



**PRINCE GEORGE'S COUNTY
BOARD OF ELECTIONS**
1100 Mercantile Lane, Suite 115A, Largo, MD 20774
301-341-7300 (Office) 301-341-7391 (Fax)

elections.mypgc.us

PRODUCTS AND SERVICES APPLICATION

| | | | |
|---|--|---------------------|--------------|
| APPLICANT NAME: | LAST | FIRST | MI |
| APPLICANT ADDRESS: | STREET | CITY | STATE |
| REGISTERED VOTER IN COUNTY, MD: | TELEPHONE NO.: Work: _____ ALT.: _____ | EMAIL: _____ | |
| Provide Organization Information (Required if you are buying data on behalf of an organization) Organization: _____ Address: _____ Intended use of request: _____ | | | |

DATA FORMAT

The Voter Registration export file will be in Excel format. The Absentee labels will be in Word format:
CD Jump Drive(s) Electronic

Please select one of the following sort options for exports.

- Voters, by last name or street within congressional, legislative, council, or school board (**COUNTYWIDE ONLY**)
- All voters, alphabetical by last name
- All voters, alphabetical by last name within precinct
- All voters, sort by street and house number within precinct
- Sort by street and house number
- Alpha order by last name or house number within street, alpha order by last name within ward, by house number and street within ward (**MUNICIPALITIES ONLY**)

VOTER REGISTRATION DATA REQUEST

| | | | |
|----------|---|----------|--|
| A | Select voter type: Active <input type="checkbox"/> Inactive <input type="checkbox"/> Both <input type="checkbox"/> | D | Voters who have registered (Enter date range): _____ |
| B | Select Party Affiliation: ALL <input type="checkbox"/> DEM <input type="checkbox"/> REP <input type="checkbox"/> GREEN <input type="checkbox"/> LIB <input type="checkbox"/> NLM <input type="checkbox"/> UNAFF <input type="checkbox"/> OTHER-SPECIFY _____ | | |
| C | Select one of the following: Countywide: _____ District/Precinct: _____ Municipality: _____ District: Congressional: _____ Council: _____ Legislative: _____ School Board: _____ | E | You may request a Voter history listing - select up to (5) elections: 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ (i.e.: 2006/Primary, 2006/General) |

ABSENTEE LISTING REQUEST

| | | | |
|----------|---|----------|--|
| A | Select Party Affiliation: ALL <input type="checkbox"/> DEM <input type="checkbox"/> REP <input type="checkbox"/> GREEN <input type="checkbox"/> LIB <input type="checkbox"/> CON <input type="checkbox"/> UNAFF <input type="checkbox"/> OTHER-SPECIFY _____ | B | Select one of the following: Countywide: _____ District/Precinct: _____ District: Congressional: _____ Council: _____ Legislative: _____ School Board: _____ |
| C | Select one of the following: <input type="checkbox"/> Absentee Listing <input type="checkbox"/> Absentee Supplemental Listing | | |

Read Statement and Sign Oath Under the penalties of perjury, I declare that no part of any list requested by this application is intended to be used for commercial solicitation or for any other purpose that is not related to the electoral process. I am aware that if I or any other person who has a registration list under his or her control knowingly allows any part of this list to be used for commercial solicitation or for any other purpose that is not related to the electoral process*, that individual is guilty of a misdemeanor and, on conviction, subject to imprisonment for not less than 30 days or more than 6 months, to a fine of up to \$250, or to both imprisonment and fine. I, _____ (print or type name), have read and understand the above statement and agree to pay the balance due upon receipt of the voter registration list.

Applicant's Signature _____ **Date** *As defined in COMAR 33.03.02.01B(1) "electoral process" means the system established by the Maryland Constitution, Election Law Article, Annotated Code of Maryland, and regulations of the State Board, by which a person is elected to a public office or by which voters express a preference on a ballot question. "Electoral process" includes, but is not limited to, using data to register voters, form a political party, qualify as a candidate for public office, circulate a petition, conduct elections and recount, cast and count ballots, and finance a campaign. "Electoral process" does not include investigations into illegal or suspected illegal infractions or violations of voters' behaviors in a specific election. **Qualifications: To apply for a voter registration list, the applicant must sign a statement, under penalty of perjury, that the list is not intended to be used for purposes of commercial solicitation or any other purpose not related to the electoral process. (Election Law Article, §3-506, Annotated Code of Maryland and COMAR 33.03.02.03A and 33.03.02.04)**

Signature: _____

Date: _____

PGCBOE 2024



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**PRODUCT AND SERVICES
PRICE LIST**

| MISCELLANEOUS FEES | | | | | | | | |
|---|------------------------------|------------------------|--|---|---------------------|--|-----------------------|-------------------|
| CD's \$5.00 | Jump Drive \$10.00 | | | DEPOSIT \$20.00 (NON-REFUNDABLE) | | | | |
| VOTER REGISTRATION EXPORT | | | | | | | | |
| Countywide | | | Individual District (below 50,000 voters) | | | Individual District (above 50,000 voters) | | |
| \$75.00 | | | \$30.00 | | | \$50.00 | | |
| ELECTION RESULTS (Results available online at no cost) | | | | | | | | |
| Precinct by Precinct | | Congressional District | | Legislative District | | | Councilmanic District | |
| \$25.00 | | | | | | | | |
| MAPS (Maps available online at no cost) | | | | | | STREET INDEX | | |
| Countywide | Congressional District | | Legislative District | Council District | School Board | \$25.00 | | |
| \$50.00 | | | | | | | | |
| CERTIFICATION LETTERS | | | | | | | | |
| \$2.00 | | | | | | | | |
| ABSENTEE LISTING | | | | | | | | |
| Statewide (SBE) | Countywide | Supplemental | Legislative District | Council District | | Congressional District | | |
| \$125.00 | \$75.00 | \$10.00 | \$50.00 | | | | | |
| CANDIDATE FILING FEE | | | | | | | | |
| County Executive | County Council | State's Attorney | Clerk of the Court | Register of Wills | Orphans Court Judge | Sheriff | Board of Education | Central Committee |
| \$25.00 | | | | | | | | \$10.00 |

PLEASE READ

Qualifications: To apply for a voter registration list, the applicant must be a registered voter in the State of Maryland and must sign a statement under penalty of perjury that the list is not intended to be used for purposes of commercial solicitation or any other purpose not related to the electoral process.

Application Deadline: Before any election, neither the State Administrator nor any election director may respond to an application for a voter registration list unless the application was filed on or before the advanced registration deadline. Applications received after that date shall be returned. (COMAR 33.03.02.05B)

Other Services: The Prince George's County Board of Elections allows the public to visit the office and view the most current Voter Registration History records electronically. There is a short form that must be filled out along with proper identification.

IMPORTANT REMINDERS

- A deposit fee must accompany the application
- If paying by cash, you must have the exact amount
- **DEPOSITS ARE NON-REFUNDABLE**
- The applicant agrees to pay the remaining balance prior to receiving products
- There will be a \$35.00 assessment fee for return checks
- The standard time for processing a request is 10 business days
- **Make check payable to:** Prince George's County, Maryland
- Customer must pick up product within 10 days of notification that product is ready
- Agency will not be liable for products not picked up in a timely manner
- Please be advised that Voter Registration lists will **not** be transmitted via email. A link will be sent to access the file electronically.