



Angela D. Alsobrooks
County Executive



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MEMORANDUM

DATE: October 10, 2024

TO: All Employees Eligible for Health Care Benefits

FROM: Jared McCarthy, Acting Director
Office of Human Resources Management

RE: 2025 Benefits Open Enrollment – October 15-30, 2024

The Office of Human Resources Management (OHRM) is excited to announce the upcoming Prince George's County Government Open Enrollment. Open Enrollment is the annual period when employees can make changes to their benefit elections without a Qualifying Life Event. The enrollment period will take place from **October 15, 2024, through October 30, 2024**, and will be themed, "Going for Gold". The event kickoff will be virtual, followed by online resources, in-person benefit fairs, and enrollment support sessions to help employees make informed decisions about their 2025 benefit options for themselves and their families. For more information on Open Enrollment and the benefit options, please visit: [Open Enrollment | Prince George's County \(princegeorgescountymd.gov\)](https://princegeorgescountymd.gov/open-enrollment)

All employees will be able to view additional information (including rates) about Open Enrollment online. The information will include a detailed benefit guide and access to the Open Enrollment website. Please review the following information about the schedule of Open Enrollment events, and important reminders for all employees. If you have any questions about Open Enrollment, please contact Benefits@co.pg.md.us or call (301) 883-6380, Monday through Friday, 8:30 a.m. to 5:00 p.m.

Open Enrollment Events

Going For Gold Opening Ceremony – The OHRM Benefits Administration Team will host a virtual kickoff session on Tuesday, October 15, 2024. The 'Ceremony' will include helpful information about benefits and Open Enrollment, and there will be games and prizes!

Benefit Fairs – The County is hosting 2 Benefit Fairs to allow employees the chance to meet the vendors, ask questions, get enrollment assistance, and to participate in some fun wellness activities.



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Enrollment Assistance Sessions – The OHRM Benefits Administration Team is holding multiple Enrollment Assistance Sessions at specific agency locations. These sessions allow for some 1:1 counseling and enrollment support. They are open to all employees unless otherwise noted.

| Event | Date | Time | Location |
|-------------------------------|--------|---------------|--|
| Opening Ceremony | 15-Oct | 10-11am | Use this link to join the virtual kickoff. https://us02web.zoom.us/meeting/register/tZAkduyvrz8uGtXgpb8N1R5gRLayMqkav_gu You can also use the link to register ahead of the meeting, if you want to get a calendar reminder. |
| Benefit Fair | 16-Oct | 10am-2pm | 1400 McCormick Drive, Largo, MD 20774 |
| Enrollment Assistance Session | 17-Oct | 2-5pm | 8400 D'Arcy Road, District Heights, MD 20747 |
| Enrollment Assistance Session | 21-Oct | 12-5pm | Fire/EMS Fitness Center, 100 Shady Glen Dr. Capital Heights, MD 20743 |
| Benefit Fair | 16-Oct | 10am-2pm | 1400 McCormick Drive, Largo, MD 20774 |
| Enrollment Assistance Session | 24-Oct | 12-5pm | 8801 Police Plaza, Upper Marlboro, MD 20772 (Police Only) |
| Enrollment Assistance Session | 25-Oct | 9am-12pm | County Administration Building, 14741 Governor Oden Bowie Drive, Upper Marlboro, MD 20772, OHRM Labor Relations Office |
| Enrollment Assistance Session | 25-Oct | 1-5pm | County Administration Building, 14741 Governor Oden Bowie Drive, Upper Marlboro, MD 20772, OHRM Labor Relations Office |
| Enrollment Assistance Session | 28-Oct | 12-5pm | 5303 Chrysler Way, Upper Marlboro, 20772 |
| Enrollment Assistance Session | 29-Oct | 5:30am-6:00pm | 13400 Dille Drive, Upper Marlboro, MD 20772 (Corrections Only) |