



<b>General Order Number:</b> 06-25	<b>Effective Date:</b> January 2010
<b>Division:</b> Emergency Operations	
<b>Chapter:</b> Response Responsibilities of Off-Duty Personnel	
<b>By Order of the Fire Chief:</b> Marc S. Bashoor	<b>Revision Date:</b> N/A

**POLICY**

To identify responsibilities of essential, off-duty personnel under emergency conditions.

**DEFINITIONS**

N/A

**PROCEDURES / RESPONSIBILITIES**

**1. General Guidelines**

Fire/EMS personnel are obligated and responsible to provide emergency services, for which they have been trained, whenever necessary to protect the public welfare. Although personnel are assigned to specific shifts, they are subject to immediate activation at any time as specified by General Order 06-13.

On occasion, off-duty personnel are contacted and/or notified to report to a specified work location or to the scene of an incident. The requirement generally follows two scenarios:

**Call Back**

- A “call back” is when off-duty personnel are contacted and/or notified to report to a specified work location or to the scene of an incident. Call backs generally occur when an incident necessitates activation of off-duty personnel to maintain staffing levels or to activate individuals or groups for specific requirements.

**To Prevent Deficient Responses**

- If off-duty personnel are present when a specific unit is alerted for an emergency incident, the off-duty personnel shall be required to respond if his/her response is necessary to prevent alerted units from failing to respond, or from responding with less than minimum staffing.
- Only off-duty personnel who are qualified to provide the requested services are to respond.
- Personnel shall only drive apparatus they familiar with and qualified to operate.
- Personnel may not respond if it requires them to leave children unattended or if it will create a hazard.
- Personnel may not respond if they do not have the adequate Personal Protective Equipment, facepiece and regulator.



## **Compensation**

Off-duty personnel, who are required to respond on emergency incidents, shall be compensated in the same manner as though they were "held over on an emergency incident."

Compensation will be granted as outlined in General Order 07-01.

## **REFERENCES**

N/A

## **FORMS / ATTACHMENTS**

N/A