

RIGHT OF REFUSAL
NOTICE OF SALE AFFIDAVIT

Date: _____

Name of Affiant(s): _____

Address of Affiant(s): _____

Description of Multifamily Rental Facility¹ (No. of Units/Location): _____

County: _____ Councilmanic District: _____

Secured Lien: _____ Liber Folio: _____

Secured Lien: _____ Liber Folio: _____

The Affiant(s) is/are the owner(s) of record and hold a fee simple interest in the above-referenced multifamily rental facility. (If the Affiant(s) is/are Owner's Designee(s) state the basis for knowledge of the multifamily rental facility.)

The Affiant(s) entered into a bona fide contract for sale for the multifamily rental facility identified herein with _____ (Buyer) on _____, 20____.

The Affiant(s) provided written notice of sale to the tenants in occupancy of the above identified multifamily rental facility on _____, 20____ by

- hand delivery to each tenant in occupancy as of the date of contract of sale; and/or
- certified mail, return receipt requested; and
- conspicuously posted in public areas of multifamily (specify location)

¹ Multifamily Rental Facility may defined as any building, structure or combination of related buildings, in which a landlord provides for a consideration twenty (20) or more rental dwelling units (County Code 13-1111(a)(6).

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The Affiant(s) hereby certify and affirm that the statements set forth in this Affidavit are true and the included attachments, which are herein incorporated by reference as Exhibit 1 (Sales Contract), Exhibit 2 (Notice of Sale) and Exhibit 3 (Rent Roll), comply with the Right of First Refusal notification and document submission requirements set forth in County Code 13-1110 et. seq.

AFFIANT (OWNER/DESIGNEE)

Signature Date

Print Name: _____

AFFIANT (OWNER/DESIGNEE)

Signature Date

Print Name: _____

STATE OF _____

COUNTY OF _____ to wit:

I HEREBY CERTIFY that on this ____ day of _____, 2013, before me, the undersigned Subscriber, a Notary Public of the State of Maryland in and for the County aforesaid, personally appeared the Affiant(s) _____ and being so authorized executed the foregoing Right of First Refusal Notice of Sale Affidavit as an act of free will. WITNESS my hand and seal.

Notary Public

My Commission expires:

[LETTERHEAD]

[DATE]

[Method of Delivery]

RE: _____ Apartments

Dear Tenant:

Pursuant to Section 13-1112 of the Prince George's County, Maryland Code, we are writing to you to advise you that [NAME OF OWNER], the owner of _____ Apartments, has entered into an Agreement of Sale dated _____, 20__ to sell _____ Apartments to [NAME OF BUYER], its successors and assigns.

Should you have any questions regarding this matter, please contact the undersigned at (301) _____.

Sincerely,

Name: _____

Title: _____

cc: To be posted in the common areas, leasing office of _____ Apartments
Director, Prince George's County Department of Housing and Community Development