

Renewal Time

The Board of License Commissioners is now accepting 2023-2024 Renewal Applications. Licensees that are unable to file their renewal application by the required deadline, may request an extension for \$1000. This will allow you time to renew until the license expiration date. Please have ALL DOCUMENTATION ready when arriving to the office. Renewals will not be processed without all required documentation.

<u>License</u>	<u>Renewal Deadline</u>	<u>License Expiration Date</u>
Class A	March 1, 2023	April 30, 2024
Class B	April 1, 2023	May 31, 2024
Class C & D	May 1, 2023	June 30, 2024

Required Renewal Documents

- Application** – Completed Renewal Application (Revised January 2023 version).
- Affidavit** – All licensees and stockholders must complete an Affidavit.
- Alcohol Awareness Certificate** – Current copy of Alcohol Awareness certificate or card.
- Lease/Deed** – Certificate of Good Standing.
- Payments** – Copy of your FULL LEASE if your lease expires in 2023.
Certified Check,
Cashier's Check or Money Order (Payable to Prince George's County).
- Traders License** – Copy of the current State of Maryland Traders License.
- Workers Compensation** – Copy of the current Certificate of Insurance.

Questions

If you have any questions regarding your renewal application or the renewal process, please contact the Board of License Commissioners office at 301-583-9980.

Tax Hold Information

Individual Taxes

Shannon Booth: 410-260-6256
Marcia Mason: 410-260-7730

Prince George's County Office of Finance

Contact: 301-952-4030

Comptroller of Maryland

Call Center - 410-649-0633
Ron Carr - 410-767-6754
Charney Jefferson - 667-401-2742
Connie Snooks - 410-767-1677
Maranita Drummond - 410-767-6532
India Richards - 667-401-2816
Supervisor Lategra Yates
410-767-1316
Manager Tammy Washington
410-767-1550

Email

cdcollectionbizz@marylandtaxes.gov

Traders License Information

Please refer to the Clerk of the Court with questions regarding the Traders License at 301-952-3331.