

**MEETING OF THE  
PRINCE GEORGE'S COUNTY BOARD OF ELECTIONS  
1100 MERCANTILE LANE, SUITE 115A  
LARGO, MD 20774  
MONDAY, APRIL 1, 2024**

**PRESENT:** Beatrice P. Tignor, President, Democratic Member  
Roberta B. Deegan, Vice President, Republican Member  
Faye M. Howell, Democratic Member  
Felicia N. V. Pratt, Democratic Member  
Terri L. Williams, Democratic Member  
Carletta L. Lundy, Substitute Democratic Member  
Michael M. Gorman, Substitute Republican Member  
LaVerne P. Scott, Substitute Democratic Member  
Anita C. Jones, Board Secretary  
Michael L. Adams, Board Attorney  
Wendy N. Honesty-Bey, Elections Administrator  
Demetra K. M. Hutchinson, Deputy Elections Administrator

**ABSENT:** None

This meeting was conducted at the Board of Elections' (BOE) office. Ms. Tignor called the meeting to order at 5:30 p.m., and a quorum was present. Ms. Scott was seated for Ms. Howell (delayed arrival). There were two guests: Lee Havis and Glenn Davis.

## **MINUTES**

A motion was made by Ms. Deegan, seconded by Ms. Lundy, and duly passed accepting the minutes for the March 4, 2024, regular meeting.

## **ADMINISTRATOR'S REPORT**

Correspondence – None.

Precinct 06-11 – This precinct was relocated during the 2022 election cycle (from E. Michael Roll Municipal Center to the District Heights Family Services Center). Renovations to the E. Michael Roll Municipal Center have been completed. A motion was made by Ms. Deegan, seconded by Ms. Williams, and duly passed approving the E. Michael Roll Municipal Center as the location for Precinct 06-11. This location will be submitted to the State Board of Elections (SBE) for approval.

### 2024 Primary Election

- Bi-partisan team coverage for Early Voting was developed. Ms. Tignor is available any day that may be needed.
- The Logic and Accuracy (L&A) Public Demonstration is scheduled for April 26, 2024. This will coincide with canvassing. Temp staff is completing the L&A testing preparations, warehouse duties, and packing precinct bags.

- The Maryland-National Capital Park and Planning Commission (MNCPPC) will put a notice on their electronic signs at Baden and Lanham notifying voters that these sites are not voting locations. The BOE will have signs installed directing voters to the next closest locations. The information will be added to the BOE website.
- Drop boxes were delivered to 40 locations last week. Total Video Pro is providing video surveillance at each location. Physical security (24 hours a day, seven days a week) at each drop box is being provided by Metropolitan Protective Services, Inc. BOE drop box staff started their routes; pick-ups are three times per day with the last pick-up at 8:00 p.m.
- The SBE has mailed ballots.
- Sample ballots should be mailed today (April 1, 2024).
- Canvassing will begin on the Thursday after Election Day. We will not be doing early canvassing.

Voter Registrations – The Maryland Voter Registration System is updated based on information received from the registrants, ERIC (Electronic Registration Information Center), MVA (Motor Vehicle Administration, NCOA (National Change of address), and other reports.

Ethics and Financial Disclosure – Ms. Honesty-Bey reminded Board Members to complete their disclosure statements by April 30, 2024.

Fiscal Year 2025 Proposed Budget – Ms. Honesty-Bey met with the Office of Management and Budget (OMB) for its budget review and first-round questions. The proposed budget will be submitted to the Prince George's County Council for review and adoption.

#### **PERSONNEL –**

- Budget Analyst IG – candidate selected and offer presented
- Citizen Services Specialist IIIG – BOE internal candidate selected with a start date of April 8, 2024

#### **OLD BUSINESS –**

- By-Laws – Ms. Honesty-Bey will clarify the position of Secretary of Canvass. Then they will be presented for adoption.

**LEGAL** – Mr. Adams will compile a list of election-related bills that were considered by the General Assembly.

**NEW BUSINESS** – None.

**NEXT MEETING** – The next regular meeting is scheduled for Monday, April 29, 2024, at 5:30 p.m., and it will be held in-person at the Elections Office. The swearing-in for the Board of Election Canvassers will be held as part of the meeting.

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A motion was made by Ms. Deegan, seconded by Ms. Williams, and duly passed to adjourn the meeting at 6:35 p.m.

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Beatrice P. Tignor, President

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Anita C. Jones, Recording Secretary

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Date