



PRINCE GEORGE'S COUNTY GOVERNMENT

Police Accountability Board

OPEN MEETING MINUTES

March 20, 2024

Location: 9200 Basil Court, Suite 400, Largo, Maryland 20774

6:44 p.m. – 9:13 p.m.

Board Members Present: Chair Kelvin Davall, Vice Chair Carlo Sanchez, Lafayette Melton, Earl O'Neal, Tamika Springs, Daniel Vergamini

Virtual Board Members Present: N/A

Member(s) Absent: Sheila Bryant, Dr. Andrea Coleman, Keenon James, Daniel Armando Jones, Marsha Ridley.

Staff Present: Tangi Allen, Program Associate, and Christal Ogene, Policy Analyst

Consultant Present: Marva Jo Camp, Esq., Legal Counsel

Guest(s): N/A

CALL TO ORDER

Chair Davall called the meeting to order at 6:44 p.m. Roll Call was taken.

Closing Statement

Chair Davall advised that the Board would enter into a Closed Session. Motion to close the meeting was offered by Lafayette Melton and seconded by Tamika Springs. A motion was passed by a unanimous vote: Ayes: 6; Opposed: 0; Abstain: 0; Absent: 5

Chair Davall read the Closing Statement (attached).

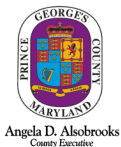
Meeting Closed: 6:45p.m

Return to Open Session: 9:12 p.m. The board affirmed its selection of three (3) candidates for the Administrative Hearing Board during closed session.

ADJOURNMENT

Tamika Springs made a motion to adjourn; seconded by Lafayette Melton. The motion to adjourn passed by a unanimous vote. Ayes: 6; Opposed: 0; Abstain: 0; Absent: 5

NEXT MEETING



PRINCE GEORGE'S COUNTY GOVERNMENT

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March 27, 2024 – Community Meeting

Attachments: Compliance Checklist, Closing Statement, Closing Summary

PAB Website: [PAB Website](#)

Meeting Recordings are available on PAB website: [YouTube - Police Accountability Board Playlist](#)



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CLOSING STATEMENT

UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)

(This form has two sides. Complete items 1-4 before closing the meeting.)

Recorded vote to close the meeting. Date: March 20, 202 **Time:** 6:45p.m.

Location: 9200 Basil Court, Suite 406, Largo, MD 20774

Motion to close meeting made by: Lafayette Melton

Second by: Tamika Springs

Members in Favor: Davall, Sanchez, Melton, O'Neal, Springs, Vergamini

Opposed: n/a **Abstaining:** n/a **Absent:** Bryant, Coleman, James, Armando Jones, Ridley

Statutory authority to close session (check all provisions that apply): This meeting will only be closed under the provision or provisions checked below, all from General Provisions Art. § 3-305(b) only:

(1) “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”; (2) “To protect the privacy or reputation of individuals concerning a matter not related to public business”; (3) “To consider the acquisition of real property for a public purpose and matters directly related thereto”; (4) “To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State”; (5) “To consider the investment of public funds”; (6) “To consider the marketing of public securities”; (7) “To consult with counsel to obtain legal advice”; (8) “To consult with staff, consultants, or other individuals about pending or potential litigation”; (9) “To conduct collective bargaining negotiations or consider matters that relate to the negotiations”; (10) “To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans”; (11) “To prepare, administer, or grade a scholastic, licensing, or qualifying examination”; (12) “To conduct or discuss an investigative proceeding on actual or possible criminal conduct”; (13) “To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter”; (14) “Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in



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the competitive bidding or proposal process”; (15)___ “To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to” (i) “security assessments or

deployments relating to information resources technology”; (ii) “network security information,” such as information that is related to passwords, personal ID numbers, access codes, encryption, security devices, or vulnerability assessments or that a governmental entity collects or maintains to prevent, detect, or investigate criminal activity; or (iii) “deployments or implementation of security personnel, critical infrastructure, or security devices.”

For each provision checked above, the corresponding topic to be discussed and the public body’s reason for discussing that topic in closed session.

Citation Number	Topic	Reason for closed-session discussion topic
§3-305(b) (1)	Administrative Hearing Board Candidate Interviews	To interview and select candidates to serve as the civilian member of the Administrative Hearing Board panel

This statement is made by _____, Presiding Officer.



CLOSED-SESSION SUMMARY

SUMMARY OF CLOSED SESSION HELD ON: March 20, 2024

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 6:44p.m.

Place (location) of closed session: 9200 Basil Court, Suite 406, Largo, Maryland 20774

Purpose of the closed session: To interview and select candidates to serve as the civilian member of the Administrative Hearing Board panel.

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Davall, Sanchez, Melton, O'Neal, Springs, Vergamini

Members opposed: n/a Abstaining: n/a Absent: Bryant, Coleman, James, Armando Jones, Ridley

3. Statutory authority to close session:

This meeting was closed under the following provisions of General Provisions Art. § 3-305(b):

Σ Topic #1: § 3-305(b) (1) Σ Topic #2: § 3-305(b) () Σ Topic #3: § 3-305(b) ()

(add others as needed)

4. Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic Description	Persons Present for Discussion	Action Taken/Each Recorded Vote
Administrative Hearing Board Candidate Interview	PAB Members: Chair Davall, Vice Chair Sanchez, Melton, O'Neal, Springs, Vergamini STAFF: Marva Jo Camp, PAB Legal Consultant	<ul style="list-style-type: none">• Interviewed and selected 4 candidates to serve as the civilian member of the Administrative Hearing Board panel• Vote to Reopen Session



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COMPLIANCE CHECKLIST FOR MEETINGS SUBJECT TO THE MARYLAND OPEN MEETINGS ACT

Date of Meeting: March 20, 2024

1. Did you give “reasonable advance notice” and keep a copy or screenshot?
2. Did you make an agenda available when notice was posted, or, if not yet determined, as soon as practicable, but at least 24 hours before the meeting?
3. Did you make arrangements for the public to attend?
4. Is someone prepared to keep minutes in writing or, otherwise, to run the equipment for minutes in the form of live and archived video or audio streaming?
5. If part of this meeting might be closed to the public, have you first:
 - Made sure that the public body has designated a member to take training in the Act?
 - Made sure that the topic to be discussed falls entirely within one or more of the “exceptions” that allow the closed session? (see the other side for the list)
 - Given notice of the open meeting to be held right before the closed session, so that the presiding officer can hold the required public vote to close?
 - Made sure that the initial open meeting will be attended by a member designated to take training in the Act, and, if a designated member cannot attend, made sure that the public body is ready to complete this compliance checklist at the open meeting and keep it to attach to the minutes?
 - Equipped the presiding officer to prepare a written statement with the required disclosures? (for a model form with instructions, go to:
<http://www.marylandattorneygeneral.gov/Pages/OpenGov/Openmeetings/default.aspx>)
 - Equipped the presiding officer to limit the closed session discussion to the exceptions and topics cited on the written closing statement? Arranged for closed-session minutes to be kept and adopted as sealed?
 - Equipped someone in the closed session to keep a record of each item of information that must be disclosed in the minutes of the next open meeting? (for the list, see the model closing statement).
 - For a meeting recessed to hold a closed administrative session, arranged to disclose, in the minutes of the next open meeting, the date, time, and place, persons present, and subjects discussed?
6. Have you arranged for the preparation, the adoption as soon as practicable, and posting online if practicable, of minutes of the open meeting, including summaries of any prior closed sessions, and this form (when required), completed on this side?

*This checklist is designed for general use as well as for use at open meetings of public bodies that hold closed meetings, when a member designated for training cannot attend the initial open meeting. See GP § 3-213(d). Like the earlier checklists, this checklist gives general guidance, does not guarantee “compliance” with every provision of the Open Meetings Act, and will be revised occasionally.



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STATUTORY AUTHORITY TO CLOSE SESSION (THE FIFTEEN "EXCEPTIONS") General Provisions Article § 3-305(b)

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of an individual with respect to a matter not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related to the acquisition;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds;
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations; (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans;
- (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination;
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- (14) To discuss, before a contract is awarded or bids are opened, a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.
- (15) (Eff. 10/1/18) To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information, including information that is: 1. Related to passwords, personal identification numbers, access codes, encryption, or other components of the security system of a governmental entity; 2. Collected, assembled, or maintained by or for a governmental entity to prevent, detect, or investigate criminal activity; or 3. Related to an assessment, made by or for a governmental entity or maintained by a governmental entity, of the vulnerability of a network to criminal activity; or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices.