



---

**RIGHT OF APPEAL — Subtitle 23, Divisions 1, 2, 3,4 and 5:**

***Roads and Sidewalks Ordinance***

***Under County Code Section 23-108, the right to appeal this Notice of Violation is as follows:***

- “(a) Prior to the commencement of any appeal, any person aggrieved, with the exception of a person aggrieved under Section 23-117(a), shall, within fifteen (15) days of a decision, action, or nonaction by an authorized representative of the Department, make known in writing the basis of his/her complaint to the individual responsible for the decision, action, or nonaction, together with a request for review. If a satisfactory resolution cannot be reached within fifteen (15) days of the receipt of the written complaint, the person aggrieved may request a review of the decision by the next higher level of authority (Division Chief, Associate Director, Director).
- (b) Any person may file an appeal to the Board of Administrative Appeals within thirty (30) days (except for a Notice of Violation which shall require the appeal to be filed within fifteen (15) days after the resolution period provided for in Subsection (a), above, or within thirty (30) days after the expiration of a thirty (30) day period allowed for such resolution. No appeal (with the exception of a Notice of Violation) shall be considered by the Board of Administrative Appeals until the person aggrieved has obtained a decision by the Director, or the thirty (30) day period for resolution has passed without such decision.”

**RIGHT OF APPEAL — Subtitle 32, Divisions 2 and 4:**

***Floodplain Ordinance — Subtitle 32, Division 2– Section 4-264***

An APPEAL of a Violation Notice of the Floodplain Ordinance claiming the true intent of the Ordinance has been misconstrued must be filed WITHIN TEN (10) DAYS OF RECEIPT OF THIS NOTICE.

***Stormwater Management Ordinance — Subtitle 32, Division 4 – Section 4-339***

An APPEAL of a violation notice of the Stormwater Management Ordinance claiming the true intent of the Ordinance has been misconstrued must be filed WITHIN TEN (10) DAYS OF RECEIPT OF THE NOTICE.

The above APPEALS must be filed with the BOARD OF APPEALS for Prince George’s County, County Administration Building, 14741 Governor Oden Bowie Drive, Upper Marlboro, Maryland 20772. Please call (301) 952–3220 for information.

***Stop Work Order***

An APPEAL of a STOP WORK ORDER may be made to the Director or his/her designee within twenty-four (24) hours as specified in accordance with Prince George’s County Code and Basic Codes.

If you have any questions concerning this notice, contact this office at (301) 883–3820 or the issuing Inspector at the number on this notice.

**REQUESTS FOR EXTENSION OF COMPLIANCE — Subtitle 32, Division 3:**

***Grading, Drainage & Erosion Control***

All requests for time extensions must be made in writing to the Associate Director, Inspections Division, Department of Permitting, Inspections and Enforcement, 9200 Basil Court, Suite 307, Largo, Maryland 20774. Detailed reason(s) for the waiver or request for time extension must be specified.