

**PRINCE GEORGE'S COUNTY OFFICE OF ETHICS AND ACCOUNTABILITY
BOARD OF ETHICS**

Board Meeting Minutes

March 22, 2021

Present: Cassandra Burckhalter, Board Chair (Teleconference)
Sharon Theodore-Lewis, Board Member (Teleconference at 5:14pm)
Charlene Gallion, Board Member (Teleconference)
Melanie Barr-Brooks, Board Member (Teleconference)

Robin Barnes-Shell, Esq., Executive Director (Teleconference)
Bamidele Alexander, Legal Counsel (Teleconference)

CLOSE SESSION

I. CLOSING OF MEETING

The Board Chair, Cassandra Burckhalter, opened the meeting at approximately 5:03 pm and welcomed all in attendance. There was a quorum present with four (4) Board Members. The meeting was held by teleconference.

**II. READING OF WRITTEN STATEMENT FOR CLOSING MEETING UNDER
THE OPEN MEETING ACT**

At 5:03 pm, a motion was made by Board Chair Cassandra Burckhalter and seconded by Board Member Sharon Theodore Lewis to close the open portion of the meeting to comply with a specific constitutional, statutory or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter and to consult with legal counsel. The statement was read by the Board Chair Cassandra Burckhalter. The motion was approved by a vote of 4-0. The reason for closing the meeting, and the topics discussed

with legal counsel involved among other matters, investigations in accordance with the State Government Article, §10-508(a). Those in attendance were as follows:

Cassandra Burckhalter, Board Chair (Teleconference)
Sharon Theodore-Lewis, Board Member (Teleconference)
Charlene Gallion, Board Member (Teleconference)
Melanie Barr-Brooks, Board Member (Teleconference)

Robin Barnes-Shell, Esq., Executive Director (Teleconference)
Bamidele Alexander, Legal Counsel (Teleconference)

CLOSED SESSION

Advisory Opinion 21-0244

The Board denied the waiver request per the Ethics Code. The motion was approved, by a vote of 4-0.

At the conclusion of all business, a motion was made to adjourn the meeting. The motion was approved 4-0. The meeting was adjourned at approximately 5:25pm.