





First Time Homebuyers Assistance How to Request and HQS Inspection

### STEP I

Applicant (Loan officer/Realtor/Buyer) must request a HQS Inspection with American Property Consultants, Inc.

Request Property Inspection at www.HUDPASS.com

# **STEP II**

Under Inspections, click PATHWAY TO PURCHASE Program

Scroll down, Click Full Inspection, add to your shopping cart the full inspection for \$139.00

Put the buyer name and address for the property for inspection

Follow the instructions to proceed to the next step for payment

#### STEP III

Make a payment by VISA or MasterCard

Wait for proof/receipt by e-mail and following instructions for HQS Inspection Form

# **STEP IV**

Submit required Request Form and Checklist (attached) by e-mail or fax to: <a href="mailto:pathwayapc@gmail.com">pathwayapc@gmail.com</a> or fax to: 410-586-1963

American Property Consultant, Inc.

### STEP V

Make sure APC can gain access to the property and, make sure that utilities are turned on,

Make sure that the correct access contact is on Request Form

### **STEP VI**

SUBMIT PROOF OF INITIAL INSPECTION WITH APPLICATION TO PATHWAY TO PURCHASE