



PRINCE GEORGE'S COUNTY GOVERNMENT

OFFICE OF COMMUNITY RELATIONS



Angela D. Alsobrooks
County Executive

Euniesha Davis
Director

November 28, 2022

Dear Common Ownership Community Manager:

My name is Doretea L. Burton. I serve as the Community Liaison for the Common Ownership Communities (COC) Unit. As you know, COC is responsible for providing educational opportunities for COC Board Members as well as the residents of common ownership communities. I am writing to remind you that it is time for Community Associations and Community Association Managers to register with this office.

In addition to registration ensuring your compliance with applicable laws, associations and managers who register with this office receive access to valuable resources for their community members and staff. Those resources include access to seminars, neighborhood initiatives that build morale, goodwill, and demonstrate that COC's are an integral part of what makes Prince George's County the Crown Jewel of Maryland.

Community Association Managers

Pursuant to Maryland House Bill 566, passed in 2010, companies that provide community management services to Common Ownership Communities in Prince George's County must register annually with the County. Registration and payment of the annual registration fee of \$100 must be submitted by **January 31, 2023**. It is not optional.

Violations of this law can result in a misdemeanor and, upon conviction, a fine of \$1,000 will be assessed.

Registration can be made here <https://communityownership.princegeorgescountymd.gov>. After registration and payment, please email coc@co.pg.md.us with the full legal name of each association you registered.

Community Association Registration

In accordance with CB-15-2007, the Office of Community Relations, Common Ownership Communities Unit is also responsible for maintaining a registry of Common Ownership Communities. All associations are required to identify their elected leadership, the managing agent, and a contact person for their association. The name and information of the contact person will be considered public information.

The Office of Community Relations is energized and optimistic about the education and outreach programming we have planned for 2023. Moving forward, this office plans to do even more to reach out to you, community managers, and to the communities you serve.

If you have any questions about registration or the services offered by this Unit, please contact our office at (301) 952-4729.

Sincerely,

Doretea L. Burton

Doretea L. Burton
Community Liaison
Common Ownership Communities Unit