
<b>Total</b>	<b>\$1,688,305</b>	<b>\$3,102,500</b>	<b>\$2,371,800</b>	<b>\$2,677,800</b>	<b>\$(424,700)</b>	<b>-13.7%</b>

## Grant Descriptions

### **JUVENILE DIVERSION PROGRAM -- \$158,300**

The Governor's Office of Crime Control and Prevention provides funding to improve outcomes for children or youth within the juvenile justice system by increasing and strengthening programs in the areas of aftercare and reentry, alternatives to detention, diversion and probation to reduce victimization and delinquent behavior in youth.

### **PARALEGAL SUPPORT - GUN VIOLENCE REDUCTION GRANT (GVRG) -- \$39,900**

The Governor's Office of Crime Control and Prevention provides funding to support the agency's effort to reduce gun violence in the County by funding a paralegal/data analysis position. The paralegal will assist with case preparation, legal research and communication with witnesses and maintain the case management system that provides statistics for internal and external purposes.

### **PRINCE GEORGE'S STRATEGIC INVESTIGATION UNIT -- \$1,272,900**

The Governor's Office of Crime Control and Prevention provides funding for the existing Strategic Investigation Unit which aims to prosecute and imprison violent, repeat and chronic offenders to the fullest extent of the law.

### **PROJECT SAFE NEIGHBORHOODS (PSN) -- \$76,200**

The Governor's Office of Crime Control and Prevention provides funding for the agency's focus on increased efforts to reduce gun related crimes. This funding will support an additional Assistant State's Attorney (ASA) focused only on gun related cases and will increase our ability to perform a more thorough review of all matters of violations of Maryland law, witness testimony screening and evaluation of material evidence in order to determine if sufficient evidence exists to continue with

prosecution or charging individuals by information or Grand Jury indictment.

### **STATE GRANT -- \$125,000**

The Office of the State's Attorney anticipates receiving funding from the Maryland Technology Development Corporation Fund under state legislation.

### **STOP THE VIOLENCE AGAINST WOMEN (VAWA) -- \$95,000**

The United States Department of Justice Violence Against Women Act provides funding through the Governor's Office of Crime Control and Prevention to support the agency's effort to increase the number of victims contacted during the initial crises and encourages victims to participate in follow-up interviews to ensure the successful prosecution of violent domestic offenders.

### **VEHICLE THEFT PREVENTION PROGRAM (VTPC) -- \$112,700**

The Maryland State Department of State Police Vehicle Theft Prevention Council provides support to the agency's effort to focus on auto theft cases from the initial apprehension of suspects by police, through pre-trial preparation, victim contact and screening cases for the Circuit Court, to trial and sentencing.

### **VICTIM ADVOCACY GRANT -- \$797,800**

The Governor's Office of Crime Control and Prevention provides funding to assist in developing and implementing strategies specifically intended to aid domestic violence victims in Prince George's County, Maryland. The program focuses on providing Supportive Assistance and Financial Empowerment (SAFE) solutions to battered women and their children. Victims will be linked to supportive resources including clinical services, preparation for testimony and be advised of their rights and potential outcomes of the case(s) being prosecuted.