

**MEETING OF THE
PRINCE GEORGE'S COUNTY BOARD OF ELECTIONS
1100 MERCANTILE LANE, SUITE 135
LARGO, MD 20774
TUESDAY, OCTOBER 8, 2024**

PRESENT: Roberta B. Deegan, Vice President, Republican Member
Faye M. Howell, Democratic Member
Terri L. Williams, Democratic Member
Carletta L. Lundy, Substitute Democratic Member
Michael M. Gorman, Substitute Republican Member
LaVerne P. Scott, Substitute Democratic Member
Anita C. Jones, Board Secretary
Michael L. Adams, Board Attorney
Wendy N. Honesty-Bey, Elections Administrator
Demetra K. M. Hutchinson, Deputy Elections Administrator

ABSENT: Beatrice P. Tignor, President, Democratic Member
Felicia N. V. Pratt, Democratic Member

Ms. Sandra Brennan, Executive Administrative Aide to The Honorable Mahasin El Amin, Clerk of the Court, conducted the swearing-in for the Board of Election Canvassers (Presidential General Election).

This meeting was conducted at the Board of Elections' (BOE) office. Ms. Deegan called the meeting to order at 5:30 p.m., and a quorum was present. Ms. Lundy and Ms. Scott were seated for Ms. Tignor and Dr. Pratt. There were no visitors.

MINUTES

A motion was made by Ms. Lundy, seconded by Ms. Howell, and duly passed accepting the minutes for September 9, 2024, with one clarification. Page 3, Old Business, third bullet should read: Ms. Lundy stressed the importance of voters returning mail-in ballots early, prior to the deadline.

ADMINISTRATOR'S REPORT

Correspondence –

- Investigation report concerning an individual voting in Virginia and Prince George's County, Maryland.
- State Board of Elections (SBE) letter regarding audit process, printouts, and reconciliation of voters submitting a Provisional Ballot and Mail-In Ballot. When the E40 report is being processed, additional information and back-up data is required.

Space Requirements – The renovation of Suite 135 is nearing completion, and the space will be available for canvassing.

Voter Registrations – The Maryland Voter Registration System is updated based on information received from the registrants, ERIC (Electronic Registration Information Center), MVA (Motor Vehicle Administration, NCOA (National Change of address), and other reports. This report is available on the Board of Elections (BOE) website.

Prince George's County Council (PGCC) Legislation – Four bills (CB-092-2024, CB-093-2024, CB-094-2024, and CB-095-2024) have been drafted regarding special elections for County Executive and County Council vacancies. Staff met with PGCC representatives, SBE staff, and legal regarding these bills.

Election Preparedness and Disaster Recovery – Ms. Honesty-Bey distributed a plan for review.

PERSONNEL –

- Systems Analyst I/II – start date for candidate is October 7, 2024
- Citizen Services Specialist (Spanish Language Coordinator) – will repost after the election
Using the language translation system is a useful tool; however, it does not replace the need for a Language Coordinator position.

OLD BUSINESS – None.

LEGAL – Mr. Adams noted that discussions regarding PGCC draft special election legislation are ongoing.

NEW BUSINESS – None.

NEXT MEETING – The next regular meeting is scheduled for Monday, December 2, 2024, at 5:30 p.m., and it will be held in-person at the Elections Office.

A motion was made by Ms. Williams, seconded by Ms. Howell, and duly passed to adjourn the meeting at 6:45 p.m.

Robert B. Deegan, Vice President

Anita C. Jones, Recording Secretary

Date