



## **PATHWAY TO PURCHASE** First Time Homebuyers Assistance How to Request and HQS Inspection

STEP I Applicant (Loan officer/Realtor/Buyer) must request a HQS Inspection with American Property Consultants, Inc. Request Property Inspection at <u>www.HUDPASS.com</u>

## **STEP II**

**Under Inspections, click PATHWAY TO PURCHASE Program** 

Scroll down, Click Full Inspection, add to your shopping cart the full inspection for \$139.00

Put the buyer name and address for the property for inspection

Follow the instructions to proceed to the next step for payment

**STEP III** 

Make a payment by VISA or MasterCard

Wait for proof/receipt by e-mail and following instructions for HQS Inspection Form

## STEP IV

Submit required Request Form and Checklist (attached) by e-mail or fax to: <u>pathwayapc@gmail.com</u> or fax to: 410-586-1963 American Property Consultant, Inc.

STEP V

Make sure APC can gain access to the property and, make sure that utilities are turned on,

Make sure that the correct access contact is on Request Form

STEP VI

SUBMIT PROOF OF INITIAL INSPECTION WITH APPLICATION TO PATHWAY TO PURCHASE