

Mentor-Protégé Program Application

Check one to indicate which designation you are applying for in the Prince George's County Mentor-Protégé

Program

_____ Mentor

_____ Protégé

(County-based small business or
County-based Minority Business)

Applicant Information

Legal
Business

Name: _____ Date: _____

Business
Address: _____

City

State

ZIP Code

Business
Phone: _____

Internet
Web Page _____

Business
Structure: _____

Federal Employers
Identification No.: _____

Date Business
Established: _____

Owner Name & Title : _____ E-Mail Address: _____

Business Category Description, Principal Line of Business Description

- (01) **Heavy Construction other than Building Construction**
- (02) **Building Construction, including General Contractors and Operative Builders**
- (03) **Special Trade Construction**
- (04) **Financial and Accounting Services**
- (05) **Architectural/Engineering and Surveying**
- (06) **Other Professional Services including Legal Services**
- (07) **Non-Professional Services**
- (08) **Medical and Health Services**

Please provide a brief description of the services provided by your business:

Area of Expertise – Please check all boxes that indicate area of expertise your business possesses as a Mentor (if applicable) and willing to make available to approved Protégé **OR** check all boxes that indicate areas in which your business is seeking assistance as a Protégé (if applicable).

- | | | |
|------------------------------|------------------------------------|--------------------------------------|
| (1) Business Planning | (2) Business Writing Skills | (3) Business Legal Issues |
| (4) Blueprint Reading | (5) Bonding & Insurance | (6) Bookkeeping/Accounting |
| (7) Bidding | (8) Cost Estimating | (9) Banking Services |
| (10) Business Permits | (11) Preparing Job Budgets | (12) Competitive Market Place |

(13) Business Presentation Skills
(16) Project Planning & Management
(19) Personnel Management
(22) Business Financial Planning
(25) Special Trade Construction

(14) Business Market Analysis
(17) Business Technology
(20) Government Procurement
(23) Operations Budgeting
(26) Organizational Structure

(15) Business Management
(18) Government Bidding
(21) Quality Assurance
(24) Construction Management
(27) Other – Please describe:

Does your company currently have any contracts with Prince George's County Government: Yes _____ No _____

Has your company completed any contracts with Prince George's County Government: Yes _____ No _____
Prince George's County Business Certification(s):

Professional License(s): _____
Please provide a brief summary about the company, including the company profile, general and specialized operational areas of expertise, historical and recent activities, operating history and accomplishments in support of diverse businesses:

Describe how the company will provide the necessary time and resources to ensure a successful mentor-protégé relationship. Additionally, indicate areas of business in which the company is able to offer guidance and training, such as business planning, scheduling, records management, financing, market analysis, etc.:

Is your company currently participating in any other programs as a Mentor or Protégé? Yes _____ No _____
If yes, identify the program and provide a brief explanation regarding your company's ability to participate in multiple Mentor-Protégé Programs (agreements):

Does your company possess as a Mentor (if applicable), or require as a Protégé (if applicable), any specialized education or training programs? Yes _____ No _____
If Yes please describe:

Please describe your company's goal(s) in becoming a Mentor or Protégé through the Prince George's County Program:

Are you willing to enter into a written agreement with a Mentor (if applicable) or Protégé (if applicable) outlining the goals and objectives of your potential Mentor-Protégé relationship through the Mentor-Protégé Program?
Yes _____ No _____

Mentors are required to demonstrate a level of achievement by being in business for minimum of five years & successfully execute a minimum of ten projects/contracts. Please list ten projects with the same NAICS.

As evidence of my signature below and being an owner or authorized representative of the business identified within this document, I understand that participation in the Prince Georges County is voluntary and my participation is neither a guarantee of a contract opportunity nor a promise of business. I also understand that the Program's intent is to develop protégé capacity in becoming self-sufficient, competitive and profitable business enterprise. I, the undersigned, on behalf of the business participating in the Program, agree that the business and all of its employees, officials and agents shall conduct themselves at all time in accordance with the highest of business ethics and appropriate business conduct.

Printed Name of Business Owner or Authorized Representative

Business Owner or Authorized Representative Signature