PRINCE GEORGE'S COUNTY

BOARD OF LICENSE COMMISSIONERS

ENTERTAINMENT PERMIT REQUEST FORM

9200 Basil Court, Suite 420
Largo, Maryland 20774
301-583-9980
http://bolc.mypgc.us

TYPE OF PERMIT REQUESTED:

☐ Special Entertainment Permit

☐ Family Entertainment Permit

Trade Name: _____

Corporate Name: _____

Address: _____

City, Zip: _____

Class of License: _____

Attorney (if applicable): _____

This application must be **TYPED** fully completed with the following documents to be scheduled for a hearing.

1. Certified check, cashier's check, or money order payable to Prince George's County for the Advertising Fee of $250.00.
2. Evidence that the security plan has been submitted to the Prince George's County Chief of Police at:

   Office of the Chief
   Prince George's County Police Department
   7600 Barlowe Road
   Landover, Maryland 20785
   Cpl.Hunt: 301-516-9797
   PGPD_SP@co.pg.md.us

   The Prince George's County Police Department has created a sample security plan format for you to use as a template for submission. Questions regarding the creation and submission of the security plan should be directed to the Prince George's County Police Department.
3. If the business is located within a municipality, evidence that the security plan has been submitted to the Police Department for the municipality.
4. A copy of the Use and Occupancy Permit that reflects entertainment is permitted.
5. A copy of the Fire Capacity Certificate.

Upon approval of the Entertainment Permit, a certified check, cashier's check, or money order payable to Prince George's County for the annual permit fee will be required to be filed with our office to effectuate the permit.

- Special Entertainment Permit $1,500
- Family Entertainment Permit $250

Entertainment Permit Request Form

The Entertainment Permit request must be filed annually between August 15th – September 15th.

Trade Name:_____

Address:_____

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Start Time:							
End Time:							
Describe the entertainment.							
Is there a cover charge?							
If yes, what is the amount and times of the cover charge?							
Are there drink or food minimums?							
Is there patron dancing? Please note; if so, a dance hall permit is required							
Are patrons carded at the entrance?							
Are patrons searched or patted down at the door?							
Does the establishment offer VIP seating?							

Number of seats in the area where the entertainment will take place: _____

Average Daily Receipts from the sale of food is at least 60%: ☐ Yes ☐ No
(will be required to provide proof if yes is selected)

The Full Menu is available at all times without price deviation: ☐ Yes ☐ No

The Entertainment Permit request must be filed annually between
August 15th – September 15th.

Trade Name:_____

Address:_____

List the type of entertainers, e.g. band, DJ, comic, exotic dancer, vocalist, instrumentalist, etc. Describe in detail the type and genre of entertainment provided, include detailed information when known such as the name of entertainer(s), number of entertainers, place where the entertainer(s) is (are) from, etc. Also, indicate the frequency of the described entertainment, e.g. weekly, bi-weekly, monthly, quarterly, semi-annually, annually, etc.

Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	

The Entertainment Permit request must be filed annually between August 15th – September 15th.

Trade Name:_____

Address:_____

Note: If changes are made to any of the information provided, you must make notification to the Board and to the Police Department in writing prior to implementation. Authorization is required to make changes to the hours, entertainment days, entertainment line-up, security personnel, traffic management, security cameras, interior and exterior lighting and unauthorized renovations and exterior usage from the Board and the Prince George's County Police Department.

I hereby certify that I am a licensee for the above-named licensed establishment, I have read and understand the rule regarding the Special Entertainment Permit, and I will abide by all the rules and regulations regarding the sale and distribution of alcoholic beverages.

Signature of Licensee:_____ Date: _____

STATE OF MARYLAND, COUNTY OF _____to wit:

I hereby certify that on this_____day of_____,_____ before me, the subscriber, a notary public of the State of Maryland, in and for _____ personally appeared _____ and made oath in due form of law that the matters and facts set forth in this document are true and correct.

WITNESS my hand and official seal.

_____ _____

My Commission expires: **Notary Public**