

Angela D. Alsobrooks  
County Executive

# Summer Youth Enrichment Program

Partner Information Session  
June 2024



# Agenda

1

## Key Dates

- Completed
- Current/  
Approaching

2

## Offers

- Statistics

3

## Day 1

- Countdown
- Day 1  
Orientation

4

## SYEP Time Management

- Overview of  
new time  
management  
portal

5

## Q&A

- Question and  
answer  
session



**Count down to launch!**

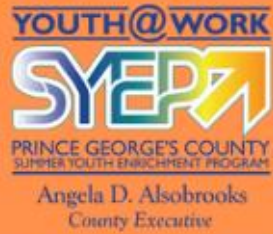
# Key Dates

## Completed

- ✓ **Selection & Placement/Offers**
  - April 18 – May 22, 2024
- ✓ **Distribution of participant lists**
  - May 30 – June 11, 2024

## Ongoing/Approaching

- **Onboarding Participants**
  - ★ I-9 Document Reviews – by June 28, 2024
- **Program Dates**
  - July 1 – August 9, 2024
  - Week 1 JRT: July 1 – 5, 2024  
**(Note: All sessions are full)**
  - Participants report to Signature Programs & Worksites: July 8, 2024
- **Paydays**
  - July 26, August 9, August 23, 2024



*Last Scheduled Session!*  
**Saturday, June 22, 2024**  
**10 a.m. - 3 p.m.**

# ONBOARDING BOOTCAMP

1400 McCormick Drive  
Lobby (enter from the rear)

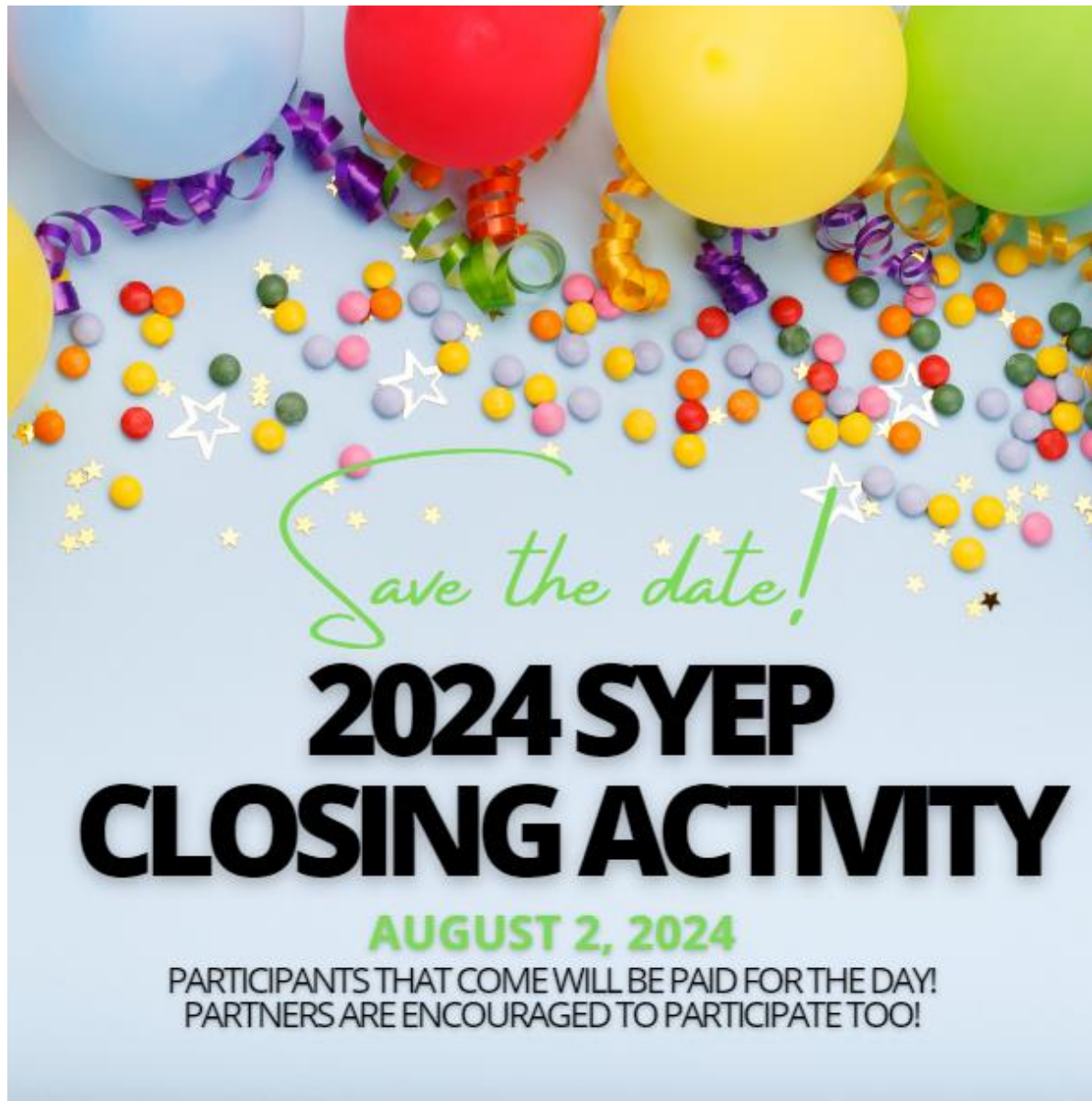
**Mandatory I-9 Document Review  
for every SYEP Participant!**

**ALL ONBOARDING  
ACTIVITIES MUST BE  
COMPLETED BY DAY 1**



- About 1,394 SYEP participants have participated in the Onboarding Bootcamp to date.
- There are 590 hourly participants that have not started the Onboarding process.
- There are 775 stipend participants that have not started the Onboarding process
- One more scheduled event – Saturday, June 22<sup>nd</sup>, 10 a.m. – 3 p.m.
- Language Assistance available – Spanish.
- Youth will need current passport or I-9 identification documents from list B & C (<https://www.uscis.gov/i-9-central/form-i-9-acceptable-documents>).





- Details are forthcoming.
- Let us know if you have any swag/giveaways that you would like to share with the SYEP participants.
- Please send any invitations for separate closing activities for your programs to [SYEPPartners@co.pg.md.us](mailto:SYEPPartners@co.pg.md.us).

# 2024 SYEP: Offer Statistics

## Opportunities

### # of County-Funded Opportunities Available

- 14-15: 1,000
- 16-17: 1,098
- 18-24: 379
- **TOTAL: 2,477**

## Offers

### # of Offers Extended

- 14-15: 1,591
- 16-17: 1,828
- 18-24: 1,067
- **TOTAL: 4,486**

## Remaining Eligible Candidates

### # of Eligible Candidates without an Offer

- 14-15: 280
- 16-17: 93
- 18-24: 1,044
- **TOTAL: 1,417**

# Start Date Communication

- Start Date Clarification – Notify your participants of their start date at YOUR organization
- Common Misconception – Start Dates
  - **Misconception:** Participants have the same start date
  - **Reality:** Participant start dates are variable and differ across our partner employers
- SYEP Support - Employer Contact
  - The 2024 program has expanded to provide unique workplace experiences to increase the enrichment opportunities for the county.
  - To support the program growth, it will be essential that employers connect with assigned youth and confirm their understanding.

# Day 1

## Partner Responsibilities

### Pre-Program

- Reach out to each participant to
  - Engage/Welcome
  - Provide reporting details
    - Address
    - Date/Time
    - Attire
  - Provide supervisor contact information
- Send a list of participants that decline or are unreachable to [SYEPPartners@co.pg.md.us](mailto:SYEPPartners@co.pg.md.us)

### Program Day 1

- Conduct Worksite Orientation
  - Welcome
  - Introductions & Icebreaker
  - SYEP Orientation Review
  - Partner/Worksite Orientation
    - Overview of the Organization
    - Details about the work assignment
    - "A Day in the Life"
    - Expectations of the participant(s)
    - Worksite supervisor contact information



# Day 1

## Partner Reminders

- Make sure the assigned work is meaningful and supports the needs of your organization.
- This may be the first job that these young people have ever worked – be patient with them and help to teach some great work-life lessons.
- Provide feedback on work well done and where improvements may be needed.
- By the end of the summer, help them update their resume with this assignment.
- Be sure to include a little fun as well as lots of exposure in the assignment.
- Please remember to send the SYEP Team the names of all youth that have declined or no-shows. These names can be sent to [SYEPPartners@co.pg.md.us](mailto:SYEPPartners@co.pg.md.us).
- Please send all outstanding required documents to [SYEPPartners@co.pg.md.us](mailto:SYEPPartners@co.pg.md.us) by June 26<sup>th</sup>.

# SYEP Time Management Portal

Demonstration

*Dinesh Kumar*



# SYEP Time Management Portal

Demonstration Video and Time Management Portal will be provided to partnering employers for the current program year.

# Future Information Sessions

**July 17, 2024**

10 a.m. – 11 a.m.

- Program updates
- Social media updates

**August 14, 2024**

10 a.m. – 11 a.m.

- Program wrap-up & evaluations
- Success stories

# QUESTIONS

For SYEP Partner related correspondence:

[SYEPPartners@co.pg.md.us](mailto:SYEPPartners@co.pg.md.us)

For SYEP Youth related correspondence:

[SYEP@co.pg.md.us](mailto:SYEP@co.pg.md.us)

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X

