

FY 2020 Informal Ethics Advice, Legal Reviews and Information Requests

Count	Date	Case	Source	Case Type	Issue	Opinion/Response
1	7/2019	20-0001	Employee	Legal Review	Council employee's request to engage in secondary employment providing consulting services	Request retracted
2	7/2019	20-0004	Official	Secondary Employment	May an Official of Health, Human Services serve on the board of the University of Maryland's School of Public Health Community Advisory Council	Yes. §2-293(b) does not prohibit such employment as the Council is not doing business with the County, has no contractual or regulatory obligations involving the County, and is not subject to the authority of the official or their agency.
3	7/2019	20-0008	Employee	Legal Review	Request to review FDS of perspective appointee to Human Relations Commission	OEA reviewed, no conflicts of interest present.
4	7/2019	20-0009	Employee	Legal Review	Request to review FDS of perspective appointee to Human Relations Commission	OEA reviewed, no conflicts of interest present.
5	7/2019	20-0010	Employee	Legal Review	Request to review FDS of perspective appointee to Human Relations Commission	OEA reviewed, no conflicts of interest present.
6	7/2019	20-0011	Employee	Legal Review	Request to review FDS of perspective appointee to Human Relations Commission	OEA reviewed, no conflicts of interest present.
7	7/2019	20-0012	Employee	Legal Review	Request to review FDS of perspective appointee to Human Relations Commission	OEA reviewed, no conflicts of interest present.
8	7/2019	20-0013	Employee	Legal Review	Request to review FDS of perspective appointee to Human Relations Commission	OEA reviewed, no conflicts of interest present.

Count	Date	Case	Source	Case Type	Issue	Opinion/Response
9	7/2019	20-0014	Employee	Legal Review	Request to review FDS of perspective appointee to Human Relations Commission	OEA reviewed, no conflicts of interest present.
10	7/2019	20-0015	Employee	Legal Review	Request to review FDS of perspective appointee to Human Relations Commission	OEA reviewed, no conflicts of interest present.
11	7/2019	20-0016	Employee	Legal Review	Request to review FDS of perspective appointee to Human Relations Commission	OEA reviewed, no conflicts of interest present.
12	7/2019	20-0017	Employee	Political Activity	What actions can be taken if someone improperly used the name of an official and/or their office; used images that were paid for by the County; and used the County flag in promotional materials.	The requestor was advised to contact the OOL regarding the use of the County flag and the Director of Communications for the Council regarding the use of images. The actions of private citizens are not subject to the authority of OEA or the BOE.
13	7/2019	20-0018	Citizen	Information Request	Requests assistance with homeowner's insurance company due to non-coverage for flood damage	Information provided.
14	7/2019	20-0027	Employee	Legal Review	OEA employee's request to engage in secondary employment as a member of an HOA board	Executive Director approved, no conflicts of interest present.
15	7/2019	20-0028	Employee	Legal Review	OCR employee's request to engage in secondary employment teaching ESL classes online.	OEA reviewed, no conflicts of interest present.
16	7/2019	20-0029	Employee	Legal Review	OCR employee's request to engage in secondary employment as a volunteer mediator	OEA reviewed, no conflicts of interest present.
17	7/2019	20-0030	Citizen	Information Request	Request for a copy all lobbyist registration forms from 6/2018 - Present	Information Provided

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18	7/2019	20-0034	Citizen	Information Request	Request for a copy all lobbyist registration forms from 6/2018 - Present	Information Provided
19	7/2019	20-0035	Citizen	Information Request	Requests removal from listserv	Information Provided
20	7/2019	20-0038	Employee	Gifts/Solicitation /Fundraising	What is a gift? Does it include food and beverages provided by a vendor	§2-291(a)(6) defines a gift as the transfer of anything of economic value regardless of the form without adequate and lawful consideration. It does not include the solicitation, acceptance, receipt, or regulation of campaign contributions
21	7/2019	20-0040	Official	Gifts/Solicitation /Fundraising	Can a County official accept tickets to the Citi Open Tennis Tournament	Request retracted – Official will not accept the gift or will pay face value for the tickets.
22	7/2019	20-0041	Employee	Gifts/Solicitation /Fundraising	As an incentive to potential sponsors, can a private entity's logo be placed on a County vehicle	The proposed actions would not be considered a donation or gift as defined by the Ethics Code and the provisions of AP-153 regarding the solicitation of gifts [donations] is not applicable. However, whether the agency may enter into a contractual agreement with a private entity and endorse such, is a question that is best answered by the Office Law.
23	7/2019	20-0042	Employee	Legal Review	Human Services and Education Division employee's request to engage in secondary employment facilitating workshops for youth services in the District of Columbia.	OEA reviewed, no conflicts of interest present.
24	7/2019	20-0045	Employee	Legal Review	Request to review FDS of perspective appointee to Cable TV Commission	OEA reviewed, no conflicts of interest present.

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25	7/2019	20-0047	Employee	Conflict of Interest	Can a County employee provide makeup services for County officials during normal work hours if done on a volunteer basis?	No. Such an arrangement may violate the Code of Ethics and create issues under the County's Personnel Laws.
26	7/2019	20-0048	Employee	Legal Review	OCR employee's request to engage in secondary employment as a private party planner	OEA reviewed, no conflicts of interest present.
27	8/2019	20-0049	Employee	Legal Review	Request to review FDS of perspective appointee to the Office of Information Technology	OEA reviewed, no conflicts of interest present.
28	8/2019	20-0052	Employee	Legal Review	OHRM employee's request to engage in secondary employment as an adjunct professor as UMUC	OEA reviewed, no conflicts of interest present.
29	8/2019	20-0054	Employee	Legal Review	DFS employee's request to engage in secondary employment as a domestic violence facilitator for a nonprofit organization	OEA reviewed, no conflicts of interest present.
30	8/2019	20-0055	Employee	Legal Review	A&I employee's request to engage in secondary employment as the treasurer for a local community center	Agency approved. OEA reviewed, no conflicts of interest present.
31	8/2019	20-0056	Employee	Gifts/Solicitation /Fundraising	Can OCS solicit sponsorship for an event	All solicitation efforts by a County agency must be done in accordance AP-153.
32	8/2019	20-0057	Employee	Legal review	Request to review FDS of perspective appointee to Board of Master Electricians	OEA reviewed, no conflicts of interest present.
33	8/2019	20-0058	Employee	Legal review	Request to review FDS of perspective appointee to Board of Master Electricians	OEA reviewed, no conflicts of interest present.
34	8/2019	20-0059	Employee	Legal review	Request to review FDS of perspective appointee to Board of Master Electricians	OEA reviewed, no conflicts of interest present.

Count	Date	Case	Source	Case Type	Issue	Opinion/Response
35	8/2019	20-0060	Employee	Legal review	Request to review FDS of perspective appointee to Social Services Board	Social Services Board is a State Board and therefore reviews should be conducted by the State Ethics Commission
36	8/2019	20-0061	Employee	Legal review	Request to review FDS of perspective appointee to Social Services Board	Social Services Board is a State Board and therefore reviews should be conducted by the State Ethics Commission
37	8/2019	20-0062	Employee	Legal review	Request to review FDS of perspective appointee to Social Services Board	Social Services Board is a State Board and therefore reviews should be conducted by the State Ethics Commission
38	8/2019	20-0063	Employee	Legal review	Request to review FDS of perspective appointee to Social Services Board	Social Services Board is a State Board and therefore reviews should be conducted by the State Ethics Commission
39	8/2019	20-0064	Employee	Legal review	Request to review FDS of perspective appointee to Social Services Board	Social Services Board is a State Board and therefore reviews should be conducted by the State Ethics Commission
40	8/2019	20-0065	Employee	Legal review	Request to review FDS of perspective appointee to Social Services Board	Social Services Board is a State Board and therefore reviews should be conducted by the State Ethics Commission
41	8/2019	20-0066	Employee	Legal review	Request to review FDS of perspective appointee to Social Services Board	Social Services Board is a State Board and therefore reviews should be conducted by the State Ethics Commission
42	8/2019	20-0067	Employee	Legal review	Request to review FDS of perspective appointee to Social Services Board	Social Services Board is a State Board and therefore reviews should be conducted by the State Ethics Commission
43	8/2019	20-0068	Employee	Legal review	Request to review FDS of perspective appointee to Citizens' Complaint Oversight Panel	OEA reviewed, no conflicts of interest present.

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44	8/2019	20-0069	Employee	Legal review	Request to review FDS of perspective appointee to Citizens' Complaint Oversight Panel	OEA reviewed, no conflicts of interest present.
45	8/2019	20-0070	Employee	Legal review	Request to review FDS of perspective appointee to Citizens' Complaint Oversight Panel	OEA reviewed, no conflicts of interest present.
46	8/2019	20-0071	Employee	Legal review	Request to review FDS of perspective appointee to Citizens' Complaint Oversight Panel	OEA reviewed, no conflicts of interest present.
47	8/2019	20-0072	Employee	Legal review	Request to review FDS of perspective appointee to Citizens' Complaint Oversight Panel	OEA reviewed, no conflicts of interest present.
48	8/2019	20-0074	Employee	Legal review	DPIE employee's request to engage in secondary employment at a retail store	OEA reviewed, no conflicts of interest present.
49	8/2019	20-0076	Employee	Post-Employment	Can an employee of the Redevelopment Authority obtain post-employment as a consultant with the County or with quasi-governmental agency	§2-293(b)(2)(A) does not prohibit post-employment with the County. It does prohibit post-employment with another entity if the proposed work is on the same matters in which the employee significantly participated as a County employee.
50	8/2019	20-0078	Employee	Legal Review	SAO request to engage in secondary employment with a nonprofit organization	Employees of the SAO are not covered by the County's Code of Ethics but are instead subject to the State Ethics Laws
51	8/2019	20-0079	Employee	Legal Review	Board of Elections employee's request to engage in secondary employment	Employees of the BOE are not covered by the County's Code of Ethics but are instead subject to the State Ethics Laws
52	8/2019	20-0080	Citizen	Information Request	Requests information pertaining to how to run for City Council in Bowie	Information provided
53	8/2019	20-0081	Employee	Legal Review	Board of Elections employee's request to	Employees of the BOE are not covered by the

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					engage in secondary employment	County's Code of Ethics but are instead subject to the State Ethics Laws
54	8/2019	20-0082	Employee	Legal review	Request to review FDS of perspective appointee to Housing Authority Board	OEA reviewed, no conflicts of interest present.
55	8/2019	20-0083	Employee	Legal review	Request to review FDS of perspective appointee to Housing Authority Board	OEA reviewed, no conflicts of interest present.
56	8/2019	20-0084	Employee	Legal review	Request to review FDS of perspective appointee to Housing Authority Board	OEA reviewed, no conflicts of interest present.
57	8/2019	20-0085	Employee	Legal review	Request to review FDS of perspective appointee to Housing Authority Board	OEA reviewed, no conflicts of interest present.
58	8/2019	20-0087	Employee	Information Request	Requested information related to ethics training	Information provided.
59	8/2019	20-0088	Employee	Gifts/Solicitation /Fundraising	Can Health Department employees accept a gift from a non-County vendor	Referred to the State Ethics Commission. Health Department employees are not subject to the County Code of Ethics.
60	8/2019	20-0089	Employee	Legal Review	Employee of the CEX office request to engage in secondary employment at a retail store	OEA reviewed, no conflicts of interest present.
61	8/2019	20-0090	Employee	Legal review	Request to review FDS of perspective appointee to Commission on Common Ownership Communities	OEA reviewed, no conflicts of interest present.
62	8/2019	20-0091	Employee	Legal review	Request to review FDS of perspective appointee to Commission on Common Ownership Communities	OEA reviewed, no conflicts of interest present.
63	8/2019	20-0092	Employee	Legal review	Request to review FDS of perspective appointee to the Fire Commission	OEA reviewed, no conflicts of interest present.
64	8/2019	20-0093	Employee	Legal review	Request to review FDS of perspective appointee to the Fire Commission	OEA reviewed, no conflicts of interest present.

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65	8/2019	20-0094	Employee	Legal review	Request to review FDS of perspective appointee to the Fire Commission	OEA reviewed, no conflicts of interest present.
66	8/2019	20-0095	Employee	Legal review	Request to review FDS of perspective appointee to the Fire Commission	OEA reviewed, no conflicts of interest present.
67	9/2019	20-0086	Employee	Legal Review	Request to review FDS of perspective appointee to Office of the County Executive	OEA reviewed, no conflicts of interest present. Appointee should be directed to disclose affiliations with other entities in which they have a financial or personal interest pursuant to §§2-293(a)(1) and 2-293(a)(2).
68	9/2019	20-0097	Employee	Secondary Employment	Is it a conflict of interest for a DPWT employee to engage in secondary employment with a local municipality	Request Retracted
69	9/2019	20-0098	Employee	Legal Review	CCL employee's request to engage in secondary employment as an adjunct professor	Agency approved. OEA reviewed, no conflicts of interest present.
70	9/2019	20-0100	Employee	Legal Review	OHRM employee's request to engage in secondary employment with SAO	Agency approved. OEA reviewed, no conflicts of interest present.
71	9/2019	20-0101	Official	Gifts/Solicitation /Fundraising	Can OCS solicit sponsorship from non-County vendors	Because the sponsors are not controlled donors their sponsorship would not create concerns under the Ethics Code. Any solicitations that may involve controlled donors must be done pursuant to the requirements of Administrative Procedure 153.
72	9/2019	20-0102	Official	Gifts/Solicitation /Fundraising	Can a County official accept a gift of an all-expenses paid educational seminar paid for by the organization sponsoring the event	Because the vendor is not a controlled donor and the official did not solicit the trip, its acceptance as a gift is not prohibited under § 2-293(d), and it must be reported on official's FDS.

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73	9/2019	20-0103	Employee	Legal Review	OCR employee's request to engage in secondary employment	Agency approval was not submitted, deeming request incomplete and not ripe for OEA review and approval.
74	9/2019	20-0105	Employee	Legal Review	OHRM employee's request to engage in secondary employment with the SAO	Agency approved. OEA reviewed, no conflicts of interest present.
75	9/2019	20-0108	Employee	Legal Review	CEX office employee's request to engage in secondary employment on a nonprofit board.	Agency approved. OEA reviewed, no conflicts of interest present.
76	9/2019	20-0110	Employee	Legal Review	OCR employee's request to engage in secondary employment as the owner of a retail business	Agency approved. OEA reviewed, no conflicts of interest present.
77	9/2019	20-0111	Employee	Legal Review	OEA employee's request to engage in secondary employment on a local community affairs board	Agency approved. OEA reviewed, no conflicts of interest present.
78	9/2019	20-0112	Employee	Legal Review	DPIE employee's request to engage in secondary employment as an editor of a magazine	Agency approved. OEA reviewed, no conflicts of interest present.
79	9/2019	20-0113	Official	Secondary Employment	Can a DFS official serve as a member of a senator's advisory board	Yes. 2-293(b) does not prohibit such employment as the Advisory Board is not doing business with the County, has no contractual or regulatory obligations involving the County, and is not subject to the authority of the official or their agency.
80	9/2019	20-0114	Employee	Legal Review	Request to review FDS of perspective appointee to the Commission for Children, Youth and Families	OEA reviewed, no conflicts of interest present.
81	9/2019	20-0115	Official	Gifts/Solicitation /Fundraising	Can a DFS official accept a complementary ticket to a political fundraising event	Request retracted – Official will decline the gift.
82	9/2019	20-0116	Board/Commission	Information Request	Requests information regarding process to appeal a decision to become a Board member	Information provided

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83	9/2019	20-0117	Employee	Legal Review	Request to review FDS of perspective appointee to the Commission for Children, Youth and Families	OEA reviewed, no conflicts of interest present.
84	9/2019	20-0118	Employee	Legal Review	Request to review FDS of perspective appointee to the Commission for Children, Youth and Families	OEA reviewed, no conflicts of interest present.
85	9/2019	20-0119	Employee	Legal Review	Request to review FDS of perspective appointee to the Commission for Children, Youth and Families	OEA reviewed, no conflicts of interest present.
86	9/2019	20-0120	Employee	Legal Review	Request to review FDS of perspective appointee to the Department of Housing and Community Development	OEA reviewed, no conflicts of interest present.
87	9/2019	20-0121	Employee	Legal Review	DPIE employee's request to engage in secondary employment providing transportation services	OEA reviewed, no conflicts of interest present.
88	9/2019	20-0123	Employee	Legal Review	DPIE employee's request to engage in secondary employment providing security services	OEA reviewed, no conflicts of interest present.
89	9/2019	20-0126	Employee	Conflicts of Interest	Can OEM host an event and provide a prize to attendees as part of a raffle if all costs are paid for by OEM	Because all costs related to the event and the raffle were paid for using agency funds and the event is free and open to the public there are no ethics issues.
90	9/2019	20-0127	Employee	Legal Review	CCL employee's request to engage in secondary employment	Agency approval was not submitted, deeming request incomplete and not ripe for OEA review and approval.
91	9/2019	20-0129	Employee	Information Request	Requests to know if new employee who previously filed a financial disclosure statement with MD must file again with PGC.	Information provided
92	9/2019	20-0130	Employee	Legal Review	Request to review FDS of perspective appointee to the MNCPPC	OEA reviewed, no conflicts of interest present.

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93	9/2019	20-0131	Employee	Legal Review	Request to review FDS of perspective appointee to the MNCPPC	OEA reviewed, no conflicts of interest present.
94	9/2019	20-0132	Citizen	Information Request	Request for a copy of the financial disclosure statement (FDS) of a County official.	Request processed. Information provided.
95	9/2019	20-0133	Official	Gifts/Solicitation /Fundraising	Can an OHRM employees accept tickets to attend a gala as guest of a vendor doing business with the agency	No. §2-293(d)(3) of the Code of Ethics prohibits County employees and officials from accepting gifts from controlled donors.
96	9/2019	20-0134	Employee	Legal Review	Request to review FDS of perspective appointee to the WSSC	OEA reviewed, no conflicts of interest present.
97	10/2019	20-0136	Citizen	Information Request	Requests information regarding how to submit information anonymously to court	Information provided
98	10/2019	20-0075	Employee	Information Request	What steps are required to report membership on a board	Outside employment including board memberships should be reported as secondary employment pursuant to AP-152. Employee instructed to complete a secondary employment request form.
99	10/2019	20-0077	Employee	Legal Review	DPIE employee's request to engage in secondary employment as retail associate	Agency approval was not submitted, deeming request incomplete and not ripe for OEA review and approval.
100	10/2019	20-0135	Official	Conflict of Interest	Can an official with the Animal Commission participate in a walk related to animal rights if done within their personal capacity	Attendance does not create a conflict so long as event is attended in official's personal capacity. Must refrain from referencing the County or using their position or County resources to promote the event or any of its associated sponsors.

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101	10/2019	20-0137	Officials	Prestige of Office	Can a County official provide a written testimonial to be used by a private entity	§2-293(c) prohibits an official from using the prestige of their office or title to endorse a private entity.
102	10/2019	20-0138	Employee	Gifts/Solicitation /Fundraising	What is the appropriate form under which the gift must be received by a County agency?	Outside the scope of OEA. Referred to the OOL.
103	10/2019	20-0142	Employee	Secondary Employment	Can a Revenue Authority employee engage in secondary employment as real estate consultant	Yes. §2-293(b) does not prohibit such employment as the outside employer is not doing business with the County, has no contractual or regulatory obligations involving the County, and is not subject to the authority of the employee or the Revenue Authority.
104	10/2019	20-0143	Employee	Information Request	Request for currently registered lobbyists	Information provided.
105	10/2019	20-0144	Citizen	Information Request	Requests information regarding process to obtain marriage license	Information provided
106	10/2019	20-0145	Employee	Secondary Employment	If an employee's previously reported secondary employment changes what should they do	If the duties have substantially changed a new form should be completed reflecting the current job duties and title.
107	10/2019	20-0146	Citizen	Information Request	Request for the steps required to review the FDS of certain elected officials.	Information provided.
108	10/2019	20-0147	Employee	Legal Review	DPIE employee's request to engage in secondary employment as contractor	Agency denied secondary employment. Requestor filed an appeal (Case #20-0175) which was deemed moot, because Agency approved initial request with restrictions.
109	10/2019	20-0149	Official	Legal Review	OHRM's request to review the proposed language for a job announcement.	Reviewed. Language does not create any issues under the County's Ethics Code.

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110	10/2019	20-0150	Employee	Legal Review	DPW&T employee's request to engage in secondary employment as a communications officer	Agency approval was not submitted, deeming request incomplete and not ripe for OEA review and approval.
111	10/2019	20-0151	Employee	Legal review	DPIE employee's request to engage in secondary employment at a retail store	Agency Approved. OEA reviewed, no conflicts of interest present
112	10/2019	20-0154	Employee	Legal Review	Revenue Authority employee's request to engage in secondary employment as real estate consultant	Agency Approved. OEA reviewed, no conflicts of interest present. See also 20-0142.
113	10/2019	20-0156	Employee	Legal Review	Request to review FDS of perspective appointee to the Health Department	Employees of the Health Department are not subject to the authority of the County's Code of Ethics but are instead subject to the provisions of the State Ethics Laws. It is recommended the DCAO for Health and Human Services review the FDS to ensure there are no conflicts with the role.
114	10/2019	20-0161	Official	Legal Review	CCL official's request to engage in secondary employment as a tax preparer	Agency Approved. OEA reviewed, no conflicts of interest present.
115	10/2019	20-0162	Official	Legal Review	CCL official's request to engage in secondary employment as a pastor at a local church	Agency Approved. OEA reviewed, no conflicts of interest present.
116	10/2019	20-0164	Board/Commission	FDS	Requests copy of FDS for board members of WSTC	Information provided
117	10/2019	20-0166	Employee	Secondary Employment	Requests legal review of secondary employment as Project Consultant with CRW & Associates	Reviewed. No Action Taken. Employee resigned from outside employment.
118	10/2019	20-0168	Employee	Employee Relations	Request for advice related to whether a married couple working in same division violates County fraternization policy and if	Referred requestor to OHRM. Outside scope of ethics.

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					individuals should be separated.	
119	11/2019	20-0169	Citizen	Post-employment	Can a former DPW&T official engage in post-employment on a matter with which they had some involvement as a County official	Because the work in which they now seek to engage will not be the same specific matter in which they were engaged as a County official, §2-293(b)(2)(A) does not prohibit the post-employment.
120	11/2019	20-0173	Employee	Legal Review	Finance employee's request to engage in secondary employment as a CPA	Agency Approved. OEA reviewed, no conflicts of interest present.
121	11/2019	20-0174	Employee	Legal Review	HHS employee's request to engage in secondary employment as a member of a nonprofit organization	OEA reviewed, employee resigned from position and secondary employment request closed.
122	11/2019	20-0177	Employee	Information Request	Requests copy of Annual Report on behalf of Council Member	Information provided
123	11/2019	20-0180	Employee	Secondary Employment	What types of secondary employment are employees allowed to pursue	The County does not have blanket restrictions on outside employment. All outside employment is subject to the provisions of the Ethics Code and Administrative Procedure 152.
124	11/2019	20-0182	Employee	Legal Review	DOC employee's request to engage in secondary employment as an addiction's counselor	Agency approval was not submitted, deeming request incomplete and not ripe for OEA review and approval.
125	12/2019	20-0296	Employee	Legal Review	Request to review FDS of perspective appointee to Fire/EMS	OEA reviewed and conflicts of interest were identified. Recommended that Executive Leadership seek formal advisory opinion regarding the identified conflicts. Also recommended OHRM be consulted to determine whether the County's Fraternalization Policy is applicable.

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126	12/2019	20-0297	Employee	Information Request	Request for any OEA investigations involving the Health Department	OEA does not investigate ethics complaints involving HD employees. They are subject to the jurisdiction of the State Ethics Laws and the Maryland State Ethics Commission. OEA has jurisdiction to conduct operational reviews of the Department only. Information on reviews provided.
127	12/2019	20-0298	Employee	Legal Review	Employee's request to engage in secondary employment as consultant gathering information from public databases to obtain information on the number of voters in each district and each city	<p>None of the activities as described would be prohibited under the Ethics Code.</p> <p>Employees are not otherwise prohibited in engaging in political activity except for they:</p> <ol style="list-style-type: none"> 1. Cannot engage in political activity while on the job, during work hours. 2. Cannot advocate for the illegal or violent overthrow of government. 3. Cannot use County resources for private political activities.
128	12/2019	20-0299	Employee	Legal Review	Fire/EMS employee's request to engage in secondary employment as sales representative	Agency Approved. OEA reviewed, no conflicts of interest present.
129	12/2019	20-0300	Employee	Gifts/Solicitation /Fundraising	Can a gift certificate received from an agency customer be used as a raffle prize by the agency	No. §2-293(d)(3)(A) prohibits an employee from accepting a gift, directly or indirectly, from any person that is doing business with their agency. Because the gift was a gift card and cannot be destroyed and the attempt to return it was unsuccessful, the gift must be donated to a non-

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						County entity, such as a non-profit organization.
130	12/2019	20-0301	Employee	Conflicts of Interest (COI)	Is it a COI for an employee to engage in a romantic relationship with a coworker? Can an employee pursue a relationship with someone who is subject to the authority of their respective agency	Informal Ethics Advice rendered - §2-293(a) prohibits County employees from participation in any matter in which they have an interest. The County's fraternization policy requires employees to notify their supervisors.
131	12/2019	20-0303	Employee	Secondary Employment	Secondary employment request	Closed due to inactivity. Requestor failed to respond to OEA.
132	12/2019	20-0306	Citizen	FDS	Are newly appointed WSSC Commission members required to file an updated FDS upon appointment. Also, are members required to take the County Ethics training	New members should file an updated affirmation and attach the newest FDS filed with the State. WSSC members are not required to take the County's Ethics Training, though they are not prohibited from doing so if they wish.
133	12/2019	20-0307	Employee	Secondary Employment	Requests advice regarding participation in an advisory council for the non-profit College and Career Pathways (CCP) to advise leadership, provide mentorship to students, and support fundraising	OEA reviewed. Employee decided not to move forward with volunteering with organization. Secondary Employment Request closed.
134	12/2019	20-0308	Employee	Gifts/Solicitation /Fundraising	Requests advice regarding whether employee can donate pre-purchased tickets to military bowl game to veterans. Tickets are estimated around \$30.00.	OEA reviewed. Requestor was sent a list of follow up questions, however, no response was received as the employee left County Government. Case closed on 2/13.
135	1/2020	20-0311	Employee	Information Request	Requests information regarding employees designated to file FDS annually	Information provided

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136	1/2020	20-0314	Employee	Gifts/Solicitation /Fundraising	Requests advice regarding whether employee is able to accept an invitation from a title company for a ticket to attend the suite party for the upcoming divisional round of the Ravens 2019-20 Playoff Game	The gift is allowed and must be reported on the individual's Financial Disclosure Statement for calendar year 2020
137	1/2020	20-0315	Employee	Secondary Employment	Requests advice related to conducting advocacy work for the Maryland Alliance for Justice Reform	No informal ethics advice rendered. Legal Counsel reached out to the staff member to see if employee was still in need of guidance on this matter. The staff member failed to provide a response to OEA's Legal Counsel.
138	1/2020	20-0317	Employee	Secondary Employment	Requests advice related to serving on Human Relations Commission	No informal ethics advice rendered. Legal Counsel reached out to the staff member to see if employee was still in need of guidance on this matter. The staff member failed to provide a response to OEA's Legal Counsel.
139	1/2020	20-0318	Employee	Secondary Employment	Requests legal review of secondary employment at Military Bowl Foundation	No action taken by OEA. employee left County employment prior to ethics advice being rendered.
140	1/2020	20-0319	Employee	FDS	Requests advice related to filling out Schedule B on FDS	Advised to disclose the interest in an inactive corporation still registered with the state.
141	1/2020	20-0320	Board/Commission	FDS	Requests advice related to filling out Schedules B, C, E and H on FDS	Official completed FDS.

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142	1/2020	20-0322	Board/Commission	FDS	Requests advice related to disclosing transfers of property	Official completed FDS.
143	1/2020	20-0323	Employee	Secondary Employment	Requests to know if it is permissible to run for the School Board in Howard County	No conflict of interest however, employee may not use County title or County resources while engaged in Secondary Employment.
144	1/2020	20-0326	Employee	Information Request	Requests information on mandated ethics training	No action taken by OEA. No response or follow up from requestor.
145	1/2020	20-0327	Employee	Gifts/Solicitation /Fundraising	Requests advice related to receiving two gift baskets from contractor for CEX; gifts valued at more than \$25	Advised how to handle gifts received according to County's Ethics Code.
146	1/2020	20-0329	Contractor	Secondary Employment	Requests advice related to secondary employment, part time employment with homeless services in DSS	No agency approval submitted. Secondary Employment Request closed,
147	1/2020	20-0335	Employee	FDS	Requests legal review related to secondary employment on Board of Directors with MES (Maryland Environmental Services) and disclosure of financial interests	Informal ethics advice rendered. The employee has disclosed on their Financial Disclosure Statement each year. The employee is not precluded from serving on the Board but cannot participate in any agency matter in which the Board is a party to the matter.
148	1/2020	20-0336	Employee	Information Request	Requests information regarding required filers	Information provided.
149	1/2020	20-0337	Employee	Conflict of Interest	Requests advice related to hiring a family member who would be working for a subcontractor under employee	The employee is prohibited from involvement in any matters that impact the financial interests of the child, such as, but not limited to selection of summer interns for the subcontractor, timecard approval, appraisal or

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						evaluations, work assignments, etc.
150	1/2020	20-0338	Employee	Legislative Comment	Requests information related to the scope and mission of OEA. He received a fiscal note request from the State legislature that impacts Counties with Inspector General's offices.	Information provided.
151	1/2020	20-0341	Employee	FDS	Requests advice related to whether contractors should file an FDS	The individual is not required to complete an FDS under the County's Ethics Code; however, an agency can require an individual to file to ensure there are no conflicts of interest or appearance thereof.
152	1/2020	20-0344	Board/Commission	FDS	Requests to review FDS of appointee to Board of Library Trustees	Appointee not cleared
153	1/2020	20-0345	Board/Commission	FDS	Requests to review FDS of appointee to Board of Library Trustees	Appointee cleared
154	1/2020	20-0346	Board/Commission	FDS	Requests to review FDS of appointee to Board of Library Trustees	Appointee cleared
155	1/2020	20-0347	Board/Commission	FDS	Requests to review FDS of appointee to Board of Library Trustees	Appointee cleared
156	1/2020	20-0348	Board/Commission	FDS	Requests to review FDS of appointee to Board of Library Trustees	Appointee cleared
157	1/2020	20-0349	Lobbyist	Lobbying	Requests advice related to reporting requirements for former lobbyist at firm	Informal ethics advice rendered. How entities internally operate is outside of OEA's purview, but it is always best for an individual to personally complete the report because they are affirming the accuracy of the information contained therein. Moreover, when a

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						lobbyist ceases representing an employer, they must complete a termination disclosure.
158	1/2020	20-0350	Board/Commission	Information Request	Requests information related to ethics training requirements	Information provided
159	1/2020	20-0351	Employee	Gifts/Solicitation /Fundraising	Requests advice related to announcement of endowment fund soliciting donations	Employees and officials are prohibited from soliciting gifts. Provided copy of Administrative Procedure 153 (AP 153), which provides guidelines for fundraising in the County.
160	1/2020	20-0353	Employee	Gifts/Solicitation /Fundraising	Requests advice related to hosting an upcoming "thank you" event for sponsors/donors of events and programs in the area	Informal ethics advice rendered. No conflicts of interest present with hosting event for sponsors/donors.
161	1/2020	20-0354	Employee	Gifts/Solicitation /Fundraising	Requests counsel regarding a vehicle that was donated from 311 related to signage on vehicle and accepting the donation	Informal ethics advice rendered. No conflicts present with the acceptance of the vehicle. OCR was advised to submit vehicle signage language to OOL for review.
162	1/2020	20-0355	Employee	Gifts/Solicitation /Fundraising	Requests advice related to former colleague bidding on contract to conduct agency training	County employees are prohibited from soliciting gifts. In addition. Because the donor will also bid on the agency's contract, this could create procurement issues that lead to bid protests. This aspect of the matter should be reviewed with the Office of Central Services.
163	1/2020	20-0356	Former Employee	Post-Employment	Requests advice related to post-employment opportunity with contractor who developed the software the former employee worked on during County employment; former employee was not part of	Informal ethics advice rendered. Section 2-293(b)(2)(A) does not prohibit former employee from working with a former contractor who has an existing contract with the County. Although

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					the procurement process of the software	former employee accepted employment with contractor prior to receiving approval, it is essential that the former employee does not disclose confidential and non-public information obtained during employee's employment with the County.
164	1/2020	20-0357	Employee	Gifts/Solicitation /Fundraising	Requests advice related to accepting a special ticket offer from XFL League team to its season opener, which would be made available to all Prince George's County employees and their families/friends	The County's Ethics Code prohibits a public employee from knowingly accepting a direct or indirect gift from a restricted donor. It is possible that the County may regulate some aspect of the team's business in the County; however, the discount is not targeted to any one specific agency that would be responsible for such oversight. Because the team or owner is providing a benefit to County employees, this request should be vetted through the Office of Human Resources Management for comment.
165	1/2020	20-0358	Employee	FDS	Requests advice related to Schedule H of FDS form	Advised that if the spouse were selected for work with the employees' agency, at that time, it would be considered a reportable matter (Section E of the Financial Disclosure Statement), pursuant to Section 2-294 of the Code of Ethics. The employee was further advised to ensure there are no conflicts of interest to seek ethics advice on the matter from OEA.

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166	2/2020	20-0362	Citizen	Lobbying	Requests to know whether lobbyists can complete paper forms as opposed to electronic	Information provided
167	2/2020	20-0364	Agency	Legislative Comment	Inquiry by PGC Office of Legislative Affairs requesting agencies' feedback on legislative bills: HB 0190 - no longer requires officials and lobbyists to report ceremonial gifts on their respective financial disclosure statements and reports	Legislative comments provided
168	2/2020	20-0365	Agency	Legislative Comment	Inquiry by PGC Office of Legislative Affairs requesting agencies' feedback on legislative bills: SB 0200 - provides for prosecution of County officials who commit misconduct while in office	Legislative comments provided
169	2/2020	20-0366	Agency	Legislative Comment	Inquiry by PGC Office of Legislative Affairs requesting agencies' feedback on legislative bills: SB 0283 - provides for the forfeiture of legislative retirement benefits of any member or former member of the general assembly who is found guilty of a crime committed while in office	Legislative comments provided
170	2/2020	20-0367	Agency	Legislative Comment	Inquiry by PGC Office of Legislative Affairs requesting agencies' feedback on legislative bills: HB 0360 - provides for the forfeiture of legislative retirement benefits of any member or former member of the general assembly who is found guilty of a crime committed while in office	Legislative comments provided

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171	2/2020	20-0368	Agency	Legislative Comment	Inquiry by PGC Office of Legislative Affairs requesting agencies' feedback on legislative bills: HB 0315 - prohibits a former secretary of a principal department of the State Executive Branch from assisting or representing another party for compensation, for a year in a matter that is subject to legislative action	Legislative comments provided
172	2/2020	20-0369	Agency	Legislative Comment	Inquiry by PGC Office of Legislative Affairs requesting agencies' feedback on legislative bills: HB 0278 - prohibits a person from committing two or more acts constituting misconduct in office under one scheme or continuing course of conduct	Legislative comments provided
173	2/2020	20-0370	Employee	Prestige of Office	Requests advice on whether it would be appropriate to ask any local or state elected official to reserve a venue for an event sponsored by the Democratic Central Committee.	Ethics Code Section 2-293(f) (Use of Resources) states an official or employee may not use employees on County time or any other resources of the County for any personal matters and services. Officials may not improperly use County resources to promote certain statewide political candidates, as well as, themselves or events sponsored by the Democratic Central Committee. It would be a violation of Section 2-293(f) of the Ethics Code for the official to reserve a venue for an event sponsored by the Democratic Central Committee.

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174	2/2020	20-0371	Agency	Legislative Comment	Inquiry by PGC Office of Legislative Affairs requesting agencies' feedback on legislative bills: HB 0380 - allows the denial to review records of investigations conducted by or an investigatory file compiled by an inspector general whose office is created by state law or a political subdivision of the state	Legislative comments provided
175	2/2020	20-0372	Agency	Legislative Comment	Inquiry by PGC Office of Legislative Affairs requesting agencies' feedback on legislative bills: HB 0370 - requires bi-county commissions to submit disclosure reports on conflicts of interest issues and develop regulations to govern conflicts and to report lobbying activities and develop lobbying regulations	Legislative comments provided
176	2/2020	20-0373	Agency	Legislative Comment	Inquiry by PGC Office of Legislative Affairs requesting agencies' feedback on legislative bills: SB 0348 - no longer require officials and lobbyists to report ceremonial gifts on their respective financial disclosure statements and reports.	Legislative comments provided
177	2/2020	20-0374	Agency	Legislative Comment	Inquiry by PGC Office of Legislative Affairs requesting agencies' feedback on legislative bills: HB 0397 - broadens the definition of the term legislative unit to include a caucus	Legislative comments provided
178	2/2020	20-0376	Employee	FDS	Requests advice regarding whether staff who receive sponsorship funds that are distributed to non-profits	Informal ethics advice rendered. Designated filers must report gifts that exceed \$20 dollars or

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					have to submit financial statements	accumulative gifts totaling \$100 dollars from the same donor.
179	2/2020	20-0377	Board/Commission	Conflict of Interest	Requests advice related to whether the Commission can partner with another organization to sponsor an event for teen girls if one of the Commissioners is on the Board of Directors for that organization	No action taken by OEA. OEA was advised that the event was cancelled due to Covid-19. The request was rescinded.
180	2/2020	20-0379	Citizen	Information Request	Requests to know the full count of County employees	Information provided
181	2/2020	20-0380	Agency	Legislative Comment	Inquiry by PGC Office of Legislative Affairs requesting agencies' feedback on legislative bills: SB 0970 This bill increases the amount the State Ethics Commission may charge as fines and late fees, requires the disclosure by elected officials of receipt of free tickets to events, and disclosure of the names of those elected officials who have met with legal counsel regarding compliance with the ethics laws	Legislative comments provided
182	2/2020	20-0381	Agency	Legislative Comment	Requests testimony from OEA for Bill Hearing involving HB 0380	Legislative comments provided
183	2/2020	20-0383	Anonymou s	Abuse	Alleges that a Maryland judge abused his power by obtaining an arrest warrant illegally against the complainant.	Referred to Judicial Oversight Commission
184	2/2020	20-0384	Citizen	Non-County Govt or Non-Ethics Complaint	Complaint against OOL attorney who handled child abuse case in which child was placed under care of abusive parent	Referred to Maryland Grievance Commission
185	2/2020	20-0391	Employee	Secondary Employment	Requests legal review of secondary employment at an	OEA reviewed and no action taken.

Count	Date	Case	Source	Case Type	Issue	Opinion/Response
					early learning/daycare center	
186	2/2020	20-0392	Employee	Secondary Employment	Requests legal review of secondary employment as Charter School Board Member	Agency Approved. OEA reviewed with all suggested perimeters included and no conflicts of interest present.
187	2/2020	20-0393	Employee	Gifts/Solicitation /Fundraising	Requests advice related to acceptance of tickets to attend tennis tournament	Employee was advised, that as long as they do not solicit a gift and provide adequate consideration for the tickets, the transaction is not prohibited. However, payment of the tickets without adequate consideration would constitute a gift.
188	2/2020	20-0395	Employee	Honorarium	Requests advice as to whether it would be ethical to receive an honorarium from the University of Maryland for giving a speech.	Informal ethics advice rendered. An official may not accept an honorarium if it is related to their official position.
189	2/2020	20-0396	Board/Commission	FDS	Requests to review FDS of appointee to Animal Control Commission	No conflicts of interest found
190	2/2020	20-0397	Board/Commission	FDS	Requests to review FDS of appointee to Animal Control Commission	No conflicts of interest found
191	2/2020	20-0398	Board/Commission	FDS	Requests to review FDS of appointee to Solid Waste Advisory Commission	No conflicts of interest found
192	2/2020	20-0399	Board/Commission	FDS	Requests to review FDS of appointee to Solid Waste Advisory Commission	No conflicts of interest found
193	2/2020	20-0400	Board/Commission	FDS	Requests to review FDS of appointee to Solid Waste Advisory Commission	No conflicts of interest found
194	2/2020	20-0401	Board/Commission	FDS	Requests to review FDS of appointee to Solid Waste Advisory Commission	No conflicts of interest found

Count	Date	Case	Source	Case Type	Issue	Opinion/Response
195	2/2020	20-0402	Board/Commission	FDS	Requests to review FDS of appointee to Solid Waste Advisory Commission	No conflicts of interest found
196	2/2020	20-0403	Board/Commission	FDS	Requests to review FDS of appointee to Solid Waste Advisory Commission	No conflicts of interest found
197	2/2020	20-0406	Board/Commission	FDS	Requests to review FDS of appointee to Wage Determination Board	No conflicts of interest found
198	2/2020	20-0407	Board/Commission	FDS	Requests to review FDS of appointee to Wage Determination Board	No conflicts of interest found
199	2/2020	20-0439	Employee	Legal Review	Requests legal review of secondary employment at UDC Teaching	Agency approved – no conflicts of interest present
200	3/2020	20-0411	Employee	Conflict of Interest	Requests advice related to providing testimony on past experiences as a member of the Maryland Minority Business Enterprise for legislation that requires minority businesses to be paid within 15 days of service by vendors	Based upon the information, it does not appear that the written testimony is prohibited under the County's Ethics Code. This advice is restricted to the County's Code of Ethics and does not opine to the County's Personnel Law. Any restrictions associated with employee activities governed by the County's Personnel Law must be vetted through the Office of Human Resources Management and/or the Office of Law.
201	3/2020	20-0412	Employee	Gifts/Solicitation /Fundraising	Requests advice as to whether it is permissible for the Fire Department to donate used fire trucks to a foreign country which were originally purchased with County funds.	No action taken by OEA. The Office of Law provided legal advice to Fire Department.
202	3/2020	20-0415	Employee	Secondary Employment	Requests legal review of secondary employment at Montgomery College as part time faculty lecturer	Agency approved. OEA reviewed and no conflicts of interest present.

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203	3/2020	20-0420	Employee	Secondary Employment	Requests legal review of secondary employment at Traditions Training LLC	Agency approved. OEA reviewed and no conflicts of interest present.
204	4/2020	20-0418	Employee	Secondary Employment	Requests legal review of secondary employment at Expand HR Consulting	No action taken by OEA. Employee no longer employed with County. Request no longer necessary.
205	4/2020	20-0423	Employee	Gifts/Solicitation /Fundraising	Requests advice related to soliciting and receiving donations to fund the County's Stand Up & Deliver Program	County contractors and vendors and other controlled donors should not be specially targeted because of the perceived pressure upon them to give and because of the expectation that they will receive favored treatment in the future (keep verification of communications with potential donors)
206	4/2020	20-0424	Employee	Gifts/Solicitation /Fundraiser	Requests advice regarding a proposed sweepstakes/raffle open to the public	Informal ethics advice rendered. The advice sought does not fall under the Ethics Code, because Section 2-293(d) does not apply to the giving away of money, but to the solicitation of money or funds. Administrative Procedure 153 provides guidance and standards concerning solicitation and fundraising. It is not relevant in this case, because it applies to all instances when a Prince George's County employee or official is considering solicitation of a gift.
207	4/2020	20-0427	Lobbyist	Lobbying	Requests advice on discussing lobbyist matters with County Council	Advised on general lobbying guidelines, provided in County's Ethics Code Section 2-295.

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208	4/2020	20-0432	Employee	Secondary Employment	Requests legal review of secondary employment at a law firm	Agency approved – no conflict of interest present.
209	5/2020	20-0434	Employee	Gifts/Solicitation /Fundraising	Requests advice related to the County’s proposed Stand Up and Deliver Program	Informal Ethics Advice rendered. OEA provided the factors that need to be considered when selecting a fiscal agent.
210	5/2020	20-0436	Employee	Gifts/Solicitation /Fundraising	Requests advice related to giving donations to County agencies for COVID crisis	Informal Ethics Advice rendered. The Board of Ethics approved a resolution indicating receipt of donations by either Department during this pandemic (COVID-19) was not prohibited conduct under the Code of Ethics.
211	5/2020	20-0437	Employee	Information Request	Requests copy of Board of Ethics policies and forms related to outside employment	Informal Ethics Advice rendered. Referred the requestor to Administrative Procedure 152 and Section 2-293(b) of the Code of Ethics.
212	5/2020	20-0441	Employee	Political Activity	Requests advice related to participation in scheduled protest	Informal Ethics Advice rendered. Advice was rendered that employee should not use employee’s job title in any way during a political process.
213	5/2020	20-0443	Employee	FDS	Requests information about filing requirement in position	Information provided. Employee’s position is designated as required to file due to position classification type
214	5/2020	20-0445	Employee	Agency Policy/Directive	Requests review of new agency policy related to financial disclosure	No action taken by OEA. Employee advised by the Office of Law on the agency’s policy.
215	5/2020	20-0447	Employee	Gifts/Solicitation /Fundraising	Requests advice related to providing cash incentives for processing ballots	Informal ethics advice rendered. <u>State Ethics Commission v. Antonetti</u> , 365 Md. 448, 780 A.2d 1166 (2001) provides that the Prince George’s County Board of Elections is a state agency rather

Count	Date	Case	Source	Case Type	Issue	Opinion/Response
						than a local entity. The County Code of Ethics does not apply to the Prince George's County Board of Elections. Requestor's inquiry regarding the offer of cash incentives to employees falls under the State Ethics Laws. Requestor should reach out to the State Ethics Commission to inquire about issue.
216	5/2020	20-0448	Employee	Gifts/Solicitation /Fundraising	Requests advice related to donation of decommissioned ambulance vehicles	Informal Ethics Advice given. The donation of decommissioned ambulances from the Department to El Salvador is not prohibited by the Code of Ethics.
217	5/2020	20-0449	Lobbyist	Lobbying	Requests information related to lobbyist registration and extension of the five-day registration period	Informal ethics advice rendered. Any lobbyist activity occurring at the local level is governed by the Prince George's County Ethics Code. Like the State, the registration filing requirement was not suspended in Prince George's County during the COVID-19 pandemic. Therefore, requestor would be required to file a lobbying registration form within 5 days after engaging in lobbyist activity.
218	6/2020	20-0451	Employee	Political Activity	Requests to know if there is a policy on political contributions that impact County employees and officials	Informal ethics advice given. Matters concerning political contributions, are outside of the jurisdiction of OEA and the Board of Ethics. Such advice may be obtained from the Office of Law and/or the Attorney to the BOLC.

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219	6/2020	20-0452	Citizen	Information Request	Requests that police department and County Leadership enact Use of Force policy changes	Information provided.
220	6/2020	20-0453	Citizen	Information Request	Requests that police department and County Leadership pledge to police reforms	Information provided.
221	6/2020	20-0457	Employee	Secondary Employment	Requests legal review of secondary employment as a teacher at Prince George's County Community College	Agency approved. OEA reviewed, no conflicts of interest present.
222	6/2020	20-0459	Employee	Conflict of Interest	Requests advice related to reviewing a work order of an entity he sought employment with prior	Informal ethics advice rendered. There was no violation of the Prince George's County Code of Ethics Conflict of Interest provisions.
223	6/2020	20-0464	Employee	Secondary Employment	Requests advice related to whether part time employees must disclose secondary employment	Informal ethics advice rendered. Part-time employees are required to file secondary employment requests.
224	6/2020	20-0465	Employee	Gifts/Solicitation /Fundraising	Requests advice related to consulting opportunity	Informal Ethics Advice Memorandum sent referring employee to the State Ethics Commission.
225	6/2020	20-0466	Board/Commission	Conflict of Interest	Requests advice related to bidding on a County contract	No action taken by OEA. Chair of Board did not bid on County contract.
226	6/2020	20-0468	Citizen	Gifts/Solicitation /Fundraising	Requests advice related to food donations	Informal ethics advice rendered. Legislative Branch has guidelines for Council Members to follow when seeking donations on behalf of a private entity. The requestor should reach out to the Attorneys for County Council regarding this matter.