

**PRINCE GEORGE'S COUNTY, MARYLAND  
NEW JOBS TAX CREDIT APPLICATION/ANNUAL REPORT**

THIS FORM IS TO OBTAIN TAX CREDITS PURSUANT TO PRINCE GEORGE'S COUNTY CODE SECTION 10-235.15 AND ANNOTATED CODE OF MARYLAND, TAX PROPERTY SECTION 9-230.

**DATE**  **TRACKING NUMER**  
 **NEW APPLICATION**  **NOTIFICATION DATE**

<input type="checkbox"/>	<b>ANNUAL REPORT</b>	<input type="text"/>	<b>DATE OF PREVIOUS REPORT</b>						
<input type="checkbox"/>	24-YEAR CREDIT (REPORTING PERIOD TO COVER 27 YEARS - 24 BASE AND 3 SUBSEQUENT PERIODS)								
<input type="checkbox"/>	6-YEAR CREDIT (REPORTING PERIOD TO COVER 9 YEARS - 6 BASE AND 3 SUBSEQUENT PERIODS)								
Period	1	2	3	4	5	6	7	8	9
Tax Year	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Period	10	11	12	13	14	15	16	17	18
Tax Year	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Period	19	20	21	22	23	24	25	26	27
Tax Year	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**BUSINESS NAME** \_\_\_\_\_  
**CORRESPONDENCE ADDRESS** \_\_\_\_\_

**NEW/EXPANDED PREMISES**

REAL PROPERTY ACCOUNT NUMBER

ADDRESS \_\_\_\_\_

IF PROPERTY IS LEASED, RESPONSIBILITY FOR PAYMENT OF REAL PROPERTY TAXES

LESSOR	<input type="checkbox"/>	AMOUNT	_____	PERCENT	_____
LESSEE	<input type="checkbox"/>	AMOUNT	_____	PERCENT	_____

SQUARE FOOTAGE \_\_\_\_\_

ACQUISITION METHOD

LEASE  PURCHASE  NEW CONSTRUCTION  EXPAND EXISTING

DATE ACQUIRED/COMPLETED \_\_\_\_\_

OCCUPATION DATE FOR NEW PERMANENT FULL-TIME EMPLOYEES \_\_\_\_\_

NEW/EXPANDED PREMISE LOCATION IS CONSISTENT WITH APPLICABLE LAND USE MASTER:

YES  IF NO - EXPLAIN  \_\_\_\_\_

BUSINESS OR ANOTHER TAXPAYER HAS BEEN GIVEN A TAX CREDIT OR EXEMPTION FOR THE NEW/EXPANDED PREMISES DURING THE SAME TAX YEAR UNDER ANY OTHER STATE OR COUNTY LAW:

NO  IF YES - EXPLAIN  \_\_\_\_\_

**PERSONAL PROPERTY**

PERSONAL PROPERTY IDENTIFICATION NUMBER \_\_\_\_\_

DESCRIBE PERSONAL PROPERTY \_\_\_\_\_

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**PERMANENT FULL-TIME EMPLOYEES**

	NOTICE	BASE	MAINTENANCE YEARS		
	YEAR	YEAR 1	YEAR 2	YEAR 3	YEAR 4
	20__	20__	20__	20__	20__
COMPANY-WIDE	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
MARYLAND	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
NEW/EXPANDED PREMISES					
TOTAL	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
TRANSFERS	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
SEPARATIONS	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
NEW HIRES					
MINORITY	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
OTHER	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**ATTACHMENTS**

YES NO (IF NO - PLEASE PROVIDE REASON)

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

LEASE AGREEMENT (NEW OR RENEWAL)

SDAT PERSONAL PROPERTY RETURN

MARYLAND UNEMPLOYMENT TAX FILING - PRIOR FOUR QUARTERS

COPY OF ADVANCE NOTIFICATION OF INTENT TO CLAIM NEW JOBS TAX CREDIT

**AFFIDAVIT**

I HEREBY CERTIFY THAT I AM AUTHORIZED TO ACT ON BEHALF OF THE ABOVE BUSINESS AND ATTEST THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE. I UNDERSTAND REASONABLY ACCURATE DOCUMENTATION THAT VERIFIES THE REPORTED INFORMATION MUST BE SUBMITTED THAT INCLUDES, BUT IS NOT LIMITED TO, PAYROLL RECORDS AND EMPLOYEE TIME SHEETS AND SUCH OTHER DOCUMENTATION FOR THE TAXABLE YEAR FOR WHICH THE CREDIT IS SOUGHT AND FOR THE THREE TAXABLE YEARS FOLLOWING THE LAST YEAR IN WHICH A TAX CREDIT WAS GRANTED. THE BUSINESS AGREES TO RETAIN SUPPORTING DOCUMENTATION FOR A FIVE YEAR PERIOD FOLLOWING EACH TAX CREDIT YEAR FOR AUDIT OR REVIEW BY COUNTY REPRESENTATIVES. I FURTHER UNDERSTAND THAT SUBMISSION OF A FALSE OR FRADULENT APPLICATION OR THE WITHHOLDING OF INFORMATION TO OBTAIN A TAX CREDIT IS A CLASS A VIOLATION, AND FURTHER SUBJECTS THE BUSINESS TO REPAYMENT OF ALL TAXES WITH INTEREST AND PENALTIES, AND COURT COSTS AND EXPENSES IN THE EVENT A CIVIL ACTION FOR COLLECTION IS FILED.

AUTHORIZED OFFICIAL (PRINT NAME)

TITLE

SIGNATURE OF AUTHORIZED OFFICIAL

DATE