

**Prince George's County Commission of Common Ownership Communities (CCOC) Annual Retreat**  
**June 22<sup>nd</sup>, 2024 - MEETING MINUTES**

**Commissioners Roll Call**

**In Attendance:**

Commissioners:

Nicole Williams

Marvin Holmes

Linda Hunt

Patricia Fletcher

Danielle Grey

Rachelle Spencer

LaShauna Tillmon

Chrisel Edwards-Green

**Excused Absence**

Robert Nicholson

Karen Straughn

**Staffers**

MaShawn Hall

Ynetta Butchee

Greg Amobi

Christian Palacios

**OCR**

Director, Euniesha Davis

Deputy Director, Courtney Mariette

**Welcome and Introductions:**

- 9:03 AM: Meeting was called to order by MaShawn Hall.
- Welcome introduction by MaShawn Hall, Unit Chief.
- Briefing by Courtney Mariette, Deputy Director.
- Opening remarks by Commissioner Danielle Grey on behalf of Commissioner Nicole Williams.

**Icebreaker Exercise:**

- Christian Palacios, Intern, provided descriptions from the 16 Personalities Test
- Commissioners participated in a personality test from 16 Personalities Test.
- Each Commissioner and attendee shared their results from the personality test.

**Role of the Commission and Legislative Mandate:**

- Discussion on the legislative mandate from 2007 and 2010.
- The commission addressed House Bill 566 from 2010.
  - New developments and land record points of contact were discussed.
  - Actual count of associations within the county
  - Request a list of what has been collected from the Office of Law
  - Without the list from the county of all associations, the commission has tabled the decertification process until additional information is received.
  - The Commission is requesting an actual count of associations within the County dating back 40 years.

- This is an action item.
- Deputy Mariette proposed securing Interns to assist with developing the community association list.
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- Internal controls reviewed, including bylaws, communication, and administrative procedures.

### **Office of Community Relations Briefing:**

- Speaker: Euniesha Davis, Director of the Office of Community Relations (virtual)
- Topics covered:
  - Dedication to the county, including Branding and Staff
  - CCOC Roadshow
  - CB-31- 2024 - Planning, Housing and Economic Development Committee to the Council, arbitration requirement.
    - Matters coming to the CCOC will have three people assigned for mediation.
    - CCOC to expand to 15 members: eight homeowners and seven professionals.
  - Change per unit to go to referendum vote in 2026.
  - Report card action item: Education Committee requesting fact sheets and training committee changes.
- Creation of an Education Committee, Fact sheet, and training for the public
  - This is an action item

### **Procedures and Response Times for CCOC Commission:**

- Procedure for seven days to send the commission, seven days for review, open board meeting to discuss, and seven days for response from the commission.
- Recommend a generated auto-response to set expectations.
- Committee members: Dr. Linda Hunt, Delegate Marvin Holmes, and Commissioner Spencer.

### **Goals and Event Planning for 2024-2025:**

- The education and training committee is planning training at the sports and learning complex.
- The recognition award ceremony is planned for after May 4th or 7th.
- Cameron Grove request for Board Member training
- Realtor training and co-op training are scheduled for October.
  - Topic chaired by Commissioner Fletcher.
- Maryland LAC of CAI in 2024, proposed session Thursday, September 5, 2024
- HOA agency response in September.
- Action items include developer roundtable partnerships with county services, newsletter committee updates, and community happenings.

### **Shared Calendar and Monthly Meetings:**

- A shared calendar by COC and OCR, including National Night Out.
- Monthly meetings scheduled for every fourth of the month.
- Meeting topics for the remainder 2024
  - July – Budget
  - August – Reserves (Transition, Safety Engineering)
  - September – Condominium Insurance
  - October – Co-ops
  - November – Fair Housing/Maryland Commission on Civil Rights
  - December – Cannabis/Winterization

### **Adjournment:**

- 1:26 PM: Meeting was adjourned by MaShawn Hall.

DocuSigned by:

*LaShauna Tillmon*

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LaShauna Tillmon, Commission Secretary

8/29/2024

Date