



**100 YEAR FLOODPLAIN  
PLAN REVIEW  
SUBMITTAL CHECKLIST**  
Prince George's County

Department of Permitting, Inspections and Enforcement



**This checklist identifies submittal requirements for  
100 Year Floodplain Plan Review**

All plan review applications, retrieval of plan comments and plan approvals are processed through Project Dox. Fee payment<sup>1</sup> is to be mailed to Prince George's County DPIE, 9400 Peppercorn Pl, suite 230. Largo, Maryland 20774. Attn: Floodplain Review Engineer OR online at <https://dpiestatus.princegeorgescountymd.gov/site/public/epayments/casestatus.aspx>

Upon completion of all plan review comments, applicant needs to upload plans and all computations and reports signed and sealed by a registered professional engineer licensed in the State of Maryland for approval.

**A. PLAN SUBMISSION REQUIREMENTS:** The following items are required:

- 1. First Submittal: Existing 100-year floodplain inquiry (request for existing floodplain studies):
  - Fee \$52.50
  - Cover letter and map requesting existing floodplain studies including tax map that highlights the limits of the project site.
  
- 2A. Second Submittal (Option A): Not available at this time.  
Request for DoE Modeling of Existing or Proposed 100 Year Floodplains:
  - Letter addressed to Department of Environment (DoE) requesting floodplain modeling to be conducted and include tax map that highlights the limits of the project site.
  - Modeling Fees (select appropriate)
    - Existing channel conditions floodplain modeling fee \$2500 + 5% tech fee.
    - Existing and proposed channel conditions floodplain modeling fee \$3500 + 5% tech fee.
    - Floodplain study for single lot less than 5 acres fee \$250 + 5% tech fee.
  - Project plan identifying limit of project and limit of floodplain to be modeled.
  - Detailed project topography along stream valleys.
  - Road Profile, minimum road elevation for roads crossing floodplain.
  - Number/Size/Inverts/Type/Length of pipes crossing floodplain.
  - Upstream and downstream maximum low chord elevations of each pipe crossing floodplain.
  - Bridge Configuration (pier shape, width, elevation, number).
  - Headwall and wingwall types.
  - FHA chart number and scale number for culvert.
  - Cut/Fill compensatory storage calculations for any fill in floodplain.

<sup>1</sup> Fees may be made by cash, check, or money order payable to "Prince George's County Government"



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**A. PLAN SUBMISSION REQUIREMENTS:** The following items are required:

- 2B. Second Submittal (Option B)  
Request for Review of Consultant Prepared Model of Existing or Proposed 100 Year Floodplains:
  - ✓ Cover letter addressed to DPIE site/road plan review division (Attention: Floodplain Review Engineer) requesting review of consultant prepared floodplain model.
  - ✓ Modeling fees (select appropriate):
    - Proposed floodplain review fee (review of study performed by consultant/engineer and floodplain delineations): \$0.50 per linear foot of stream plus \$205 per structure)
  - ✓ Project plan identifying limit of project and limit of floodplain to be modeled.
  - ✓ Detailed project topography along stream valleys.
  - ✓ **If Engineer/Consultant Performed Study, provide information noted in Design Manual.**
  - ✓ **Provide completed design review latest checklist**
  
- 3. Third Submittal: Existing or Proposed 100 Year Floodplain Delineation  
(Submit after floodplain modeling is available):
  - ✓ Floodplain review fee: setting floodplain elevation from existing study \$52.5 plus \$0.50 per linear foot of stream plus \$205 per structure.
  - ✓ Existing or proposed channel conditions 100 Year floodplain plans with existing topography/features, 100-year floodplain cross sections, 100-year floodplain elevations and delineation of 100-year floodplain limits. Floodplain studies or models utilized as basis of delineation.
  - ✓ Approved site concept letter and plan

**Note: Each Plan Submittal must include the above items, as appropriate to submittal #1, #2 or #3. If any items are omitted, the submittal may not be accepted for processing. Applicant to provide explanation for omitted items:**

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