



PRINCE GEORGE'S COUNTY
Department of Permitting,
Inspections and Enforcement
Permitting and Licensing Division



Variance Request
Guidelines

Owners/design professionals may request an alternative to the code, due to impractical or hardship concerns, utilizing the attached Application for Code Variance. Submit completed applications to:

Prince George's County
Department of Permitting,
Inspections and Enforcement
Building Plan Review Division
9400 Peppercorn Place
Largo, Maryland 20774

Explain concisely and completely the nature of the variance request. Provide comprehensive information on how alternative compliance and/or the intent of the code will be achieved. Document your case with plans (including construction type, use, and number of stories), details, technical data, etc., illustrating your proposal to provide an equivalent level of safety if the variance is granted. Note that the cost of compliance alone will not necessarily be considered a hardship. The granting of a variance is the solution of last resort, and approval is not guaranteed.

Once your application is processed, we will provide a written response. In addition, you may be contacted if a field inspection is necessary. Questions regarding this process should be directed to our office at (301) 883-5880.

Attachment



Application for Code Variance



Applicant: _____ Phone: _____ Fax: _____

Relationship of Applicant to Project: _____

Applicant's Address: _____

Permit #: _____ Permit issuance date: _____

Permit Address: _____

Occupancy Classification: ____ Construction Type: ____ Building Protected by Automatic Sprinklers: __ Yes __ No

Variance requested from the required code edition, section, and subsection - provide additional sheets if necessary:

Describe condition and difficulty in complying with the code: _____

Proposed alternate method of compliance: _____

APPLICANT'S SIGNATURE: _____

OWNER'S SIGNATURE (mandatory to process application): _____

Owner's Name: _____ Phone: _____

Address: _____

Date Submitted: _____

For DPIE Official Use Only

Date Received: _____ Log # _____

Received by: _____ Disposition: __ Approved __ Denied